


Office of the Principal, Govt. Polytechnic, Hisar

Office order No. 1137

Dated 22/8/23

All HOD/O/I's are requested to check and verify the list of admitted students (list attached) after 1st and 2nd Centralised online counseling for Diploma Engg. For any discrepancy, the concerned department may submit the details upto 22-08-2023.


Principal
Govt. Polytechnic,
Hisar ✓
Dated

Endst No.

A copy of the above is forwarded to the following for information and necessary action.

1. HOD CE/ Med Elex./TT/TD/TP/IC/FT
2. O/I Civil/Mech/FAA/FD/Electrical/ECE.
3. O/I Admission

|
Principal
Govt. Polytechnic,
Hisar


Office of the Principal Govt. Polytechnic, Hisar

Order No. 1138

Dated 22/8/23

The following HKRN staff is hereby also put on Admission duty to assist Merit Preparation Committee of Diploma (Engg) constituted vide order no 1134 dated 18.08.2023 regarding Institute Level Manual Counselling on dated 24.08.2023 & 25.08.2023. :-

- 1) Ah. Anil Kumar , Data Entry Operator
- 2) Sh. Sandeep , Data Entry Operator


Principal
Govt. Polytechnic , Hisar

Endst No. GPH/2023/

Dated

A copy of above is forwarded to the following for information and necessary action.

- 1) O/I Exam/FD (To get it noted from concerned Staff)
- 2) O/I Admission
- 3) Sh.Arvind Kr , Sr.Lect . (Incharge- Merit Prepration Committe –Dilpoma(Engg.)

Principal
Govt. Polytechnic, Hisar

कार्यालय प्रधानाचार्य राजकीय बहुतकनीकी हिसार।

आदेश न० 1139

दिनांक: 22/8/23

इस संस्था में कार्यरत सभी अधिकारियों/कर्मचारियों को सूचित किया जाता है कि इस संस्था में आवास न० 35,36 (660 वर्ग गज) व मकान न० 10 (1220 वर्ग गज) खाली है। जो भी अधिकारी/कर्मचारी आवास लेने के इच्छुक हैं वे संस्था के मुख्य कार्यालय में दिनांक 25.08..2023 तक अपना आवेदन प्रस्तुत करें।



प्रधानाचार्य

राजकीय बहुतकनीकी, हिसार।
RB

पृ० क्रमांक

दिनांक:

उपरोक्त की एक प्रति निम्नलिखित के सूचनार्थ एवं आवश्यक कार्यवाही हेतू प्रेषित है। (Through whatsapp)

1. All HOD/ O/I's
2. W/Supdt.
3. DSO
4. O/I Residence

प्रधानाचार्य


राजकीय बहुतकनीकी, हिसार।

OFFICE OF THE PRINCIPAL GOVT. POLYTECHNIC HISAR

Office order No. 1140

Dated : 22/8/23

Sh. Arvind Kumar Sr.Lecturer Applied Science will be O/I Time Table for Ist year with immediate effect.


Principal
Govt. Polytechnic,
Hisar

Endst No. :

Dated :

A Copy of the above is forwarded to the following for information & necessary action please.
(Through Whatsapp)

1. HOD Applied Science/Comp Engg/I&C/ Med. Electronics /T.T/T.P/T.D/F.T.
2. O/I F.D/ FAA/Electrical
3. Workshop Supdt.
4. Sh. Arvind Kumar Sr. Lect.
5. Sh. Anil Nain Sr. Lect.

Principal
Govt. Polytechnic,
Hisar

Office of the Principal Govt. Polytechnic, Hisar

Order No. 1141.

Dated 22/8/23

O/I Electricity Maintenance is directed to make necessary arrangement of lightening at admission venues & nearby area for smooth working of Admission Process.


Principal
Govt. Polytechnic, Hisar


Endst No. GPH/2023/

Dated

A copy of above is forwarded to the following for information and necessary action

1) O/I Electricity Maintenance

2) O/I Admission


Principal
Govt. Polytechnic, Hisar

Office of the Principal Govt. Polytechnic, Hisar

Dated 22/8/23

Order No. 1142

The following teams are hereby constituted for various Admission duties mentioned against their names for Institute level Manual Counselling scheduled to be held on 24.08.2023 & 25.08.2023 :-

Sr. No	Nature of Duty	Name of Staff members
1	Discipline Committee	Sh. Mukesh Bansal, TPO Sh. Naresh Suthar, HOD Sh. Sanjay Kr., Sr.Lect.
2	Tent, Seating & Water Arrangement	Sh. Balbir Singh, FMI Sh. Rghubir Singh, FMI Sh. Sohan Lal, W/I
3	Sound & Electricity Arrangement	Sh. Sanjeev Kr., Sr. Lect in EE Sh. Arshad Jmal, Lect Sh. Vijay Pal, W/I
4	Refreshment for Staff	Smt. Garima, Sr.lect Sh. Nitin Arora, Lect Sh. Sunil Bhutani, Lect

Principal
Govt.Polytechnic
Hisar

Endst No. GPH/2023/ 6921

Dated

A copy of above is forwarded to the following for information and necessary action.

- 1) TPO
- 2) O/I /Mech./Elect/ECE/FD
- 3) O/I Admission
- 4) W/Shop Supdt.
- 5) Sh.Nitin Arora , Lect
- 6) Sh.SunilBhutani , Lect

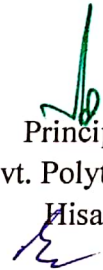
Principal
Govt.Polytechnic
Hisar

OFFICE OF THE PRINCIPAL GOVT. POLYTECHNIC HISAR

Office order No. 1143

Dated 22/8/23

With reference to DTE letter Endst. No.595-596 dated 17/04/2023 and mail dated 07/08/2018 it is for the information of HOD T.T/T.P/T.D & O/I Mechanical Engg. that the Subject ESDM of 1st year will be taught by Applied Chemistry Faculty


Principal
Govt. Polytechnic,
Hisar

Endst No. :

Dated :

A Copy of the above is forwarded to the following for information & necessary action please.
(Through Whatsapp)

1. HOD Applied Science /T.T/T.P/T.D
2. O/I Mechanical Engg.
3. Sh.Arvind Kumar Sr. Lect. O/I Time Table.

Principal
Govt. Polytechnic
Hisar

URGENT-TIME BOUND

OFFICE OF THE PRINCIPAL: GOVT. POLYTECHNIC, HISAR



Order No 1144

Date: 22-08-2023

In supersession of all previous orders the following duties are assigned to speed up the survey process:

Dr.Dinesh Nain (Incharge CRID Survey)		Sh.Jitender Kumar (Incharge Socio-economic Survey)	
Sh. Karan Doda	Sh. Ajay Jangra	Smt. Mausam	Sh. Sandeep Sharma
Sh. Sachin Yadav	Sh. Nitin Verma	Smt. Parul	Smt. Sweety(FT)
Dr. Anshu	Sh. Sahil	Smt. Ritu Lochab	Sh. Ram Parsad
Sh. Parshant	Sh. Sandeep Bherwan	Smt. Kavita Sahu	Smt. Meenu
Sh. Amit	Smt. Urmila	Sh. Ravinder	Sh. Jitender
Sh. Deepak	Smt. Bala Devi	Smt. Partibha	Smt. Kavita Poonia
Sh. Tushar Jain	Smt. Saroj	Smt. Monika	

Sh. Sonu Singh, Lecturer will update survey progress information at 3:00 PM on daily basis.


