

Office of the principal Govt. Polytechnic Hisar

Office order No 432


Dated 7/4/22

It has been observed by the undersigned that during the attendance time there is a huge rush on one or two machines. Due to rush some of the staff members are not able to mark their attendance timely. In this regard All HOD/O/Is is hereby directed to install biometric device in their respective offices so that the all staff members under your department mark their attendance in concerned HOD/O/Is offices.

As far outsourced employees are concerned they will mark their attendance in front to the library and teaching block-A first floor.

Sh Manish Nagar is hereby directed to install the machines in the offices of the all HOD/O/Is and in front of the library and Teaching Block-A first floor for outsourced employees.

**Treat it most urgent and time bound.**


  
Principal  
Govt. Polytechnic  
Hisar

Endst No

Dated 7/4/22

A Copy of the above is forwarded to the following through WhatsApp for information and necessary action please

1. HOD Applied Sc/I&C
2. O/I CE/EE/ECE/Med Elect/TD/TP/TT/FAA/FD/FT/ME/Bio Metric
3. Workshop Supdt.

  
Principal  
Govt. Polytechnic  
Hisar


## OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

OFFICE ORDER NO. 433

DATED: 7/4/22

In items of the instructions contained in Haryana Govt. Notification No. 16.6/24.3 GS-II dated 20.08.1985 and subsequent order instruction issued by the Haryana Govt. in this regard, sanction is hereby accorded to draw amounting to **Rs. 9159/- (Rupees Nine Thousand One Hundred Fifty Nine only)** from GIS Scheme Saving Fund Account No. 1671 with interest in favor of **Sh. Anand Kumar, Lecturer in Applied Science** who has been voluntary retired on **29.07.2021**.

The expenditure involved will be met out from the GIS grant of saving fund under Head of Account 8011 Insurance and Pension Fund the Haryana State Employee Group Insurance Scheme (I) Insurance Fund (II) Saving Fund. The amount will be credit in the account of **Sh. Anand Kumar**.


  
Principal  
Govt. Polytechnic,  
Hisar

Endst. No. GPII/2022/

Dated:

Copy of the above is forwarded to the following for information and necessary action:-

1. Director General, Technical Education, Haryana, Panchkula
2. Accountant General, (A&E), Haryana, Chandigarh
3. Treasury Officer, Hisar
4. Sh. Anand Kumar, Lect. in Applied Science.
5. Pay Bill Clerk



  
Principal  
Govt. Polytechnic,  
Hisar

OFFICE OF THE PRINCIPAL ,GOVT. POLYTECHNIC, HISAR

Order No. 434

Dated 7/4/22


Sh. Sidharth Sarma will visit Civil Court, Hisar to meet ADA In case of Smt. Reeta Rani on 08.04.2022.

  
Principal  
Govt. Polytechnic  
Hisar.   
Dated-

Endst. No./GPH/2022

A Copy of the above is forwarded to following for information and necessary action.

1. Sh. Sidharth Sharma, O/I Court Case
2. DSO
3. Civil Court

Principal  
Govt. Polytechnic  
Hisar 

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Office Order No. GPH/435

Dated:- 7/4/22

Sanction is hereby accorded to the grant of following kind of leave to Sh. Yashwant Singh, Lect. in Textile Design, for 08 days with permission to prefix/ suffix the being holidays under rules 8.116, 8.119, 8.119c, 8.121 & 137 of Punjab C.S.R. Vol. I Part-1

Sr. No.	Leave	From	To	Days
1	Earned Leave	21/03/2022	28/03/2022	08
		Total		08

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.

Principal,  
Govt. Polytechnic,  
Hisar

Endst. No. GPH/PF/2022/ ~~4500~~ - 4501

Dated: 7/

A copy of the above is forwarded to the following for information and necessary action.

1. EA-I
2. O/I TD

Principal,  
Govt. Polytechnic,  
Hisar