

OFFICE OF THE PRINCIPAL GOVT. POLYTECHNIC, HISAR

Dated: 8.9.22

Office Order No: 1187

The following teams are hereby constituted for Documents verification at below mentioned Reporting Centers during reporting by seat allotted candidates in 2nd Centralized Online counseling for Diploma (Engg) (From 13 Sep to 15 Sep) & Diploma Engg. (Lateral Entry) (From 19 Sep to 21 Sep) for session 2022-23:-

O/I Admission: - Sh.Naresh Kumar, Sr.Lect
Incharge (Diploma-Engg) - Sh.Munish Garg, Lect Incharge (Diploma-Lateral Entry) - Sh.Manish Nagar, Programmer

S. N	Branch	Committee Members	Venue for Document Verification
1	Computer Engg	Sanjeev Gera , Kulbhushan Bansal , Ravi Sangwan	Reporting Center-1 Language Lab (1 st Floor A-Block)
2	Textile Processing	Kanak Prbha , Sanjay Siggarr	
3	Medical Electronics	Satish kumar , Surender Soni	
4	Instrum, & Control	Roshni Ranga , Richa	
5	Textile Design	Sunil Bhutani , Atul Aggrwal	
6	Finance , Acc. Audit	Meera Siwach , Kavita Sahu	
7	Fashion Technology	Teena , Sweety Jaggal	
8	Mechanical Engg	Sanjay , Jitender Sheoran , Vikas Modi	Reporting Center-2 Conference Hall (1 st Floor A-Block)
9	Textile Technology	Rakesh Jindal , Jitender Bajia	
10	Fashion Design	Nidhi Sharma , Meenu	
11	Electrical Engg.	Sanjeev Kumar , Jagdish Chander	
12	Civil Engg.	Parveen Pannu , Ramesh Sharma	
13	Electronics Comm.	Arshad Jmal , Ajay Nehra	

Class IV/ Peon - Punit Mehta (Language Lab), Mandeep (Conference Hall)

Note:-

- Verification Team is directed to sit only at designated place in above mentioned reporting center.
- Senior-most member of committee will be the Committee Coordinator of concerned branch and after successfully document verification & Fee deposition will put his/her sign on Admission File.
- Provisional Admission Slip will also be signed by Concerned Committee Coordinator and the candidate himself/ herself.
- Verification of the credentials of the candidate will be done by comparing with the original certificates against which candidate has been allotted seat.
- The original certificates shall be returned back after verification. Under no circumstances the original certificates of the candidate are retained.
- After completion of reporting process on last day, verification team will submit the all student's admission files in concerned department.
- All staff must ensure that admissions be made strictly as per the eligibility criteria/ laid down qualification and on the basis of merit of qualifying examination, whichever is applicable.
- The admission files of those students who will be upgraded in 2nd counseling will be handed over (as & when required) to newly concerned branch team by previous department in which student previously admitted.

Principal
Govt. Polytechnic, Hisar
Dated:

Endst No: GPH/2022/

A Copy of the above is forwarded to the following for the information & necessary action:

- 1) All HOD/O/I's 2) TPO 3) O/I Admission
- 2) Sh.Parveen Pannu (Incharge Language Lab & Conference Hall to make necessary arrangements)
- 4) O/I Internet (to make necessary arrangements at reporting centers for proper internet connection for smooth updation work on Admission portal.)
- 5) O/I Electricity (to ensure proper electricity arrangement at reporting centers.