

## Office of Principal, Govt. Polytechnic, Hisar

Office Order No. 191

Dated 6/2/23

The sanction is hereby accorded under Sr. 1, Chapter-III of the T.A. rules read with Sr. No. 6 of the rule 15.1 of the Punjab civil services rule Vol.I part-I of Sh. Nitin, Lecturer in Computer Engg., performed the following journey in the public interest.

Date	From	To	Mode of journey	Purpose
21.09.2022	GP Hisar	NITTR Chandigarh and DTE Panchkula	-do-	For CDTP Work
21.09.2022	Stay at Chandigarh			-do-
22.09.2022	Chandigarh	Hisar	-do-	Back to Hisar
21.12.2022	GP Hisar	Chandigarh	By Own Car	For CDTP Work
21.12.2022	Stay at Chandigarh			-do-
22.12.2022	Chandigarh	Hisar	By Own Car	Back to Hisar

Note: 1. No TA/DA is allowed beyond 120 days during the current financial year.

2. The expenditure involved shall be met out of the TA grant of the Institution.

Principal  
Govt. Polytechnic  
Hisar

Endst No. GPH/J-/2023/

Dated:

A copy is forward to the following for information and necessary action please.

1. Sh. Nitin, Lecturer in Computer Engg.

Principal  
Govt. Polytechnic  
Hisar

## Office of Principal, Govt. Polytechnic, Hisar

Office Order No. GPH/ 192

Dated 6/2/23

Sanction is hereby accorded to the grant of following kind of leave to Sh. Anil Kumar, Lecturer in Applied Science for following days with permission to prefix/ suffix the being holidays under rule 8.116, 8.119, 8.119c, 8.121, 8.137 of Punjab C.S.R Vol. 1 Part-1.

Sr. No.	Leave	From	To	Days
01	Earned Leave	10.01.2023	12.01.2023	03
Total				03

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L period will not counted towards annual increment.

Principal  
Govt. Polytechnic  
Hisar

Endst No. GPH/J-/2022/

Dated:

A copy is forward to the following for information and necessary action please.

1. EA-1
2. HOD Applied Science

Principal  
Govt. Polytechnic  
Hisar

## Office of Principal, Govt. Polytechnic, Hisar

Office Order No. GPH/ 193

Dated 6/2/23

Sanction is hereby accorded to the grant of following kind of leave to Sh. Satinder, Lecturer in Mechanical Engineering for following days with permission to prefix/ suffix the being holidays under rule 8.116, 8.119, 8.119c, 8.121, 8.137 of Punjab C.S.R Vol. 1 Part-1.

Sr. No.	Leave	From	To	Days
01	Earned Leave	12.01.2023	13.01.2023	02
Total				02

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L period will not counted towards annual increment.

Principal  
Govt. Polytechnic  
Hisar

Endst No. GPH/J-/2022/ 1455-56

Dated: 6/2/23

A copy is forward to the following for information and necessary action please.

1. EA-1
2. O/I Mechanical Engineering

Principal  
Govt. Polytechnic  
Hisar



## Office of Principal, Govt. Polytechnic, Hisar

Office Order No. GPH/ 194

Dated 6/2/23

Sanction is hereby accorded to the grant of following kind of leave to Sh. Ajay Jindal, Lecturer In Textile Processing, for following days with permission to prefix/ suffix the being holidays under rule 8.116, 8.119, 8.119c, 8.121, 8.137 of Punjab C.S.R Vol. 1 Part-1.

Sr. No.	Leave	From	To	Days
01	Earned Leave	11.01.2023	13.01.2023	03
Total				03

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L period will not counted towards annual increment.


  
Principal  
Govt. Polytechnic  
Hisar

Endst No. GPH/J-/2022/

Dated:

A copy is forward to the following for information and necessary action please.

1. EA-1
2. HOD TP.

  
Principal  
Govt. Polytechnic  
Hisar

## Office of Principal, Govt. Polytechnic, Hisar

Office Order No. GPH/ 195

Dated 6/2/23

Sanction is hereby accorded to the grant of following kind of leave to Smt. Kanak Prabha, Lecturer In Textile Processing, for following days with permission to prefix/ suffix the being holidays under rule 8.116, 8.119, 8.119c, 8.121, 8.137 of Punjab C.S.R Vol. 1 Part-1.

Sr. No.	Leave	From	To	Days
01	Earned Leave	14.11.2022	16.11.2022	03
Total				03

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L period will not counted towards annual increment.

Principal  
Govt. Polytechnic  
Hisar

Endst No. GPH/J-/2022/

Dated:

A copy is forward to the following for information and necessary action please.