Principal
Govt. Polytechnic,
Hisar 

Endst:

Dated: 22-08-2023

A Copy of the above is forwarded to the following for information and necessary action:

1. All Concerned (Through Whatsapp)

Principal
Govt.Polytechnic,
Hisar

OFFICE OF THE PRINCIPAL GOVT. POLYTECHNIC, HISAR

Order No: 1145

Dated: 22/8/23

All HoDs/ O/Is are directed to inform all 1st year Boy and Girl Students to submit NCC enrollment form along with necessary documents mentioned as following:-

NCC ENROLLMENT SCHEDULE

1. Document Submission / Verification (Short listing)

Date: 01.09.2023 to 10/09/2023, Time: 2-4 P.M. at NCC Office

2. List of Documents

- 10th Mark sheet (Original + 2Photocopy)
- 12th Mark sheet (Original + 2Photocopy)
- Birth Certificate (Original + 2Photocopy)
- Bank Passbook (Original + 2Photocopy) (Only State Bank of India is allowed)
- Aadhar card (Original + 2Photocopy)
- Admission Slip (Original + 2Photocopy)
- Photographs (4x passport size with full name and DOB)

Application form is available at canteen. No form will be received after due date i.e. 10.09.2023. After short listing, final enrollment will be held at Giri Centre, HAU Hisar and date will be shared later on. For any other query, students may contact Sh. Sandeep Kumar, Lecturer in Fashion echnology/Incharge NCC.

Principal
Govt. Polytechnic,
Hisar

Endst: GPH/2023/ 6934-

Dated:

A Copy of the above is forwarded to the following for information & necessary action:

1. HOD CE/ Applied Sc. / IC/ TT/TD/TP/FT/ Med.Eltx /Workshop Supdt(Through whatsapp)
2. O/I FAA/ECE/Mech./FD/ EE/Civil/ (Through whatsapp)
3. Sh. Sandeep Kumar, Incharge NCC
4. Notice Board

Principal
Govt. Polytechnic,
Hisar

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

0/0 NO.: 1146

DATED: 22/8/23

On the request made by students (especially girls & their parents), practical training classes for 2nd/4th sem. Comp. Engg.(A&B) of GP Hisar and 2nd/4th sem. Comp. Engg./Electronics Engg. students of GP Adampur will be conducted by experts from industry w.e.f. 23.08.2023.

Labs for 4th sem. students : IOT Lab, DS Lab, OOPS lab (Block-A 1st Floor)

Labs for 2nd sem. students : OS Lab, Project Lab, Multimedia Lab (Block-B)

All the interested students are advised to attend the training classes timely and sincerely in order to make optimum use of training period. The students must ensure to attend the classes in proper uniform with institution I-Card.

TPO, ATPO, departmental faculty are directed to supervise the training properly in the interest of students.

Principal
GP, Hisar
Dated:

Endst. No.: GPH/2023/

1. HOD(CE) / TPO
2. Dr. Ajit Kumar / Smt. Raj Bala / Sh. Ravi Kumar, Lab incharges (through Whatsapp)
3. Sh. Nitin Arora / Sh. Manish Nagar / Sh. Sanjeev Sharma, Lab incharges (through Whatsapp)

Principal
GP, Hisar

OFFICE OF THE PRINCIPAL: GOVT. POLYTECHNIC: HISAR



DATED: 22/8/23

OFFICE ORDER NO. 1147

Sanction is accorded to the medical reimbursement amounting to Rs. 15735 (Rs. Fifteen Thousand Seven Hundred thirty Five only) to Sh. Sunil Kumar, HOD in Applied Science of this Institution in connection with OPD treatment of his son Mr. Danmay from Geetanjali Hospital, Hisar from 17.06.2023 to 19.06.2023.

The reimbursement has been sanctioned on the production of essentiality certificate from the authorized medical attendant. The medical prescribed were absolutely essential for treatment and recovery/prevention of serious deterioration in the condition of the patient. As certified by the medical attendant no cheaper effective substitute was possible and price claimed is reasonable and further medicines are not in the nature of tonic. The cost of which is reimbursable under Govt. instructions issued on the subject from time to time.

The expenditure involved will be debited to the Head '2203-Technical Education-105-Polytechnic-59 Development of Govt. Polytechnics- Establishment Expenses -67 Medical Reimbursement for the year 2023-24.



Principal,
Govt. Polytechnic,
Hisar. 

Dated:

Endst. No.GPH/2023/

Copy of the above is forwarded to the following for information and necessary action:-

1. Accountant General, (A&E) Haryana, Chandigarh
2. Treasury Officer, Hisar
3. Pay Bill Clerk along with medical bill & a spare copy
4. Sh. Sunil Kumar, HOD in Applied Science


Principal,
Govt. Polytechnic,
Hisar

OFFICE OF THE PRINCIPAL: GOVT. POLYTECHNIC: HISAR

OFFICE ORDER NO. 1148

DATED: 22/8/23

Sanction is accorded to the medical reimbursement amounting to Rs. 40,000/- (Rs. Forty Thousand only) to Sh. Sunil Kumar, HOD in Applied Science of this Institution in connection with OPD treatment of his Wife Mrs. Veena Rani from Geetanjali Hospital, Hisar from 10.06.2023 to 10.06.2023.

The reimbursement has been sanctioned on the production of essentiality certificate from the authorized medical attendant. The medical prescribed were absolutely essential for treatment and recovery/prevention of serious deterioration in the condition of the patient. As certified by the medical attendant no cheaper effective substitute was possible and price claimed is reasonable and further medicines are not in the nature of tonic. The cost of which is reimbursable under Govt. instructions issued on the subject from time to time.

The expenditure involved will be debited to the Head '2203-Technical Education-105-Polytechnic-59 Development of Govt. Polytechnics- Establishment Expenses -67 Medical Reimbursement for the year 2023-24.

Principal,
Govt. Polytechnic,
Hisar.

Dated:

Endst. No.GPH/2023/

Copy of the above is forwarded to the following for information and necessary action:-

1. Accountant General, (A&E) Haryana, Chandigarh
2. Treasury Officer, Hisar
3. Pay Bill Clerk along with medical bill
4. Sh. Sunil Kumar, HOD in Applied Science

Principal,
Govt. Polytechnic,
Hisar

OFFICE OF THE PRINCIPAL: GOVT. POLYTECHNIC: HISAR


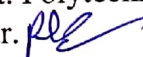
DATED: 22/8/23

OFFICE ORDER NO. 1149

Sanction is accorded to the medical reimbursement amounting to Rs. 40,000/- (Rs. Forty Thousand only) to Sh. Sunil Kumar, HOD in Applied Science of this Institution in connection with OPD treatment of his Wife Mrs. Veena Rani from Geetanjali Hospital, Hisar from 03.06.2023 to 03.06.2023.

