

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Office Order No.: 02

Dated: 4/1/22

All the students of 3rd & 5th semester are hereby informed that they should fill up their PCA forms for the next HSBTE examination to be held in Feb-2022 and submit to their respective tutor incharges as per the schedule given below:

Sr. No.	Activity	Last Date
1.	Last date to submit PCA form by the students	upto 14.01.2021
2.	Last date to submit PCA form of Mercy Chance by the students (prior to 2016 batch)	upto 27.01.2021

Important Instructions:

1. Regular students of 2021 batch of 1st year Annual Pattern need not to fill PCA for Feb 2022 exam.
2. The student will not be promoted to next semester if he/she fails to submit PCA/Examination form for the respective semester exam as per HSBTE instructions.
3. The students must check their Re-appears and correct paper ID's/Subject Codes from Student Marks Register (SMR) available on HSBTE website and fill correct paper ID's of reappears in PCA.
4. The examination fee is to be deposited in ICICI bank link given on Institute website gphisar.ac.in.
5. The latest PCA form is available on the Institute website, the students are directed to get its print, fill it correctly, and send its soft copy to their Class Tutor, alongwith PCA fee receipt. The Examination fee is Rs. 350/- per Semester & Rs. 700/- for annual system.
6. PCA form is required in single copy with latest photograph (with Roll no. printed).
7. The subject codes will not be edited/corrected once the PCA filled and uploaded.
8. The students can appear in maximum 12 theory subjects and also fill Practical Reappear also.
9. HSBTE has merged some old paper ID's with new paper ID's, the students are advised to check the correct ID of their Regular/Re-appear paper ID while filling PCA form.
10. The mercy chance students of prior to 2016 batch (before 2016 batch) and pass-out students of 2016, 2017 and 2018 batch are directed to send the duly filled PCA form alongwith fee receipt to their concerned HOD & O/I's.
11. The students of 2018, 2019, 2020 having reappears in 1st year can also apply for reappear papers.

Principal
Govt. Polytechnic, Hisar

Endst. No. 22-36

Dated: 4/1/22

A copy of the above is forwarded to all HOD's and O/I's (through WhatsApp) with a request to get it noted from the tutor incharges of concerned branches and inform the students about filling of the PCA forms.

1. HOD's - Applied Science/CE
2. O/I's - Civil/EE/ECE/IC/ME/TD/TP/TT/FT/FD/M.Eltx/FAA
3. Workshop Supdt.
4. Exam Branch
5. Notice Board

Principal
Govt. Polytechnic, Hisar

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DATE: 4/1/22

OFFICE ORDER NO. 4

The Names of following students of 3rd and 5th semester T.P are hereby struck off because they are continuously absent from the institute from the commencement of session inspite of repeated communication through mail/phone/whatsapp etc. and also did not appear in any of the sessional conducted in the institute as per order of HSBTE.

S.No	Roll No	Name
1.	200042600007	Amit
2.	200042600012	Anuradha Maurya
3.	200042600020	Gaurav Kumar
4.	200042600033	Mukesh
5.	190042600004	Abhishek Sharda
6.	190042600037	Sahil
7.	190042620029	Vishwas Poonia

Encl No. GPH/2022/15-H

A copy of above is forwarded to:

1. O.T.P. 2. Tutor Incharges (Karanak Prabhu/ Sanjay Slinger)
3. Notice Board 4. Demand clerk

Principal

Govt. Polytechnic
Hisar

DATE: 4/1/22

Principal

Govt. Polytechnic
Hisar