1. EA-1
2. HOD TP.

Principal  
Govt. Polytechnic  
Hisar

## Office of Principal, Govt. Polytechnic, Hisar

Office Order No. GPH/ 196

Dated 6/2/23

Sanction is hereby accorded to the grant of following kind of leave to Sh. Sunil Kumar, HOD in Applied Science for following days with permission to prefix/ suffix the being holidays under rule 8.116, 8.119, 8.119c, 8.121, 8.137 of Punjab C.S.R Vol. 1 Part-1.

Sr. No.	Leave	From	To	Days
01	Earned Leave	09.01.2023	12.01.2023	04
Total				04

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L period will not counted towards annual increment.

Principal  
Govt. Polytechnic  
Hisar

Dated:

Endst No. GPH/J-/2022/

A copy is forward to the following for information and necessary action please.

1. EA-1
2. HOD in Applied Science

Principal  
Govt. Polytechnic  
Hisar



## Office of Principal, Govt. Polytechnic, Hisar

Office Order No. GPH/ 197

Dated 6/2/23

Sanction is hereby accorded to the grant of following kind of leave to Sh. Ramrakesh, HOD In Electronics & Communication, for following days with permission to prefix/ suffix the being holidays under rule 8.116, 8.119, 8.119c, 8.121, 8.137 of Punjab C.S.R Vol. 1 Part-1.

Sr. No.	Leave	From	To	Days
01	Earned Leave	17.01.2023	20.01.2023	04
Total				04

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L period will not counted towards annual increment.

Principal  
Govt. Polytechnic  
Hisar

Endst No. GPH/J-/2022/

Dated:

A copy is forward to the following for information and necessary action please.

1. EA-1
2. HOD ECE.

Principal  
Govt. Polytechnic  
Hisar

## Office of Principal, Govt. Polytechnic, Hisar

Office Order No. GPH/ 198

Dated 6/2/23

Sanction is hereby accorded to the grant of following kind of leave to Sh. Desh Deepak, HOD In Textile Design, for following days with permission to prefix/ suffix the being holidays under rule 8.116, 8.119, 8.119c, 8.121, 8.137 of Punjab C.S.R Vol. 1 Part-1.

Sr. No.	Leave	From	To	Days
01	Earned Leave	11.01.2023	13.01.2023	03
Total				03

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L period will not counted towards annual increment.

Principal  
Govt. Polytechnic  
Hisar

Endst No. GPH/J-/2022/

Dated:

A copy is forward to the following for information and necessary action please.

1. EA-1
2. HOD TD.

Principal  
Govt. Polytechnic  
Hisar



**OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR**

Office Order No. GPH/ 199

Dated:- 6/2/23

Sanction is hereby accorded to the grant of following kind of leave to Sh. Sohan Lal , Workshop Instructor for 03 days with permission to prefix/ suffix the being holidays under rules 35, 38 contain in Chapter IX of Haryana Civil Services (Leave ) Rules ,2016.

Sr. No.	Leave	From	To	Days
1	Medical Leave	23-01-2023	25-01-2023	03
			<b>Total</b>	<b>03</b>

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.

Principal,  
Govt. Polytechnic, Hisar

Dated:

Endst. No. GPH/2023

A copy of the above is forwarded to the following for information and necessary action.

- 1 W/Supdt.
2. EA-II

Principal,  
Govt. Polytechnic, Hisar.

**OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR**

Office Order No. GPH/ 200

Dated:- 6/2/23

Sanction is hereby accorded to the grant of following kind of leave to Sh. Dharmvir Peon , for 10 days with permission to prefix/ suffix the being holidays under rules 35, 38 contain in Chapter IX of Haryana Civil Services (Leave ) Rules ,2016.

Sr. No.	Leave	From	To	Days
1	Medical Leave	11-01-2023	20-01-2023	10
			<b>Total</b>	<b>10</b>

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.

Principal,  
Govt. Polytechnic, Hisar

Dated:

Endst. No. GPH/2023

A copy of the above is forwarded to the following for information and necessary action.

- 1 HOD TD
2. EA-II

Principal,  
Govt. Polytechnic, Hisar.

**OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR**

Office Order No. GPH/ 200

Dated:- 6/2/23

Sanction is hereby accorded to the grant of following kind of leave to Sh. Dharmvir Peon , for 10 days with permission to prefix/ suffix the being holidays under rules 35, 38 contain in Chapter IX of Haryana Civil Services (Leave ) Rules ,2016.

Sr. No.	Leave	From	To	Days
1	Medical Leave	11-01-2023	20-01-2023	10
			<b>Total</b>	<b>10</b>

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.