The reimbursement has been sanctioned on the production of essentiality certificate from the authorized medical attendant. The medical prescribed were absolutely essential for treatment and recovery/prevention of serious deterioration in the condition of the patient. As certified by the medical attendant no cheaper effective substitute was possible and price claimed is reasonable and further medicines are not in the nature of tonic. The cost of which is reimbursable under Govt. instructions issued on the subject from time to time.

The expenditure involved will be debited to the Head '2203-Technical Education-105-Polytechnic-59 Development of Govt. Polytechnics- Establishment Expenses -67 Medical Reimbursement for the year 2023-24.



Principal,
Govt. Polytechnic,
Hisar. 

Dated:

Endst. No.GPH/2023/

Copy of the above is forwarded to the following for information and necessary action:-

1. Accountant General, (A&E) Haryana, Chandigarh
2. Treasury Officer, Hisar
3. Pay Bill Clerk along with medical bill
4. Sh. Sunil Kumar, HOD in Applied Science


Principal,
Govt. Polytechnic,
Hisar

OFFICE OF THE PRINCIPAL: GOVT. POLYTECHNIC: HISAR


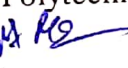
DATED: 22/8/23

OFFICE ORDER NO. GPH/2023/ 1150

Sanction is accorded to the medical reimbursement of medical charges amounting to **Rs. 14367/- (Rs. Fourteen Thousand Three Hundred & Sixty seven only)** to Sh. Ajay Jindal, Lecturer of this Institution in connection with himself treatment who is suffering from Chronic disease as certified by Medical Board, Hisar vide memo No.Med/2021/ 286 dated 18.06.2021 and allowed open medical allowance by Director General, Technical Education, Haryana for the period 13.02.2023 to 14.05.2023.

The reimbursement has been sanctioned on the production of essentiality certificate from the authorized medical attendant. The medical prescribed were absolutely essential for treatment and recovery/prevention of serious deterioration in the condition of the patient. As certified by the medical attendant no cheaper effective substitute was possible and price claimed is reasonable and further medicines are not in the nature of tonic. The cost of which is reimbursable under Govt. instructions issued on the subject from time to time.


The expenditure involved will be debited to the Head '2203-Technical Education- 105-Polytechnic-59 Development of Govt. Polytechnics (Plan)-67 Medical Reimbursement for the year 2023-2024.


Principal,
Govt. Polytechnic,
Hisar, 
Dated:

Endst. No.GPH/2023/

Copy of the above is forwarded to the following for information and necessary action:-

1. Accountant General, (A&E) Haryana, Chandigarh
2. Treasury Officer, Hisar
3. Sh. Ajay Jindal, Lecturer
4. Pay Bill Assistant alongwith medical bill & spare copy


Principal,
Govt. Polytechnic,
Hisar.

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Office Order No. GPH/ 1151

Dated:- 22/8/23

Sanction is hereby accorded to the grant of following kind of leave to Sh Veerbhan Daftari for 02 days with permission to prefix/ suffix the being holidays under rules 35, 38 contain in Chapter IX of Haryana Civil Services (Leave) Rules ,2016.

Sr. No.	Leave	From	To	Days
1	Earned Leave	07-07-2023	08-07-2023	02
			Total	02

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.

Principal,
Govt. Polytechnic, Hisar

Dated: 22/8/23

Endst. No. GPH/2023 6955

A copy of the above is forwarded to the following for information and necessary action.

- 1 DSO
2. EA-II

Principal,
Govt. Polytechnic, Hisar.

OFFICE OF THE PRINCIPAL: GOVT. POLYTECHNIC, HISAR


Office order No. 1152

Dated:- 22/8/23

In terms of instruction issued by the Chief Secretary to Government of Haryana No 13/19/2008-2511 dated 05-02-2009 and Financial Commissioner & Principal Secretary to Govt. Haryana Department memo No.5/17/2009-4FR dated 11-04-2012., sanction is hereby accorded to the grant of cash payment equivalent to one month's salary for new scheme of leave travel concession to following official staff Government Polytechnic, Hisar for the block Year 2020-2023 under plan Scheme.

The above sanction is however subject to the reduction of HRA/Medical/IR Allowance.

1. Sh. Naresh Kumar HOD Med. Elect.
2. Sh. Ashok Kumar Sl. ECE
- 3 Smt. Raj Bala Lect. Comp.Engg.
4. Sh. Sandeep Kumar Clerk
- 5 Sh. Ajay Singh Peon


Principal
Govt. Polytechnic,
Hisar

Endst. No./GPH/2023/ 6957

Dated: - 22/8/23

A copy of the above is forwarded to the following for information and necessary action.

1. Accountant General (A & E), Haryana, Chandigarh
2. Treasury Officer, Hisar
3. Pay Bill Clerk along with one spare copy
4. EA-I
5. EA-II

Principal
Govt. Polytechnic,
Hisar


Office of the Principal Govt. Polytechnic, Hisar

Dated-23/8/23

Order No. 1153

In continuation of order no. 1134 dated 18.08.2023, the following staff are also put on Admission duty for merit preparation work of Institute level manual counselling for Diploma Engineering.

Sr. No.	Name of Staff
1	Karan Dooda Lect.
2	Smt. Sonia GF
3	Ravinder Gautam GF


Principal
Govt. Polytechnic, Hisar

Dated

Endst No. GPH/2023/

A copy of above is forwarded to the following for information and necessary action.

