

**OFFICE OF THE PRINCIPAL, GOVT.POLYTECHNIC, HISAR**

Office Order No. 235

Date: 17/2/23

All HOD's /O/I's are hereby informed that table marking center (TMC-004) is established at this institute for Feb 2023 examinations vide memo no 85/Exam/HSBTE dated 09/02/2023.

For strict compliance of Memo No. 216/Exam/HSBTE dated 28.03.2018 (Attached herewith) regarding evaluation work at TMC by the regular faculty, you are hereby directed to depute all the regular faculty (by name) working in your branch/office to evaluate at least 500 answer sheets or average at TMC.

If any regular faculty member is non-cooperative and refuse to check minimum 500 answer sheets or average number of answer sheets actually available per regular faculty of a branch (which ever is less) a report will be sent to secretary HSBTE for necessary action as per instruction received vide Memo No. 875/Exam/HSBTE dated 12/07/2022.

Guest faculty / outside expert will only be engaged in the TMC in case of non-availability of sufficient regular faculty in any branch for timely completion of evaluation work upto the target date stipulated by the Board.

**Evaluation of answer sheets must be completed strictly as per the question paper pattern, which is attached with this letter.**

**When an examinee does not attempt a question, the examiner shall make an entry in the related box in the table of the cover page by marking a dashed line. Likewise when a question attempted has earned zero marks, the entry shall be two zeros like 00 on the cover page.**

**The answer sheets evaluation work will be done in Conference Room (A-Block, First Floor).**

Principal  
Govt. Polytechnic,  
Hisar

Endst. No. GPH/2023/

Date:

A copy of the above is forwarded to the following for information and necessary action.

1. Secretary Exam, HSBTE
2. HOD's- CE/Applied Science/IC/ M.Eltx. /TD/TP/TT/FT (Through Whatsapp)
3. O/I's-FD/ ECE/ME/Civil /FAA/EE (Through Whatsapp)
4. Sh. Arvind Kumar, Senior Lect (O/I TMC)


Principal  
Govt. Polytechnic,  
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In reference to email received from COE, Sh. Sidharth Sharma, Sr. Lecturer will perform the duty of head examiner in place of Sh. Naresh Kumar, HOD Medical Eltx.

  
Principal  
Govt. Polytechnic  
Hisar *Rec Det*

**Endst. No.GPH/2023/**

**Dated:**

A Copy of the above is forwarded to the following for information and necessary action: -

1. Sh. Naresh Kumar, HOD
2. Sh. Sidharth Sharma, Sr. Lect.
3. TMC Incharge

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Principal  
Govt. Polytechnic  
Hisar

OFFICE OF THE PRINCIPAL: G P HISAR

Memo No 237

17.02.2023

The 26<sup>th</sup> Annual Athletics Meet will be held just after the starting of next session i.e. 15<sup>th</sup> March 2023 onwards. All the interested students shall submit their names to Sh. Sandeep Olla, Lecturer latest by 03.03.2023 so that the necessary practice can be initiated and arrangements can be done. The winner of each event and overall winners will be presented attractive cash prize and medals. All HOD, O/I are directed to circulate in students groups and motivate them to participate with full zeal.

  
Principal  
Govt.Polytechnic, Hisar  
Dated:-

Endst. No/GPH/2023/

A copy of the above is forwarded to the following for your kind information and necessary action.

- 1.HOD Comp.Engg/ App Sci/ IC/ECE/EE/TP/TT/TD/FD/FT(through whatsapp)
2. O/I Mech/Civil/ /FAA(through whatsapp)
3. W/S Supdt. (through whatsapp)
4. DSO(through whatsapp)
5. Sandeep olla, Lecturer in FT

  
Principal

Govt.Polytechnic, Hisar