

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Order No. 1082

Dated: - 7/8/23

Sh. Gaurav, Lect. Mech. Engg. is hereby relieved from the TMC (004) GP Hisar on 07.08.2023 (FN) and Sh. Sombir, Lect. Pharmacy is hereby relieved from the TMC (004) GP Hisar on 07.08.2023 (AN). They are directed to join the parent institute.

Principal,  
Govt. Polytechnic,  
Hisar

Endst. No./GPH/2023/

Dated: -

A copy of the above is forwarded to the following for kind information & necessary action.

1. Principal, Govt. Polytechnic, Mandi Adampur
2. O/I TMC
3. Mr. Sombir, Lect. Pharmacy
4. Sh. Gaurav, Lect. Mech. Engg.



Principal,  
Govt. Polytechnic,  
Hisar

**OFFICE OF THE PRINCIPAL GOVT. POLYTECHNIC HISAR**

OFFICE ORDER NO.: 1083

Dated: 7/8/23

Sh. Jaibir, W/I will assist O/I horticulture in institute horticulture work with immediate effect.


  
Principal,  
Govt. Polytechnic,  
Hisar 

Endst. No. GPH/2023/

Dated:

A copy of the above is forwarded to the following for information and necessary action:

1. O/I Horticulture
2. Sh. Jaibir, W/I

  
Principal,  
Govt. Polytechnic,  
Hisar

**OFFICE OF THE PRINCIPAL: GOVT. POLYTECHNIC, HISAR**

Office Order No. 1084

Dated: 7/8/23

As per emails received from Om Institute of Polytechnic, Juglan, Hisar (181) the following staff is hereby is hereby directed to perform the duty on particular dates mentioned below for the HSBTE exam July-2023:-

S.N.	Name of the staff	Name of the Institute	Duty Assigned	Date of reliving	Date of exam duty
1.	Sh. Sahil, Lecturer in FAA	Om Institute of Polytechnic, Juglan, Hisar (181)	Invigilator	07.08.2023	08.08.2023

Principal  
Govt. Polytechnic  
Hisar

Dated:

Endst. No.GPH/2023/

A Copy of the above is forwarded to the following for information and necessary action: -

1. Exam Supdt.
2. O/I - FAA
3. Sh. Sahil, Lecturer in FAA

Principal  
Govt. Polytechnic  
Hisar

# OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Order No. 1085

Dated: - 7/8/23

A pool campus Drive for 2020-23 Batch (final year) and passout batch of **Computer Engg.** branch students by **Repozitory Technologies Pvt. Ltd. Hisar** will be held on 08.08.2023 (Tuesday) in the institute at 10:00 am.


Venue: - TPO Cell

Overall Incharge: - Dr. Mukesh Bansal, TPO

Sr. No.	Nature of Work	Name of Staff Member
1	Reception	Sh. Rajeev Sardana, HOD CE, Sh. Kulbansal Bansal, Sr. Lect. and Dr. Ajit Kumar, Lect.
2	Flex Arrangement	Sh. Manish Nagar, Lect. CE
3	Bouquet	Sh. Nitin Arora, Lect.
4	Refreshment / Water and Lunch Arrangement for dignitaries	Sh. Nitin Arora, Lect., Sh. Sunil Soni, Lect. and Sh. Sanjeev Sharma, Lect.
5	Sitting Arrangement and discipline	Sh. Rajesh Dhindwal, Lect./Dr. Ajit Kumar, Lect./Smt. Rajbala, Lect. CE

All concerned ATPO will ensure that the students will bring all documents including mark sheets, aadhar card, a copy of resume, two photographs and a set of photocopies of all original documents and will reach in time in proper college uniform with I-card.

Mr. Satish Kumar, DEO, Mr. Sunil, Peon, Mr. Mandeep, and Mr. Rakesh Kumar, attendant will perform the duty in TPO Office during the event.

  
Principal  
Govt. Polytechnic,  
Hisar

Endst. No./GPH/2023/

Dated: -

A copy of the above is following for your kind information and necessary action.

1. TPO
2. Exam Supdt.
3. HOD Comp. Engg. (to noted all concerned staffs)
4. Notice Board

Principal  
Govt. Polytechnic,  
Hisar

OFFICE OF THE PRINCIPAL, GOVERNMENT POLYTECHNIC , HISAR

Order No: 1086

Dated: 7/8/23

A Student Admission Help Desk is being set up in Waiting Room (A-Block) (In front of Library) for the necessary help and guidance to students & their parents coming for reporting in institute after online seat allotment 1<sup>st</sup>/2<sup>nd</sup> counselling.