- 1) HOD App. Science
- 2) O/I Admission

Principal
Govt. Polytechnic, Hisar

OFFICE OF THE PRINCIPAL: GOVT. POLYTECHNIC: HISAR

Dated :- 22/8/23

Order No. 1154

Sr.No.	Name & Designation	Winter Vacation 25.12.2021 to 08.01.2022 =15						Summer Vacation 01.06.2022 to 30.06.2022=30 days						Entered in S.B. at Page No		
		Duty Period			Vacationavailed			Remarks	Duty Period			Vacationavailed			Remarks	
		From	To	Days	From	To	Days		From	To	Days	From	To			Days
	S/Sh.															
	Mech. Engg.															
1	Sanjay Kumar, Sr. Lect.	25.12.2022	08.01.2023	15	nil	nil	nil		01.06.2023	30.06.2023	30	nil	nil	nil		
2	Satinder, Sr. Lect.	25.12.2022	08.01.2023	15	-	-	-		01.06.2023	30.06.2023	30	nil	nil	nil		
	ECE															
3	Balinder Singh, Lect.	25.12.2022	08.01.2023	15	nil	nil	nil		01.06.2023	30.06.2023	30	nil	nil	nil		
4	Ravinder Kumar, Lect								01.06.2023	30.06.2023	30	nil	nil	nil		
	I&C															
5	Naresh Kumar, HOD	25.12.2022	08.01.2023	15	nil	nil	nil		01.06.2023	30.06.2023	30	nil	nil	nil		
6	Jayant Kumar, Sr. Lect.	25.12.2022	08.01.2023	15	-	-	-		01.06.2023	30.06.2023	30	nil	nil	nil		
	Computer															
7	Rajeev Sardana, HOD	25.12.2022	08.01.2023	15					01.06.2023	30.06.2023	30	nil	nil	nil		
8	Naveen Arora, Sr. Lect.	25.12.2022	08.01.2023	15					01.06.2023	30.06.2023	30	nil	nil	nil		
9	Kulbhushan, Sr. Lect.	25.12.2022	08.01.2023	15					01.06.2023	30.06.2023	30	nil	nil	nil		
10	Ajit Kumar, Lect.	25.12.2022	08.01.2023	15					01.06.2023	30.06.2023	30	nil	nil	nil		
11	Nitin Kumar, Lect.	25.12.2022	08.01.2023	15					01.06.2023	30.06.2023	30	nil	nil	nil		
12	Raj Bala, Lect.	25.12.2022	08.01.2023	15					01.06.2023	30.06.2023	30	nil	nil	nil		
13	Rajesh Kumar, Lect.	25.12.2022	08.01.2023	15					01.06.2023	30.06.2023	30	nil	nil	nil		
14	Sunil Soni, Lect.	25.12.2022	08.01.2023	15					01.06.2023	30.06.2023	30	nil	nil	nil		
15	Ravi Kumar, Lect.	25.12.2022	08.01.2023	15					01.06.2023	30.06.2023	30	nil	nil	nil		
16	Sanjeev Kumar, Lect. comp.	25.12.2022	08.01.2023	15					01.06.2023	30.06.2023	30	nil	nil	nil		
17	Manish Nagar, Programmer	25.12.2022	08.01.2023	15					01.06.2023	30.06.2023	30	nil	nil	nil		
	Applied Sc.															
18	Sunil Kumar, HOD	25.12.2022	08.01.2023	15	nil	nil	nil		01.06.2023	30.06.2023	30	nil	nil	nil		
19	Sewa Singh, Sr. Lect.	25.12.2022	08.01.2023	15					01.06.2023	30.06.2023	30					
20	Arvind Kumar, Sr. Lect.	25.12.2022	08.01.2023	15					01.06.2023	30.06.2023	30					
21	Anil Kumar, Sr. Lect.	25.12.2022	08.01.2023	15					01.06.2023	30.06.2023	30					
	Textile Processing															
22	Mandeep Nagpal, HOD	25.12.2022	08.01.2023	15	nil	nil	nil		01.06.2023	30.06.2023	30	nil	nil	nil		
23	Rajesh Kalra, Sr. Lect.	25.12.2022	08.01.2023	15					01.06.2023	30.06.2023	30					
24	Ajay Jindal, Lect.	25.12.2022	08.01.2023	15					01.06.2023	30.06.2023	30					
25	Kanak Prabha, Lect.	25.12.2022	08.01.2023	15					01.06.2023	30.06.2023	30					

Office of the Principal Govt. Polytechnic, Hisar

Dated 23/8/23

Order No. 1155

The following duties are hereby assigned to staff members mentioned against their names for Institute level Manual Counsellingscheduled to be held on Dated 24.08.2023 & 25.08.2023 in A-Block (Language Lab & Conference Hall) for Diploma (Engg.) for Admission Session 2023-24 :-

O/I Admission- Sh. NareshSuthar , HOD

Incharge – DET- Sh. Manish nagar, Programmer

Sr. No	Admission Duty	Name of Staff members
1	Student Help Desk	1) Smt. Sweety singh , GF in Med .Eltx. 2) Smt. Sandeep Sharma, Guest Faculty 3) Smt. Meenu Bamal , GF
2	Announcement	1) Sh. Vijay Pal , W/I 2) Sh. Ghanshyam , GF
3	Student Registration (FAA Lab) (A-Block)(1 st floor)	1) Sh. Satish Kumar, Lect. 2) Sh. Amit Kr. , Lect 3) Sh. Ajay Nehra , Guest Faculty
4	Document Verification Committee-I	1) Sh. Sunil Dutt , Lect 2) Sh. ViksahJangra , Lect 3) Sh. Karan Doda , Lect.
5	Document Verification Committee-II	1) Sh. Sahil , Lect in FAA 2) Sh. Rajkumar Siroha , FMI 3) Sh. Atul Agarwal , Lect.
6	Seat Allotment Committee	1) Sh. Tarun Sharma, HOD 2) Sh. Ashok Chaudhary, Sr.Lect. 3) Sh. Ajit kumar , Lect.
7	Online fee Payment	1) Sh. Satbir Singh , Clerk 2) Sh. Rajesh lamba , Clerk 3) Sh. Naveen Kr., Class-IV
8	Online Updation on Admission portal	Data Operators - Shyokin Singh , Satish Soni , Yash Sita Rani , Vinod Kr., Mitesh
9	Peon/Attendant	Sunil , Parlahd , Ajay (Med.) , Ajay (ECE)

- All staff members ensure that admission will be made strictly as per merit list & eligibility criteria laid down qualification mentioned in Diploma Prospectus 2023-24.
- The Co-ordinator of online updation committee will ensure timely updation work of all admitted students & submit status report in Admission cell on daily basis. The committee will also handover the files of admitted students to concerned department after counselling.
- Verification of credentials of candidate will be done by comparing with original certificates against which seat has been allotted to him/her.
- Under no circumstance, candidate will be allowed to take admission file after seat allotment.
- All staff put on Admission duty will wear Institute I-card during manual Counselling.

Principal
Govt. Polytechnic, Hisar
Dated

Endst No. GPH/2023/

(through whatsapp)

A copy is forwarded to the following for information and necessary action.

1. TPO
2. HOD CE//App. Sc/Med.Eltx./IC/TD/TT/TP/FT
3. O/I /Admission/ Civil/ME/ECE//EE/FD/
4. O/I FAA to make necessary arrangement in FAA Lab for Registration work
5. Workshop Supdt.
6. Sh.Ajit Kr. Lect ,O/I Internet to make necessary arrangement for smooth working internet system.
7. Sh.Dinesh Nain Language Lab) to make necessary electricity arrangement during admission process

Principal
Govt. Polytechnic, Hisar

Office of the Principal Govt. Polytechnic, Hisar

Order No. 1156

Dated 23/8/23

The following duties are hereby assigned to staff members mentioned against their names for Institute level Manual Counselling scheduled to be held on Dated 24.08.2023 & 25.08.2023 in B-Block (OS Computer Lab-) for Diploma (Engg.) –Lateral Entry for Admission Session 2023-24 :-

