

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Order No. 1574

Dated: - 21/11/23

A pool campus Drive for 2021-24 Batch final year students for **Mechanical Engg./ Electrical Engg. and Instrumentation & Control Engg.** by Spark Minda Group, Noida will be held on 22/11/2023 in the institute. All the students must present in PHP Lab (B-Block) CE Deptt. at 10:00 am.

Interview Venue: - Project Lab and PHP Lab CE

Sr. No.	Nature of Work	Name of Staff Member
1	Reception	Sh. Naresh Ghanghas, HOD IC, Sh. Rajat Thakral, HOD IC, Sh. Sanjay Kumar, Sr. Lect. ME and Sh. Sanjeev Kumar, Lect. EE
2	Flex Arrangement and Bouquet	Sh. Amit Kumar, Lect. ME and Sh. Ghanshyam Mahiya, GF ME
3	Refreshment /Lunch/ Water Arrangement for dignitaries	Sh. Sonu Singh, Lect. ME, Sh. Sachin Yadav, Lect. ME and Sh. Sandeep, GF EE
4	Sitting Arrangement and discipline	Sh. Amit Kumar, Lect. ME, Sh. Sandeep, GF EE and Ms. Richa, GF IC
5	Labs for Online Interviews	Lab incharges: - 1. CAD Lab ME 2. Project Lab CE 3. PHP Lab CE 4. Data Structure Lab CE

All the lab incharges are requested to maintain computer systems / internet connections for the above campus drive.

ATPO's of concerned branch will ensure that the students will bring all documents including mark sheets, Aadhar card, a copy of resume, two photographs and a set of photocopies of all original documents and will reach in time in proper college uniform with I-card.

Mr. Satish Kumar, DEO, Mr. Naveen Kumar, Peon, Mr. Mandeep, Attendant and Mr. Prahlaad, Attendant will perform the duty in TPO Office during the event.

Principal
Govt. Polytechnic,
Hisar

Dated: -

Endst. No./GPH/2023/

A copy of the above is following for your kind information and necessary action.

1. TPO
2. HOD I&C
3. O/I's ME/ EE
4. Sh. Sunil Soni, Lect. PHP Lab Incharge
5. Smt. Rajbala, Lect. Data Structure Lab Incharge
6. Sh. Manish Nagar, Programmer Project Lab Incharge
7. Sh. Rohit Malik, Lect. CAD Lab Incharge

Principal
Govt. Polytechnic,
Hisar

OFFICE OF THE PRINCIPAL: GOVT POLYTECHNIC HISAR

Order No 1575

21.11.2023

The following duties are hereby assigned for timely updation and maintenance of HSTES admin login for the institute on www.hstes.org.in:

SR NO	DUTY	ASSIGNED TO
1	Over all Coordinator	Sh Naresh Kumar, O/I Admission
2	Institute Profile	Sh Raj Kumar, DSO
3	Staff Detail	
4	Placement Summary	
5	Placement List Pending	Sh Sunil Bhutani and Sh Rakesh Jindal, TPO Cell
6	Placement List Final	
7	Updated Student List	
8	Admission List Pending	
9	Admission List Final	Sh Naresh Kumar, O/I Admission
10	Admission List Drop Out	
11	Seating Capacity	
12	Visiting Faculty Data	Sh Sanjeev Kumar, O/I Exam
13	Guest Faculty Data	
14	EDUSAT Data	
		Ms Garima Ahlawat, O/I EDUSAT

All concerned are directed to submit relevant data to O/I Admission in timely manner and O/I Admission is hereby directed to co-ordinate with all the concerned and ensure to fill the data within a week.

Endst No/ GPH/2023/

A copy of the above is forwarded to following for information and necessary action:
TPO Cell/ O/I Admission/ O/I Exam/ O/I EDUSAT/ O/I Guest Faculty/ DSO

Principal
G P Hisar
21.11.2023

Principal
G P Hisar

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Order No. 1576

Dated- 21/11/2023

Sh. Naresh Kumar, HOD I&C Engg. is hereby directed to handover the charge to Sh. Rajat Thakral, HOD I&C Engg. within 03 days so that further proceedings of Service book, LPC may be completed in timely manner.

Principal
Govt. Polytechnic
Hisar.

Endst. No./GPH/2023

Dated-

A Copy of the above is forwarded to following for information and necessary action.

1. Sh. Naresh Kumar, HOD I&C Engg.
2. Sh. Rajat Thakral, HOD I&C Engg.
3. DSO
4. Store Keeper.

Principal
Govt. Polytechnic
Hisar

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Office Order No. GPH/ 1577

Dated:- 21/11/23

Sanction is hereby accorded to the grant of following kind of leave to Smt. Lakhpati Peon for 97 days with permission to prefix/ suffix the being holidays under rules 35, 38 contain in Chapter IX of Haryana Civil Services (Leave) Rules, 2016.