In this regard, the following staff members are hereby assigned duty in Student Admission Help Desk with immediate effect:-

- 1) Sh. Ghanshyam Mahiya, GF in Mech.
- 2) Smt. Kavita Poonia, GF in App.sci.
- 3) Sh. Ravinder Gautam , GF in App.sci.

  
Principal  
Govt. Polytechnic, Hisar  
Dated:

Endst No: GPH/2023

A Copy of the above is forwarded to the following for the information & necessary action:

- 1) Supdt. Exam
- 2) HOD App.sci
- 3) O/I Mechanical Engg.
- 4) O/I Admission



  
Principal  
Govt. Polytechnic, Hisar

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Order No. 1087

Dated: - 7/8/23

Sh. Rajkumar, Lect. Comp. Engg. is hereby relieved from the TMC (004) GP Hisar on 07.08.2023 (FN). They are directed to join the parent institute.


  
Principal,  
Govt. Polytechnic,  
Hisar 

Endst. No./GPH/2023/ 66/6 - 18

Dated: - 7/8/23

A copy of the above is forwarded to the following for kind information & necessary action.

1. Principal, Govt. Polytechnic, Mandi Adampur
2. O/I TMC
3. Sh. Rajkumar, Lect. Comp. Engg

  
Principal,  
Govt. Polytechnic,  
Hisar

OFFICE OF PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Order No: 1088

Dated: 8/8/23

In continuation of order no. 1073 dated 03.08.2023, the following HKRN staff are also put on Admission duty for updating Student admission on HSTES portal during 1<sup>st</sup>/2<sup>nd</sup> counselling (DET/DET-L): -

1. Sandeep Kumar (Data entry operator)
2. Sita (Data entry operator)

  
Principal  
Govt. Polytechnic, Hisar

Dated:

Endst No: GPH/2023/

A Copy of the above is forwarded to the following for the information & necessary action:

- 1) O/I Admission
- 2) O/I HKRN ( To get it noted from concerned )
- 3) O/I FD (To get it noted from concerned)
- 4) DSO ( To get it noted from concerned))

Principal  
Govt. Polytechnic ,Hisar

OFFICE OF PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Order No: 1089

Dated: 8/8/23

In partial modification of order no 1074 dated 03.08.2023, admission duty regarding student admission reporting after seat allotment in 1<sup>ST</sup> Counselling (Diploma-Engg.) for following branches is as follows: -

Sr.No	Branch	Staff on Duty	Remarks
1	Civil Engg	Sh. Vikash Jangra, Lect.	As Ms. Anjali Jaglan (Lect.) is on training during this week.
2	Electronics & Comm.	Ms. Sonika Lect in English.	As Smt. Bharti (Lect.) is on leave during this week
3	Electrical Engg.	Sh. Vikas Modi GF	As Sh. Jagdish Chander engaged in official work
4	Comp. Engg.	Ms. Rajbala, Lect.	Sh. Sunil Soni, O/I CCTV

Principal  
Govt. Polytechnic, Hisar

Dated:

Endst No: GPH/2023/

A Copy of the above is forwarded to the following for the information & necessary action:

1. Exam Supdtt
2. HOD CE
3. HOD App.sci.
4. O/I Admission
5. O/I Civil/ECE/Elect.

Principal  
Govt. Polytechnic ,Hisar



## Office of the Principal Govt Polytechnic Hisar

Officer Order No 1090

Dated 8/8/23

As per Directorate Memo no 321/Academics dated 28/06/2023 Unicef certification Program is to be conducted by the Institute for final year students (2020-2023). In this regard all HOD/O/Is will conduct the certification program for final year students through their tutor incharges. The details to conduct the program are as follows.

There are 3 major steps you need to follow to achieve the UNICEF certificate i.e. Registration on the P2E portal, setting up your profile and Completion of course.

### Registration:

1. Open [skills.myp2e.org](https://skills.myp2e.org)
2. Click on sign in. Then click on sign up if you are registering for the first time. 3. Enter your valid email ID that you can access at the moment and click on verification code
4. A verification code will be sent to your email id
5. Enter that verification code and set up your password. Please remember this password as it will be required when you sign-in to your account in the future

### Setting up a profile:

1. You will have to fill in your details correctly. Please note to give the correct state, district and college name
2. In case you add wrong details you can change it in the profile field later as well
3. You can fill the optional fields as well or remove it if it shows any error.