O/I Admission- Sh. Naresh Suthar , HOD

Incharge – DET- Sh. Manish nagar , Programmer

Sr. No	Admission Duty	Name of Staff members
1	Student Help Desk	1) Smt. Pardeep kumara , Jr..Lib. 2) Sh. Ravinder Gautam , GF 3) Smt. RituLochab , GF
2	Announcement	1) Sh. Vikas Modi , GF 2) Sh. Ramesh Sharma , GF
3	Student Registration (B-Block , Ground Floor)	1) Sh. Prashant Jogi , Lect. 2) Sh. Ajay Jangra. , Lect 3) Sh. Sachin Yadav , Lect
4	Document Verification Committee-I	1) Sh Rakesh Jindal , Lect 2) Sh. Viksah , Lect in Mech 3) Sh., Sandeep Biban, Lect.
5	Document Verification Committee-II	1) Sh. Balinder singh , Lect 2) Sh.Arshad Jmal ,Lect 3) Sh. Ravi Kr. , Lect Math
6	Seat Allotment Committee	1) Sh. Desh Deepak, HOD 2) Sh. Anil Nain. ,Sr.Lect 3) Sh.Rajesh Gautam , .lect
7	Online fee Payment	1) Sh. Karan Singh , Clerk 2) Sh. Amit Sharma , Clerk 3) Sh. Sandeep , Clerk
8	Online Updation on Admission portal	Sh. Nitin Verma , Lect (Incharge-DET-L) Data Opreators - Anil Kumar , Sandeep (PMS) , Sandeep (FD)
9	Peon/Attendant	Sonu , Bhagirath , Lilawati

- All staff members ensure that admission will be made strictly as per merit list & eligibility criteria laid down qualification mentioned in Diploma Prospectus 2023-24.
- The Co-ordinator of online updation committee will ensure timely updation work of all admitted students & submit status report in Admission cell on daily basis. The committee will also handover the files of admitted students to concerned department after counselling.
- Verification of credentials of candidate will be done by comparing with original certificates against which seat has been allotted to him/her.
- Under no circumstance, candidate will be allowed to take admission file after seat allotment.
- All staff put on Admission duty will wear Institute I-card during manual Counselling.

Principal
Govt.Polytechnic ,Hisar
Dated

Endst No. GPH/2023/

A copy is forwarded to the following for information and necessary action.

- 1) HOD CE//App. Sc/Med.Eltx./IC/TD/TT/TP/FT
- 2) O/I /Admission/ Civil/ME/ECE//EE/FD/FAA
- 3) Workshop Supdt.
- 4) O/I Internet to make the necessary arrangement for the smooth working of internet system .
- 5) Sh.Sanjeev Sharma (Incharge-DS Lab) to make necessary electricity arrangement during admission


Principal
Govt.Polytechnic ,Hisar

Office of the Principal Govt. Polytechnic, Hisar

Order No. 1157

Dated 23/8/23

O/I NCC & O/I NSS is directed to establish a Student Help Desk with volunteers for Institute Level Manual Counselling scheduled to be held on 24.08.2023 & 25.08.2023 at Main Gate of Institute.


Principal
Govt. Polytechnic, Hisar

Endst No. GPH/2023/

Dated

A copy of above is forwarded to the following for information and necessary action.

- 1) O/I Admission
- 2) O/I NCC (Sh.Sandeep Olla , lect.)
- 3) Sh. Sonu Singh , lect (NSS Mentor)


Principal
Govt. Polytechnic, Hisar


OFFICE OF THE PRINCIPAL: GOVT. POLYTECHNIC: HISAR

Order No. 1158

Dated: 23/8/23

Sanction is hereby accorded to grant of revised Annual Increment as per table contained as Schedule I in Haryana Civil Service (RP) Rules, 2016 and Schedule A in Haryana Civil Service (ACP) Rules, 2016 to the following officers/officials mentioned against each raising their basic pay as mentioned against each:-

Sr. NO.	Name of Officer/ Official (S/Sh./Smt.)	Designation	Pay Scale	From			To			Remarks
				Level	Cell	Existing Basic Pay	Level	Cell	Basic Pay after Annual Increment	
1	Miss Monika	clerk	PB-I 5200-20200+19 00GP	FPL-2	1	19900	FPL-2	2	20500	Notionally 01.01.2022 (due to EOL from 01.12.2020 to 31.05.2021)
2	do	do	PB-I 5200-20200+19 00GP	FPL-2	2	20500	FPL-2	2	20500	Actual benefit w.e.f 14.03.2022 (after qualify SETC)


Principal
Govt. Polytechnic, Hisar

Dated:

Endst. NO. GPH/Annual Increment/2023/

- 1 Pay Bill Clerk
- 2 E.A.-II
- 3 HRMS Asstt.

Principal
Govt. Polytechnic, Hisar

Office of the Principal Govt. Polytechnic, Hisar


Dated- 23/8/23

Order No. 1159

In continuation of office order no. 1156 dated 23.08.2023, the following staff are also put on Admission duty for Diploma Engg and Diploma Engg.- Lateral Entry Course .

Sr. No.	Staff on Duty	Remarks
1	Sh. Tushar Jain	In place of Sh. Rakesh Jindal.

Sh. Rakesh Kumar Attendant also will perform the duty of Diploma Engg. course


Principal
Govt. Polytechnic, Hisar

Dated 23/8/23

Endst No. GPH/2023/

A copy of above is forwarded to the following for information and necessary action.

- 1) O/I FAA
- 2) O/I Admission

Principal
Govt. Polytechnic, Hisar

OFFICE OF THE PRINCIPAL: GOVT. POLYTECHNIC, HISAR

Notice No: GPH/2023 1160

Dated: 25/8/23

It is brought in notice of undersigned that some of HKRNL Employees used to avail leave without pre-intimation, don't submit fitness certificate after availing Medical Leave and are not making their biometric attendance regularly as per schedule. Here all are strictly directed to follow the rule otherwise strict disciplinary action will be taken.

अधोहस्ताक्षरी के ध्यान में यह लाया गया है कि एचकेआरएनएल के सभी कर्मचारी पूर्व-सूचना के बिना छुट्टी लेते थे, चिकित्सा अवकाश लेने के बाद फिटनेस प्रमाण पत्र जमा नहीं करते और अनुसूची के अनुसार नियमित रूप से बायोमेट्रिक उपस्थिति दर्ज नहीं कर रहे हैं। सभी एचकेआरएनएल के कर्मचारियों को सख्ती से निर्देश दिया जाता है कि वे नियम का पालन करें अन्यथा कड़ी अनुशासनात्मक कार्रवाई की जाएगी।


Principal
Govt. Polytechnic,
Hisar

Endst: GPH/2023/

A Copy of the above is forwarded to the following for information & necessary action:

1. O/I Outsourcing
2. HKRNL Employees (through whatsapp)

Principal
Govt. Polytechnic,
Hisar

OFFICE OF THE PRINCIPAL: GOVT. POLYTECHNIC: HISAR

OFFICE ORDER NO. 1161

DATED: 25/8/23

In reference to Directorate of Technical Education Panchkula, Haryana memo no. 50/ College dated 23.08.2023. The undersigned will proceed for inspection of the existing Institutions offering diploma in pharmacy in the district of Charkhi Dadri, Bhiwani and Mohindergarh on 26 /08/23, 28/08/23 and 29/08/23 by own car.

Sh. Rajiv Sardana, HOD (Comp.) will look after the Institute during the above said period.