Principal,  
Govt. Polytechnic, Hisar

Dated:

Endst. No. GPH/2023

A copy of the above is forwarded to the following for information and necessary action.

- 1 HOD TD
2. EA-II

Principal,  
Govt. Polytechnic, Hisar.



**OFFICE OF THE PRINCIPAL ,GOVT. POLYTECHNIC, HISAR**

Order No. 201

Dated 6/2/23

Sanction is hereby accorded under rule 44 of HCS(Leave) Rules, 2016, regarding grant of Paternity leave w.e.f. 30-01-2023 to 13-02-2023 (15days) to Sh. Naveen Kumar, Peon, Govt. Polytechnic, Hisar.

It is certified that before proceeding on leave the official would have continued to officiate as Peon during the leave and will return on the duty same post, after expiry of the said leave.

Principal,  
Govt. Polytechnic,  
Hisar.



Endst. No. GPH/2023

Dated:

A copy of the above is forwarded to the following for information and necessary action

- 1 HOD Mechanical Engg.
2. Sh. Naveen Kumar, Peon
3. EA-II

Principal  
Govt. Polytechnic  
Hisar

## OFFICE OF THE PRINCIPAL: GOVT. POLYTECHNIC, HISAR

Office Order No. 202

Dated: 6/2/23

As per Haryana State Board of Technical Education, Panchkula Office Order No. 4/Exam/ HSBTE dated 06.02.2023 the following officers are hereby relieved on 06.02.2023 (AN) to perform the duty of Flying Squad VIII for the HSBTE exam w.e.f 08.02.2023.

The flying squad will visit the exam centers by govt. vehicle. Sh. Balraj Singh, Driver will drive the vehicle.

S.N.	Name of the Officer	Name of the Institute	Duty Assigned
1.	Sh. Desh Deepak, HOD	Govt. Polytechnic, Hisar (04+46+48+64+73+94+99+147+148+181+239+261+276+277+294) Govt. Polytechnic, Mandi Adampur, Hisar (06)	Flying Squad VIII
2.	Sh. Naveen Arora, Sr. Lecturer	Govt. Polytechnic Jamalpur Shekhon, Fatehabad (258+76+124) Rajiv Gandhi Govt. Polytechnic, Narwana, Jind (53+234)	

Principal  
Govt. Polytechnic  
Hisar

Dated:

Endst. No.GPH/2023/

A copy of the above is forwarded to the following for information and necessary action: -

1. Exam Supdt.
2. HOD-CE/TD
3. TPO
4. Sh. Desh Deepak, HOD
5. Sh. Naveen Arora, Sr. Lecturer
6. Sh. Balraj Singh, Driver


Principal  
Govt. Polytechnic  
Hisar

**Office of the principal Govt. Polytechnic Hisar**

**Office order No** 203

**Dated:-** 6/2/23

In reference to order no/14/ dated 25.1.23, Smt. Sweety Singh ( Guest Faculty Medical Electronics) is again directed to take neccessary initiatives to install & ensure working of 09 computer systems under her charge to establish FIT Lab . She is also directed to submit the compliance report to undersigned within 05 days.

  
**Principal  
Govt. Polytechnic  
Hisar**

Endst No

Dated

A copy of the above is forwarded to the following for information and necessary action

1. HOD Medical Electronics
2. Smt.Sweety Singh ( Guest Faculty in Medical Electronics.)

**Principal  
Govt. Polytechnic  
Hisar**



# OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Office Order No. 204

Dated: 6/2/23

The following staff members are hereby put on Exam Duty w.e.f. 08.02.2023. All below mentioned are hereby appointed on exam duty and are hereby requested to report Supdt. Exam at Room No. B-202 and perform exam duty in true spirit so that the exam may be conducted smoothly.

**Exam Supdt:** Sh. Sunil Kumar Gaba, HOD in Applied Science

**Deputy Supdt:** Sh. Mandeep Nagpal, HOD, Sh. Tarun Kumar, HOD, Sh. Sewa Singh, Sr. Lect, Sh. Arvind Kumar, Sr. Lect., Sh. Ashok Choudhary, Sr. Lect. Sh. Munish Garg, Sr. Lect., Sh. Suresh Poonia, Sr. Lect.

**CCTV & IP Surveillance:** Sh. Sunil Soni, Lect. and Sh. Ajay Nehra Guest Faculty shall take care of IP Cameras maintenance and will also keep recording till the orders of govt. Sh. Sunil Soni will maintain the recording of GP Hisar Nodal Center.

