

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Office order No: 668

Dated: 28/5/22

An Expert lecture will be delivered on 24 May 2022 by "Mr. Praveen, Media Developer Hisar" as per schedule given below:-

Timing	Branch	Topic	Sem.	Venue
3:00p.m.-5:00 p.m.	Fashion Design	Applications of CAD software in Garment Design	6 th	CAD LAB 7

PR Principal
Govt. Polytechnic, Hisar

Endst. No:

Dated:

A copy of the above is forwarded to the following for information and necessary action:

1. TPO
2. O/I/FD
3. Ms. Parul, Lecturer(to coordinate the event)

Principal

Govt. Polytechnic, Hisar

Office of the principal Govt. Polytechnic Hisar

Office order No 669

Dated 28/5/22

It has been observed by the undersigned that as per office order no 516 dated 22/04/2022 the concerned staff/officer have not been handed over and taken over the charge till date. In this regard all concerned are hereby directed to hand over and take over the charge within two days and report to undersigned. Otherwise strict disciplinary action will be taken accordingly

Principal

Govt. Polytechnic Hisar

Dated

Endst No

A copy of the above is forwarded to the following for information and necessary action

1. O/IC
2. TPO
3. Dr Ajit Kumar, Lecturer CE
4. Rajesh Gautam, Lecturer, ECE
5. Azad Singh Hooda, WI
6. Ashok Saini, WI
7. DSO with the direction to note from all concerned Ministerial staff

Principal


Govt. Polytechnic Hisar

OFFICE OF THE PRINCIPAL, GOVT . POLYTECHNIC, HISAR

Office order No: 667

Dated: 20/5/22

Ms. Parul Gupta, ATPO, Fashion Design will visit INIFD Hisar on 23 May at 10:00 am for educational purpose.


Principal
Govt. Polytechnic
Hisar

Endst. No:

Dated:

A copy of the above is forwarded to the following for information and necessary action:

1. TPO
2. O/I FD
3. Ms. Parul, ATPO

Principal
Govt. Polytechnic,
Hisar

Office of the Principal, Govt. Polytechnic, Hisar

Order No. 170

Date 20/5/22

A five day short term course under ISTE students chapter will be organised for the students of ECE and staff members from 23-05-2022 to 27-05-2022 as per the following schedule.

Date	Topic	Expert	Class	Time	Venue
23-05-2022	MS Excel for Professionals	Mr. Deven Kalra IT Expert Hisar	1 st year 2 nd year 3 rd year	09.00-11.00 11.00-01.00 02.00-04.00	Analog Electronics & IOT Lab
24-05-2022	MS word for Professional	-do-	-do-	do	-do-
25-05-2022	Multisim	Er. Rajesh Kr. Gautam Lect. ECE Hisar	-do-	do	-do-
26-05-2022	Power point for professionals	Mr. Deven Kalra IT Expert Hisar	-do-	-do-	-do-
27-05-2022	Photoshop Tricks & Exposure	-do-	-do-	-do-	-do-

The duties of the following staff members is assigned as below.

1. Sh. Suresh Kumar, Lect. ECE will coordinate the events.
2. Sh. Arshad Jamal, Lect. ECE will arrange the tea & refreshment.
3. Sh. Ajay Kumar Guest Faculty will prepare certificate for the participants.

Principal
Govt. Polytechnic,
Hisar

Endst No.

Date

A copy is forwarded to the following for information and necessary action please.

1. T.P.O.
2. O/I ECE
3. Sh. Suresh Kumar, Lect. ECE
4. Sh. Rajesh Kumar Gautam, Convenor ISTE students chapter
5. Circulation among staff members (Whatsap0p)
6. Notice Board.

Principal
Govt. Polytechnic,
Hisar