### Starting course

1. You can see the courses under the course library.
2. Register yourself on the course Digital Productivity.
3. Complete the course well. There is no option to skip the video so please watch the complete video and attempt the compulsory MCQs
4. After completion of the videos you will receive the certificate

You are suggested to follow the process and complete the **Digital Productivity course** within 3 days. It will not take more than 2 hours and you will get a certificate from UNICEF immediately on completion.

For you face any problem call on the helpline number: \*1800-309-4095

Principal  
Govt Polytechnic Hisar  
*Neeraj*

Endst No

Dated

A copy of the above is forwarded to the following through WhatsApp for compliance

1. TPO
2. HOD CE/IC/MED ELEX/FT/TD/TP/TT/
3. O/I ME/CIVIL/FAA/FD/ECE/EE

Principal  
Govt Polytechnic Hisar

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Order No. 1091

Dated:- 10/8/2023

All HOD's/ O/I's are directed to cross check TOP TEN student's data of 1<sup>st</sup> Sem (Batch-2022) & 3<sup>rd</sup> Sem (Batch-2021) & 5<sup>th</sup> Sem (Batch-2020) Exam Results Feb. 2023 for Top Ten scholarship. If there is any discrepancy then inform in scholarship branch up to 16-08-2023 (List attached).

All tutors Incharge are advised to **Verify and submit** the following self attested documents of concerned students in the scholarship Branch up to 16.08.2023, So that Top Ten scholarship of the students may be disbursed timely. The list of students is attached herewith.

1. Application form by student
2. Self Student's bank account copy (Name of Student, Account No, IFSC Code ) **must be clearly visible**
3. Aadhar card

Sr. No	Name	Roll No.	Sr. No	Name	Roll No.
1	Gaurav	220040800040	11	Pankaj	210040922013
2	Pooja	220040800087	12	Anil kumar	200040821002
3	Himanshu	220040900016	13	Prince bansal	200040800084
4	Vansh	220040900062	14	Himanshu	200040900018
5	Rohit	220040900042	15	Chanda Kumari	200041721004
6	Sushil Sharma	220041700116	16	Gurmeet Dass	200041721006
7	Rahul	220041700075	17	Tanishk	200043200057
8	Aarti	220041700002	18	Ajay kumar	200043200004
9	Bhupender	220042600014	19	Aakash	200043221001
10	Vishesh	220043100063	20	Diksha	200044100012

Principal,  
Govt. Polytechnic,  
Hisar

Dated: -

Endst. No./GPH/2023/

A copy of the above is forwarded to the following for information and necessary action.

1. HOD/ CE / TP / Med. Eltx
2. O/I EE / ME / FD / FAA
3. Scholarship Branch

Principal,  
Govt. Polytechnic,  
Hisar

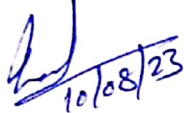
**OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR**

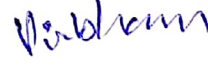
Order No.: 1092


Dated:-10/8/2023

The following record related to guest faculty is hereby handed over to Sh. Veerbhan ,Recordkeeper , by Rajat Thakral, HOD (I& C):

Sr. No.	Item	Quantity
1.	Application forms for the post of guest faculty/ guest instructor in Govt. & Society Polytechnics January 2021 (Hisar Cluster)	19 forms alongwith merit list

  
10/08/23  
Handed over by:  
Rajat Thakral  
HOD (I& C)

  
Taken over by:  
Veerbhan  
Recordkeeper

  
Principal  
Govt. Polytechnic,  
Hisar

**Endst. No./GPH/2023/**

A copy of the above is forwarded to the following for kind information and necessary action.

1. Rajat Thakral, HOD (I & C)
2. Sh. Veerbhan (Recordkeeper)

**Dated: -**

Principal  
Govt. Polytechnic,  
Hisar

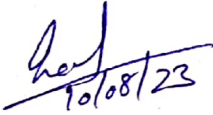
**OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR**

Dated:- 10/8/23


Order No.: 1093

The following items of PWD scheme are handed over to Ms. Teena, Sr. Lecturer, in Fashion Technology, Govt. Polytechnic, Hisar by Rajat Thakral, HOD (I& C):


Sr. No.	Item	Quantity	Remarks
1.	HCL Computer P-IV (Dual Core processor) with LCD Monitor	01	Administrative approval for write off of these items have been granted vide endst. No. P-32/2021/Vol. VI/09/ Proc. Dated 07/02/2022
2.	Multifunction Digital Printer, Model PE-220	01	

  
10/08/23

Handed over by:  
Rajat Thakral  
HOD (I& C)



Taken over by:  
Teena  
Sr, Lecturer in Fashion Technology

  
Principal  
Govt. Polytechnic,  
Hisar

Endst. No./GPH/2023/

Dated: -

A copy of the above is forwarded to the following for kind information and necessary action.