**Supply of Question Paper/Secrecy material:** Sh. Tejendra Singh, SL & Sh. Satish Kumar, Lect.

**O/I Exam:** Sh. Mukesh Bansal, HOD & Sh. Parveen Kumar, Sr. Lecturer

Sh. Rajkumar, DSO email coordinator.

**Invigilators:** Sh./Smt./Ms.

CE	ME	FT	Applied Science
Kulbhushan Bansal	Sanjay	Sandeep Olla	Anil Nain
Rajesh Kumar	Satinder	Teena	Ramesh
Sanjeev Sharma	Vikas Modi	Urmila	Ravinder
Ravi Sangwan	Jitender Sheoran	Saroj	Partibha
Manish Nagar	Rohit	Sweety	Kavita
	Ghanshyam	FD	Vandana
	TD	Garima	Monika
EE	Yashwant Singh	Nidhi Sharma	
Sanjeev Kumar	Sunil Bhutani	Parul Gupta	W/S
Sandeep Kumar	Rekha Sharma	Meenu	Jaibir Singh Dhull
Jagdish Chander	Sunil Dutt	Bala Devi	Balbir Singh
	Atul Kumar	Rita Rani	Raghubir singh
ECE	Sandeep Bherwan	M.Eltx	Ashok Kumar Bhanker
Bharti	TP	Sidharth Sharma	Sohan Lal
Rajesh Kumar	Rajesh Kalra	Sweety	Gajender Sharma
Arshad Jamal	Ajay Jindal	Surender Soni	Azad Singh
	Kanak Prabha	FAA	Vijay Pal
IC	Sanjay Sigger	Meera Siwach	Jaibir Kajal
Roshni Ranga	TT	Ramesh Mittal	Ashok Saini
Jayant Kumar	Rakesh Jindal	Kavita	Gajendra Sharma
Richa	Jitender Kumar	Ritu Lochab	Kuldip Jangra
Ram Parsad	Mausam		

**Center Clerk:** Sh. Satbir, Clerk, Sh. Shyokin Singh, DEO

**Seating Plan:** Sh. Satish Kumar, DEO, Sh. Vinod, DEO

**Challan:** Sh. Anil Kumar, DEO

**Photo Attendance of Students:** Sh. Joginder, Sh. Bhagirath

**Daftri** : Virbhan

**Peon** : Krishna, Karan Singh, Lakhpatri, Sube Singh, Chanan Dass, Ajay, Prahlad, Mandeep, Ravi, Rajesh, Rakesh, Sonu,

**Sweeper** : Ravinder, Vinod, Sangina, Suman

**Any other staff member, who has not been put on exam duty, may be deputed on exam duty by Supdt. Exam in case of heavy strength in exam center.**

Principal,  
Govt. Polytechnic, Hisar  
Dated: 6/2/23

Endst. No.GPH/2023/ 110-126

A Copy of the above is forwarded to the following (through Whatsapp) to get it noted from the staff members working under them.

1. Exam Supdt.
2. HOD's - Applied Science/CE/ ECE/IC/ TD/TP/TT/FT/M.Eltx
3. O/I's -EE/FD/ FAA/
4. TPO/DSO
5. W/S Supdt.
6. Exam Branch

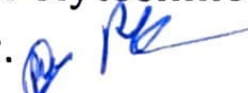
Principal,  
Govt. Polytechnic, Hisar

OFFICE OF THE PRINCIPAL ,GOVT. POLYTECHNIC, HISAR

Order No. 205

Date 01/2/23

Sh. Amit Kaushik, Clerk will proceed to DTE Panchkula on 01-02-2023 by bus. Regarding submit the proposal of regularization of Sh. Dhanpat,(Deceased) Sweeper

Principal  
Govt. Polytechnic  
Hisar. 

Endst. No./GPH/2023

Dated-

A Copy of the above is forwarded to following for information and necessary action.

- 1, DSO
2. Sh. Amit Kaushik, Clerk

Principal  
Govt. Polytechnic  
Hisar

**OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR.**

Order No. GPH/2023/~~SPH-1-3~~ 206

Dated:- 06/02/23

Sh. Jayant Kumar, Sr. Lecturer O/I CM Window is hereby assigned the duties to proceed to Panchkula regarding disposal, clarification & review of CM window complaints and official works on 07/02/23 to 09/02/23.

  
Principal,  
Govt. Polytechnic, Hisar

Dated:-  06/02/23

Endst. No. GPH/2023/ 1487-89

A copy of the above is forwarded to the following for information and necessary action:-

1. HOD, I&C
2. Sh. Jayant Kumar, Lect.
3. Exam Suptt.

Principal,  
Govt. Polytechnic, Hisar