


# OFFICE OF THE PRINCIPAL: GOVT. POLYTECHNIC, HISAR

Office Order No. 256


Dated: 27/02/23

The following item of Control and Automation Lab is hereby transferred from Smt.Roshni Sr.Lect. (I&C) to Smt.Teena Sr.Lect.F.T.

Sr. No.	Name of Items	Quantity
1	Godrej Computer Table Model C-9	1

  
Handed Over By  
Smt.Roshni ,Sr.Lect.I&C

  
Taken Over By  
Smt.Teena,Sr.Lect. F.T.

  
Principal  
Govt. Polytechnic, Hisar

Endst. No. GPH/2023/

Dated:

A copy of the above is forwarded to the following for information & necessary action.

- 1 Smt. Roshni, Sr.Lect. I&C.
- 2 Smt. Teena Sr.Lecturer in F.T.
- 3 Store Keeper

Principal  
Govt. Polytechnic, Hisar


## Office of the Principal, Govt. Polytechnic Hisar

Office Order No.: - 257

Dated: - 27/2/23

A Committee of the following staff members is hereby constituted to prepare the survey report of the items of Multimedia Lab of Computer Engg. Department as per list submitted by the Incharge of Multimedia Lab, so that it can be submitted to the higher authorities for further action.

1. Sh. Kulbhushan Bansal, SL
2. Dr. Ajit Kumar, Lecturer
3. Sh. Manish Nagar, Programmer.


  
Principal  
Govt. polytechnic  
Hisar

Endst. No. :- GPH/2023/

Dated:-

A Copy of the above is forwarded to the following for information and necessary action.

1. Sh. Kulbhushan Bansal, SL
2. Dr. Ajit Kumar, Lecturer
3. Sh. Manish Nagar, Programmer
4. Sh. Nitin Arora, Lecturer

  
Principal  
Govt. polytechnic  
Hisar


## Office of the Principal, Govt. Polytechnic Hisar

Office Order No.: - 258

Dated: - 27/2/23

A Committee of the following staff members is hereby constituted to prepare the survey report of the musical instruments related to Cultural activity room as submitted by the Incharge of Cultural Activity Room, so that it can be submitted to the higher authorities for further action.

1. Sh. Arvind Laura, SL
2. Smt. Rekha Sharma. SL
3. Sh. Nitin Arora, Lect.


  
Principal  
Govt. polytechnic  
Hisar

Endst. No. :- GPH/2023/

Dated:-

A Copy of the above is forwarded to the following for information and necessary action.

1. Sh. Arvind Laura, SL
2. Smt. Rekha Sharma. SL
3. Sh. Nitin Arora, Lect.
4. Smt. Garima Ahlawat, O/I Cultural Activities

  
Principal  
Govt. polytechnic  
Hisar

# OFFICE OF THE PRINCIPAL GOVT. POLYTECHNIC HISAR

Office order No. 259

Dated: 27/2/23

As per letter issued regarding soft skills load by The Director, higher Education order vide memo no. 141-177/ (Tech.Edu.) Acd dated 31.01.2023, soft skill will be taught by faculty of English therefore the load of Soft Skill of 4<sup>th</sup> and 6<sup>th</sup> semester of all the branches is here by assigned to faculty of English in Applied Science. Further all HOD/OI & W/s Supdt. are requested to assign teaching load to all faculty including themselves as per latest norms of the department.

  
Principal  
Govt. Polytechnic,  
Hisar

Endst No. : GPH/2023/.....

Dated :

A Copy of the above is forwarded to the following through whatsapp for information & necessary action please.

1. HOD - App. Sc./CE/TT/TP/FT/Med. Elex./TD/ECE/IC
2. O/I - ME/CVL/FD/FAA/ELE
3. W/s Supdt.
4. O/I Time Table

Principal  
Govt. Polytechnic,  
Hisar



**OFFICE OF THE PRINCIPAL GOVT. POLYTECHNIC HISAR**

OFFICE ORDER NO.: GPH/2023/ 260

Dated: 27/2/23

The administrative duty is hereby assigned with immediate effect as per detail given below:

Sr. No.	Assigned Administrative Duty	Name of faculty	Charge Withdrawn
1	Girls Hostel Superintendent	Ms. Kanak Prabha, Lecturer, TP	Ms. Roshni Ranga, Girls Hostel Superintendent

Principal,  
Govt. Polytechnic,  
Hisar  
Dated:

Endst. No.GPH/2023/

Copy of the above is forwarded to following for information and necessary action.

1. Hostel Chief Superintendent
2. HOD, Textile Processing
3. Ms. Roshni Ranga, Sr. Lecturer, IC
4. Ms. Kanak, Prabha, Lecturer, TP
5. DSO
6. Pay Bill Assistant

Principal,  
Govt. Polytechnic,  
Hisar