↓
Principal,
Govt. Polytechnic,
Hisar. *Dr. P. K.*
Dated:

Endst. No.GPH/2023/

Copy of the above is forwarded to for information and necessary action:-

1. Sh. Rajiv Sardana, HOD (Comp.)

↑
Principal,
Govt. Polytechnic,
Hisar.



OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Order No.GPH/2023/ 1162

Dated: - 25/8/23

Ms. Garima Ahlawat, Sr. Lect./ ATPO FD is hereby deputed as coordinator to conduct the training of Group D Employee including HKRNL employees on 28.08.2023 to 29.08.2023.

The training will be organized by HIPA Hisar in CDTP Block of the institute.


Principal
Govt. Polytechnic,
Hisar 
Dated: -

Endst. No./GPH/2023/

A copy of the above is following for your kind information and necessary action.

1. TPO
2. O/I FD

Principal
Govt. Polytechnic,
Hisar

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Dated: - 25/8/23

Order No.GPH/2023/ 1163

It is for the information to all HOD's/ O/I's that the training of the following Group D employees including HKRNL employee will be organized by HIPA Hisar on 28.08.2023 and 29.08.2023 in CDTF Block from 09.30 am onwards.

All concerned HOD's/ O/I's should ensure that the following Group D employees including HKRNL employee working under their department should attend the training.

S.N.	Name	Designation	S.N.	Name	Designation
1	Balraj	Peon	20	VIKRAM SINGH	Chowkidar
2	Chanan Dass	Peon	21	RAJENDER SINGH	Chowkidar
3	Naveen	Peon	22	MITESH	Data Entry Operator
4	Joginder	Peon	23	ANIL KUMAR	Data Entry Operator
5	RAJBIR	ALM	24	VINOD KUMAR	Data Entry Operator
6	AJAY	Attendant	25	SITA BHANDARI	Data Entry Operator
7	MANDEEP	Attendant	26	SANDEEP	Data Entry Operator
8	RAKESH KUMAR	Attendant	27	MEENU	Female Chowkidar
9	PRHALAAD SINGH	Attendant	28	GAYATRI DEVI	Hostel Lady Attendant
10	RAVI PASSWAN	Attendant- cum- Chowkidar	29	KAUSHALYA DEVI	Hostel Lady Attendant
11	MAMTA RANI	Attendant	30	KRISHAN	Mali
12	RAJPAL	Chowkidar	31	NARENDER	Mali
13	MANOJ KUMAR	Chowkidar	32	PALA RAM	Mali
14	BALBIR SINGH	Chowkidar	33	RAM VILASH	Plumber
15	DASHMI DASS	Chowkidar	34	RAVINDER KUMAR	Sweeper
16	VINOD SHARMA	Chowkidar	35	PAWAN	Sweeper
17	RAMESH KUMAR	Chowkidar	36	SANJAY KUMAR	Sweeper
18	SURENDER KUMAR	Chowkidar	37	SANGINA	Sweeper
19	DALBIR SINGH	Chowkidar			

Principal
Govt. Polytechnic,
Hisar
Dated: -

Endst. No./GPH/2023/

A copy of the above is following for your kind information and necessary action.

1. TPO
2. O/I Outsourcing
3. All HOD's/ O/I's/ W/s Supdt. (through whatsapp)

Principal
Govt. Polytechnic,
Hisar

OFFICE OF THE PRINCIPAL: GOVT. POLYTECHNIC, HISAR

Office order no. 1164

Dated: 28/8/23

Sh. Sidharth Sharma, O/I Court Case will proceed to civil court to meet ADA in case of Sh. Bhawani Singh V/S Govt. Polytechnic, Hisar on 29/08/2023.

Principal
Govt. Polytechnic,
Hisar *PKP*

Endst. No./GPH/2023/

Dated:

A copy of the above is forwarded for the following for information and necessary action.

1. HOD Med. Eetx.
2. Sh. Sidharth Sharma, O/I Court Case

Principal
Govt. Polytechnic,
Hisar


OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Order No.GPH/2023/ 1165

Dated: - 29/8/23

Ms. Garima Ahlawat, Sr. Lect./ ATPO FD is hereby deputed as coordinator to conduct the training of Group D Employee including HKRNL employees on 31.08.2023 to 01.09.2023.

The training will be organized by HIPA Hisar in CDTP Block of the institute.


Principal
Govt. Polytechnic,
Hisar

Dated: - 29/8/23

Endst. No./GPH/2023/

A copy of the above is following for your kind information and necessary action.

1. TPO
2. O/I FD

Principal
Govt. Polytechnic,
Hisar

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Order No.GPH/2023/ 1166

Dated: - 29/8/23

It is for the information to all HOD's/ O/I's that the training of the following Group D employees including HKRNL employee will be organized by HIPA Hisar on 31.08.2023 and 01.09.2023 in CDTF Block from 09.30 am onwards.

All concerned HOD's/ O/I's should ensure that the following Group D employees including HKRNL employee working under their department should attend the training.

S.N.	Name	Designation	S.N.	Name	Designation
1	Sunil	Peon	20	SHER SINGH	Chowkidar
2	Ajay	Peon	21	PARVEEN KUMAR	Chowkidar
3	Punit	Peon	22	VINOD KUMAR	Chowkidar
4	Dharambir	Peon	23	YASH KUMAR	Data Entry Operator
5	Sube Singh	Peon	24	SHYOKIN SINGH	Data Entry Operator
6	Krishana	Peon	25	SATISH KUMAR	Data Entry Operator
7	Lakhpati	Peon	26	AMIT	Mali
8	Karan Singh	Peon	27	UDAY SINGH	Mali
9	Veerbhan	Peon	28	AMAN KUMAR	Mali
10	SANDEEP	Attendant	29	ANIL KUMAR	Sweeper
11	SONU	Attendant	30	SUMAN	Sweeper
12	JOGINDER SINGH	Attendant	31	PAWAN KUMAR	Sweeper
13	BHAGIRATH	Attendant	32	VIJAY	Sweeper
14	RAJESH	Attendant -cum- Chowkidar	33	VINOD KUMAR	Sweeper
15	LILA WATI	Attendant -cum- Chowkidar	34	Vikram	Sweeper
16	PARVESH	Chowkidar	35	SUBHASH	Sweeper
17	RAM NARAYAN	Chowkidar	36	SUNIL KUMARI	Female Chowkidar
18	VIJENDER	Chowkidar	37	SUDESH RANI	Hostel Lady Attendant
19	SAHIL	Chowkidar			

Principal
Govt. Polytechnic,
Hisar
Dated: 29/8/23

Endst. No./GPH/2023/

A copy of the above is following for your kind information and necessary action.

1. TPO
2. O/I Outsourcing
3. All HOD's/ O/I's/ W/s Supdt. (through whatsapp)

Principal
Govt. Polytechnic,
Hisar

OFFICE OF THE PRINCIPAL: GOVT POLYTECHNIC HISAR


29.08.2023

Order No 1167.