1. Rajat Thakral, HOD (I & C)
2. Ms. Teena Sr. Lect. (Fashion Technology)
3. Storekeeper

Principal  
Govt. Polytechnic,  
Hisar

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Order No. GPH/2023/ 1094

Dated:- 10/8/23

Sh. Sunil Bhutani, ATPO will proceed to Manesar and nearby places for Training and Placement work on 11.08.2023. Sh. Sunil Bhutani, ATPO is hereby allowed to use his own car as the institute vehicle is busy in Flying squad during HSBTE Exam work.

Principal,  
Govt. Polytechnic, Hisar

Dated:-

Endst. No. GPH/2023/

A copy of the above is forwarded to the following for information and necessary action:-

1. Dr. Mukesh Bansal, TPO
2. HOD TD
3. Sh. Sunil Bhutani, Lect. TD
4. O/T Admission

Principal,  
Govt. Polytechnic, Hisar

OFFICE OF THE PRINCIPAL: GOVT POLYTECHNIC HISAR (CEGO SCHEME)

Order No 1095

10.08.2023

The following time table is effected from 12.08.2023 for Industrial Sewing Machine Operator course weekend classes (Saturday and Sunday) under CEGO Scheme:

DAY	9:00 AM-10:00 AM	10:00 AM-11:00 AM	11:00 AM-12:00 PM	12:00 PM-1:00 AM	1:00AM-1:30 PM	1:30 PM-2:30 PM	2:30 PM-3:30PM	3:30 PM-4:30 PM
SAT (IGM LAB)	ISMO(P)-(Trainer)	ISMO-(SO)	Do	Do	Lunch	ISMO-(SO)	Do	ISMO(p)-(Trainer)
SUN (IGM LAB)	ISMO(p)-(Trainer)	Do	ISMO(p)-(Trainer)	Do	Lunch	ISMO(p)-(Trainer)	Do	Do

SO- Sandeep Kumar, Trainer – Expert

Principal

G P Hisar

10.08.2023

Endst No/GPH/

A copy of the above is forwarded to following for information and necessary action-  
O/I CEGO / Ms Teena, O/I IGM /Mr Sandeep Kumar, Course Coordinator, DS

Principal

G P Hisar

OFFICE OF THE PRINCIPAL: GOVT POLYTECHNIC HISAR

Order No 1096

10.08.2023

The following student centered activities will be organized in August 2023 as per schedule below under "मेरी माटी मेरा देश" campaign as per directions of MoYAS:

SNo	Date & Time	Student Centred Activity	Venue	Assigned to	Remarks
1	14.08.2023 10:00 AM	पञ्च प्राण प्रतिज्ञा	Principal Office/ Own Location	Sh Amit, Lect Mechanical Engg	NSS team and NCC team will take pledge with HoI and students will share pledge through social media.
2	15.08.2023 9:00 AM	वसुधा वंदन	Alongside the boundary wall starting from 2 <sup>nd</sup> gate of the institute	Mr. Jaibir Dhull, O/I Horticulture, Mr. Sandeep Olla, O/I NCC and Mr. Sonu Singh, NSS Mentor along with volunteers.	A vatika of 75 saplings shall be prepared. Saplings to be arranged from forest department.
3	15.08.2023 9:30 AM	ध्वजारोहण	Flag hoisting point in front of A block	Mr. Sandeep Olla, O/I NCC, staff members and cadets	Refreshment for participants and prize will be arranged by NCC team. Podium will be arranged by Sh Ajay Nehra, Guest Faculty.
4	15.08.2023 9:40 AM	वीरों का वंदन	Flag hoisting point in front of A block	Mr. Tarun Kr Sharma, HoD, Mr. Jaibir Dhull, W Supdt and Mr. Sandeep Olla, O/I NCC	A Kargil Veer/brave/ retired defense personnel will be invited for honor.

Sh Sonu Singh, NSS Mentor shall share the pledge with all NSS volunteers and upload online pledge at [merimaatimeradesh.gov.in](http://merimaatimeradesh.gov.in) or #Maatikonaman, #veeronkavandan. He is also directed to upload photos and small video at above website. Sh Ghanshyam, Guest Faculty will arrange photography with geotagging.

Principal  
G P Hisar  
10.08.2023

Endst No/GPH/2023/

A copy of the above is forwarded to following for information and necessary action:

NSS PO, O/I Mech/ Civil, O/I ECE, W/Supdt, O/I NCC

All concerned through whatsapp

Principal  
G P Hisar