

From

The Director General
Technical Education Department,
Bays No. 7-12, Sector-4,
Panchkula

To

The Principal(S)
1. Govt. Polytechnic, Ambala City, Nilokheri, Hisar, Sonapat.
2. Govt. Polytechnic Education Society, Loharu, Manesar.

Memo No: Guest Faculty/5313-18 /Admn-I

Dated: 29/12/2020

Subject: Empanelment of Guest Faculty/Instructor in Various Branches.

Kindly refer to the subject mentioned above and the requisition sent for Guest Faculty/Guest Instructor vide Memo No. 4047 dated 04.12.2020.

In this regard, competent authority has accorded the approval for empanelment of Guest Faculty /Guest Instructor as per norms and procedure dated 20.09.2018. The final merit list of the shortlisted candidates for conducting of interviews be sent to the directorate for final empanelment of the Guest Faculty/Instructor upto 31.01.2021.

The qualification for the said empanelment of Guest Faculty/ Instructor will be as per latest Service Rules in force and, the higher qualification as mentioned in the 9877-9910 dated 20.09.2018, shall mean the qualification higher than that prescribed in the latest service rules, for the purpose of preparation of merit. Accordingly merit calculation will be made as below:-

Sr. No.	Criteria	Maximum Marks
1.	Essential Qualification: As prescribed for the post in notified service rules of the Technical Education Department. Note: The marks shall be awarded on prorata basis up to 2 decimals. (For example, if a candidates has obtained 67.74% marks in M.Tech, the score will be calculated as = $67.74/100 \times 25 = 16.93$) (For Workshop Instructors ITI= 30 and CTI= 30 or Diploma= 60)	50 Marks (For engineering disciplines: 25 marks for B.Tech and 25 for M.Tech) (For non-engineering disciplines: 25 marks for B.A/B.Sc/ B.Com and 25 for M.A/M.Sc/ M.Com/ MBA)
2.	Senior Secondary (12th) or Higher Secondary or Pre University or Pre Engineering or Diploma with minimum 60% marks.	10 Marks (Not applicable in case of Workshop Instructors)
3.	Matric with minimum 60% marks.	10 Marks
4.	Higher Qualification: For Guest Faculty: a. The Ph.D Degree in the same line of essential qualifications. Note: For non-engineering disciplines, if candidate qualified UGC (NET) as essential qualification then the Ph.D degree will be considered as higher qualification. For Guest Instructor: a. B.Tech or higher degree in the same line of essential qualifications.	05 Marks
5.	Experience: 01 mark for 01 year. The experience means teaching experience in the concerned discipline/ courses in recognized reputed institution(s).	10 Marks
6.	Interview- mandatory: Maximum three times the number of candidates against the requirement shall be called for interview, in order of merit prepared subject to the fulfillment of eligibility conditions.	15 Marks