A meeting of all HoDs/ O/Is/ W Supdt will be held in the office of the undersigned at 3:30 PM today with following agenda:

Sr No	Agenda
1	House Allotment
2	Induction Program of New Students
3	Admission on Leftover Seats
4	Time Table
5	NCC Enrolment
6	NSS Enrolment
7	Hostel Allotment
8	Cleanliness and Maintenance of Classroom/ Labs/ Workshops
9	Miscellaneous

All are directed to attend the same.


Principal
G P Hisar *pl*
29.08.2023

Endst No/GPH/2023/

A copy of the above is forwarded to following for information and necessary action:

All HoDs/ O/Is/ W Supdt/ O/I NCC/ NSS/ Hostel Supdt/ Admission/Cleanliness/ Time Table *to attend the meeting*
(through whatsapp)

Principal
G P Hisar

OFFICE OF THE PRINCIPAL GOVT. POLYTECHNIC, HISAR

Office order no. 1168

Dated: 29/8/23

Sh. Sidharth Sharma, O/I Court Case & Sh. Ravinder Poonia, Assistant are authorized to attend the court case of Sh. Bhawani Singh V/S Principal Govt. Polytechnic, Hisar in Hon'ble Labour Court, Hisar on 01/09/2023.

Principal
Govt. Polytechnic,
Hisar
BKJ

Endst. No./GPH/2023/

Dated:

A copy of the above is forwarded for the following for information and necessary action.

1. HOD, Medical Electronic
2. DSO
3. Sh. Sidharth Sharma, O/I Court Case
4. Sh. Ravinder Poonia, Assistant
5. Labour Court, Hisar

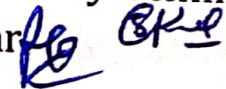
Principal
Govt. Polytechnic,
Hisar

OFFICE OF THE PRINCIPAL GOVT. POLYTECHNIC, HISAR

Office order no. 11.69

Dated: 29/8/23

Sh. Sidharth Sharma, O/I Court Case & Sh. Ravinder Poonia, Assistant are authorized to attend the court case of Sh. Rakesh V/S Principal Govt. Polytechnic, Hisar in Hon'ble Labour Court, Hisar on 31/08/2023.

Principal
Govt. Polytechnic,
Hisar 

Dated:

Endst. No./GPH/2023/

A copy of the above is forwarded for the following for information and necessary action.

1. HOD, Medical Electronic
2. DSO
3. Sh. Sidharth Sharma, O/I Court Case
4. Sh. Ravinder Poonia, Assistant
5. Labour Court, Hisar


Principal
Govt. Polytechnic,
Hisar

OFFICE OF THE PRINCIPAL GOVT. POLYTECHNIC HISAR

Office order No. 1170

Dated : 29/8/2023

O/I Time Table is hereby directed to allot SCA periods (3rd & 5th Sem.) to the teaching faculty only on the recommendation by the concerned HOD's / O/I's. SCA periods of all the 1st Semester except FAA, FT, & FD will be assigned only on the recommendation of HOD App. Science.


Principal
Govt. Polytechnic,
Hisar

Endst No. :

Dated :

A Copy of the above is forwarded to the following for information & necessary action please.
(Through Whatsapp)

1. HOD Applied Science/Comp Engg/I&C/ Med. Electronics /T.T/T.P/T.D/F.T.
2. O/I F.D/ FAA/Electrical
3. Workshop, Supdt.
4. O/I time table Sh. Arvind Kumar Sr. Lect. (1st Sem.)
5. O/I time table Sh. Anil Nain Sr. Lect. (3rd & 5th Sem.)

Principal
Govt. Polytechnic,
Hisar

OFFICE OF THE PRINCIPAL GOVT.POLYTECHNIC, HISAR

Dated 29/8/2023

Order no 1171

Sanction is hereby accorded to grant of Annual Increment as per table contained as schedule in Haryana Civil Service(RP) Rules, 2016 and Schedule A in Haryana Civil Service (ACP) Rules, 2016 to the following officer/officials.w.e.f 01.07.2023(FN) raising their basic pay as mentioned against each.

Sr. No	Name of Officer/Official(S/Sh./S mt./MS)	Designation	Pay Scale	From			To		
				Level	Cell	Existing Basic Pay	Level	Cell	Basic Pay after Annual Increment.
1	Jayant Kumar	Sr. Lecturer in I & C	PBIII 15600-39100+8000GP	ACPL-17	8	108800	ACPL-17	9	112100
2	Balinder Singh	Lecturer in ECE	PBIII 15600-39100-7600GP	ACPL-16	6	91400	ACPL-16	7	94100
3	Ravinder Kumar	Lecturer in ECE	PBIII 15600-39100+8000GP	ACPL-17	6	102500	ACPL-17	7	105600

Principal
Govt. Polytechnic, Hisar

Dated:

Principal
Govt. Polytechnic, Hisar

Endst. NO. GPH/Annual Increment/2023/

- 1 Pay Bill Clerk
- 2 E.A.-I
- 3 HRMS Asstt.

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Order No. GPH/2023/ 1172

Dated:- 31/8/23

It is for the information to all HOD's/ O/I's that the training of the following faculty members will be organized on 05.09.2023 and 07.09.2023 to 08.09.2023 (03 days) by HIPA Hisar at CDTF Block of the institute at 09:30 AM.

All concerned HOD's/ O/I's/ W/s Supdt. should ensure that the following faculties working under their department should attend the training.

Sr. No.	Name of Staffs	Sr. No.	Name of Staffs
1	Ashok Kumar, HOD ME	14	Ghanshyam, GF ME
2	Nitin Arora, Lect. CE	15	Sandeep Bherwan, GF TD
3	Ravi Kumar, Lect. App. Sc. (Math)	16	Mausam, GF TT
4	Ashu, Lect. in App. Sc. (Physics)	17	Sweety, GF FT
5	Prashant Jogi, Lect. Civil Engg.	18	Ritu Lochab, GF FAA
6	Rajbala, Lect. CE	19	Kavita Sahu, GF FAA
7	Sanjeev Sharma, Lect. CE	20	Gajender Sharma, VEI
8	Sunil Dutt, TD	21	Balbir singh, FMI
9	Satish Kumar, Lect. Med.	22	Raghubir Singh, FMI
10	Ravinder Gautam, GF Math	23	Pardeep Kumari, Jr. Lib.
11	Kavita Poonia, GF Physics	24	Bharti, Lect. ECE
12	Pratibha, GF English	25	Azad Singh, WI
13	Jitender Sheron, GF ME	26	Balinder, Lect. ECE

Principal,
Govt. Polytechnic, Hisar

Dated:- 31/8/23

Endst. No. GPH/2023/

A copy of the above is forwarded to the following (through whatsapp) for information and necessary action and with the direction to note from all concerned.

1. TPO
2. HOD App. Sc./ CE/ TD/ Med. Eltx./ TT
3. O/I Civil/ ME/ FAA/ ECE/ Library
4. W/s Supdt.


Principal,
Govt. Polytechnic, Hisar

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Order No. GPH/2023/ 1173

Dated:- 31/8/23

Sh. Balraj Singh, Driver is hereby directed to hand over the complete charge of Govt. vehicle to Sh. Sukhbir Singh, Driver within 02 working days.


Principal,
Govt. Polytechnic, Hisar

Nishant
Dated:-

Endst. No. GPH/2023/

A copy of the above is forwarded to following for kind information and necessary action.

1. TPO
2. DSO
3. Sh. Balraj Singh, Driver
4. Sh. Sukhbir Singh, Driver

Principal,
Govt. Polytechnic, Hisar

OFFICE OF THE PRINCIPAL GOVT. POLYTECHNIC, HISAR

Office Order No: 1174

Dated: 31/8/23

The following Medical Electronics staffs are hereby assigned the duty as Class Tutor/Mentor for classes mentioned against their name for session Aug 2023 – December 2023:-

Sr. No.	Name of Staff Member	Class
1.	Sh. Satish Kumar	1 st Semester Medical Electronics
2.	Sh. Surender Soni	5 th Semester Medical Electronics
3.	Mrs. Sweety Singh	3 rd Semester Medical Electronics

Note:- All tutors are directed to strictly follow all the activities of prescribed HSBTE Academic Calendar as per schedule for their concerned classes and also maintain proper documentary record (students attendance, sessional test, student training etc) for future reference.

Endst No: GPH/2023/

Principal
Govt. Polytechnic, Hisar
Dated: 31/8/23

A Copy of the above is forwarded to the following for the information & necessary action:

- 1) HOD App. Sci/ Med.eltx.

Principal
Govt. Polytechnic, Hisar

Office of the Principal, Govt. Polytechnic, Hisar

Office Order No. 1175

Dated: 31/8/23

The following staff members are assigned duty of tutors in Textile Technology for the year 2023-24.

Sr. No.	Name of faculty	Year
1.	Sh. Atul Kumar	1 st year TT
2.	Sh Jitender Kumar	2 nd year TT
3.	Ms. Mausam	Final year TT

Principal

Govt. Polytechnic, Hisar

Dated:

Endst. No. GPH/2023/

A copy of the above is forwarded to the following for information and necessary action

1. H.O.D TT (Concerned through Whatsup by HOD TT)
2. HOD App Sci.

Principal

Govt. Polytechnic, Hisar


OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Order No. GPH/2023/ 1176

Dated:- 31/8/23

Keeping in view academic calendar of upcoming semester mess contractor is hereby directed to start hostel mess in each hostel from 01st Sept., 2023 onwards.

Further, Hostel Supdt. and Asstt. Wardens are intimated to check readiness and take necessary action if case of any deficiency.


Principal,
Govt. Polytechnic, Hisar

Endst. No. GPH/2023/

A copy of the above is forwarded to the following for information and necessary action (through whatsapp):-

1. Hostel President
2. Hostel Supdts.
3. Hostel Wardens
4. Mess Contractor (Girls, Boys New, Boys Old Hostel)

Dated:-

Principal,
Govt. Polytechnic, Hisar

OFFICE OF THE PRINCIPAL GOVT. POLYTECHNIC, HISAR

Dated: 31/8/23

Order No: 1177

For admission against few left-over seats which remained still vacant after completion of 1st round of Institute level manual counseling, the following staff are hereby assigned admission duties mentioned against their names for Diploma (Engg) & Diploma (Engg.) -Lateral Entry for 2nd Round of Manual Counseling of Admission session 2023-24: -

S.N	Nature of Duty	Staff Members	Remarks
1	Registration & Receiving of Application Form Diploma (Engg.)	Sh. Rajesh Dhnidwal, Lect Sh. Jitender Sheoran, GF Sh. Ravinder Gautam, GF	Venue- Student Help Desk (In front of Library)
2	Registration & Receiving of Application Form Diploma (Engg.)-Lateral Entry	Smt. Sarika, Lect in App.sci Smt. Sweety Singh, GF (Med.) Sh. Sonia, GF in App.sci.	Venue- Student Help Desk (In front of Library)
3	Documents Verification & Merit Preparation for Diploma (Engg.)	Sh. Jayant Mittal, Sr. Lect Sh. Sahil, Lect in FAA Sh Vikash, Lect in Mech Sh. Anjali Jaglan, Lect	Sandeep (Data operator) & Vinod (Data operator) will assist the committee for assigned work
4	Documents Verification & Merit Preparation for Diploma (Engg.)-Lateral Entry	Sh. Sidharth Sharma, Sr.lect Sh. Rakesh Jindal, Lect Smt.Nidhi Sharma, Lect Sh. Ajay Jangra, Lect	Anil (Data entry operator)- will assist the committee for assigned work

- Registration Team will hand over all received application forms on daily basis to concerned Merit Preparation committee for further necessary action.
- Registration team will also write Branch with admission date of already admitted student (if any) on application form .
- Merit Preparation committee will provide the prepared Merit List (Soft Copy & Hard copy) to Admission Cell up to 05.09.2023 before 2:00 pm positively for further necessary action.

Principal
Govt. Polytechnic, Hisar
Dated: 31/8/23

Endst No: GPH/2023/ 7183

A Copy of the above is forwarded to the following for the information & necessary action:

- 1) HOD App. Sci/ Computer/ TT/Medical Electronics. /IC/FD
- 2) O/I Mechanical / FAA
- 3) O/I Admission

Principal
Govt. Polytechnic, Hisar

OFFICE OF THE PRINCIPAL: GOVT. POLYTECHNIC: HISAR


OFFICE ORDER NO. 1178

DATED: 31/8/23

As per decision taken by the House Allotment Committee in the meeting held on 29-08-2023, the following allotment of Govt. Residences in Staff colony of the Institution are hereby made to the staff members as per details below:

Sr. No	Name	Designation	Govt. Residence allotted
1	Sh. Karan Doda	Lect. Applied Sci.	10 ^{NP} (1220Sq) FT.
2	Sh. Sandeep Kumar	Clerk	36 ^{NP} (660 Sq) FT.

The above allotments are hereby made on the general terms and conditions as per House Allotment Rules with immediate effect.


Principal,
Govt. Polytechnic,
Hisar

Endst. No.GPH/2023

Dated:

Copy of the above is forwarded to the following for information and necessary action:-

1. DSO
2. Sh. Karan Doda Lect. Applied Sci.
3. Sh. Sandeep Kumar Clerk
4. O/I Residence
5. Pay bill Clerk
6. O/I Electricity Bill

Principal,
Govt. Polytechnic,
Hisar.

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Office Order No. GPH/ 1181

Dated:- 31/8/23

Sanction is hereby accorded to the grant of following kind of leave to Sh. Sunil Peon for 02 days with permission to prefix/ suffix the being holidays under rules 35, 38 contain in Chapter IX of Haryana Civil Services (Leave) Rules ,2016.

Sr. No.	Leave	From	To	Days
1	Earned Leave	28-06-2023	28-06-2023	01
		03-07-2023	03-07-2023	01
		28-08-2023	29-08-2023	02
			Total	04

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.

Principal,
Govt. Polytechnic, Hisar

Endst. No. GPH/2023

Dated:

A copy of the above is forwarded to the following for information and necessary action.

- 1 TPO
2. EA-II

Principal,
Govt. Polytechnic, Hisar.