Sr. No.	Leave	From	To	Days
1	Earned Leave	10-01-2023	13-10-2023	04
		14-01-2023	22-01-2023	09
		13-02-2023	13-02-2023	01
		25-02-2023	28-02-2023	04
		02-03-2023	08-03-2023	07
		20-03-2023	30-03-2023	11
		06-04-2023	06-04-2023	01
		11-04-2023	11-04-2023	01
		18-04-2023	28-04-2023	11
		03-05-2023	03-05-2023	01
		17-05-2023	22-05-2023	06
		31-05-2023	31-05-2023	01
		02-06-2023	02-06-2023	01
		09-06-2023	09-06-2023	01
		15-06-2023	16-06-2023	02
		20-06-2023	23-06-2023	04
		27-06-2023	30-06-2023	04
		03-07-2023	04-07-2023	02
		10-07-2023	10-07-2023	01
		17-07-2023	17-07-2023	01
		04-08-2023	07-08-2023	04
		16-08-2023	31-08-2023	16
		05-09-2023	05-09-2023	01
		15-09-2023	15-09-2023	01
		19-09-2023	20-09-2023	02
			Total	97

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.

Principal,
Govt. Polytechnic, Hisar

Dated:

Endst. No. GPH/2023

A copy of the above is forwarded to the following for information and necessary action.

- 1 HOD TP.
- 2 EA-II

Principal,
Govt. Polytechnic, Hisar.

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Office Order No. GPH/ 1578

Dated:- 21/11/23

Sanction is hereby accorded to the grant of following kind of leave to Sh. Kuldeep W/I for 03 days with permission to prefix/ suffix the being holidays under rules 35, 38 contain in Chapter IX of Haryana Civil Services (Leave) Rules ,2016.

Sr. No.	Leave	From	To	Days
1	Medical Leave	10-10-2023	12-10-2023	03
			Total	03

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.

Principal,
Govt. Polytechnic, Hisar

Dated:

Endst. No. GPH/2023

A copy of the above is forwarded to the following for information and necessary action.

1. Workshop Supdt.
2. EA-II

Principal,
Govt. Polytechnic, Hisar.

OFFICE OF THE PRINCIPAL GOVT . POLYTECHNIC, HISAR

Office order No:- 1579

Dated:- 21-11-23

An Expert lecture is going to be delivered on 21 November 2023 by "Mr. Praveen (Media Developer), Hisar" as per schedule given below:-

Timings	Topic	Sem.	Venue
01:00-03:00 pm	Office Tools	Ist	PHP Lab

Mr. Ramesh Sharma, Lecturer, will coordinate with the Expert Lecturer.


Principal

Govt. Polytechnic, Hisar



Endst. No:-

Dated:-

A copy of the above is forwarded to the following for information and necessary action:

1. TPO
2. O/I FD
3. Ramesh Sharma, Lecturer

Principal

Govt. Polytechnic, Hisar

Office Order No. 1580


Office of Principal, Govt. Polytechnic, Hisar

Dated 21-11-23

The sanction is hereby accorded under Sr. 1, Chapter-III of the T.A. rules read with Sr. No. 6 of the rule 15.1 of the Punjab civil services rule Vol.I part-I of Sh. Sandeep Kumar, Clerk performed the following journey in the public interest.

Date	From	To	Mode of journey	Purpose
09.11.2023	Hisar	Chandigarh and Stay at Chandigarh	By Bus	To Submit PF1 and PF2 for GPF Account opening.
10.11.2023	Chandigarh	Hisar	By Bus	
16.11.2023	Hisar	Panchkula and Stay at Panchkula	By Bus	for submission of budget estimate for year 2024-25.
17.11.2023	Panchkula	Hisar	By Bus	

Note: 1. No TA/DA is allowed beyond 120 days during the current financial year.
2. The expenditure involved shall be met out of the TA grant of the Institution.



Principal
Govt. Polytechnic
Hisar

Endst No. GPH/2023/

Dated:

A copy is forward to the following for information and necessary action please.

1. Sh. Sandeep Kumar, Clerk


Principal
Govt. Polytechnic
Hisar

Office of Principal, Govt. Polytechnic, Hisar

Office Order No. 1581

Dated 21-11-23

The sanction is hereby accorded under Sr. 1, Chapter-III of the T.A. rules read with Sr. No. 6 of the rule 15.1 of the Punjab civil services rule Vol.I part-I of Sh. Karan Singh , Peon performed the following journey in the public interest.

Date	From	To	Mode of journey	Purpose
24.07.2023	Hisar	Panchkula and Stay at Panchkula	By Bus	For Official Work
25.07.2023	Panchkula	Hisar	By Bus	

- Note: 1. No TA/DA is allowed beyond 120 days during the current financial year.
2. The expenditure involved shall be met out of the TA grant of the Institution.

Principal
Govt. Polytechnic
Hisar

Endst No. GPH/2023/ 9109

Dated: 21/11/23

A copy is forward to the following for information and necessary action please.

1. Sh. Karan Singh, Peon

Principal
Govt. Polytechnic
Hisar

Office of Principal, Govt. Polytechnic, Hisar

Dated 21-11-23

Office Order No. 1582

The sanction is hereby accorded under Sr. 1, Chapter-III of the T.A. rules read with Sr. No. 6 of the rule 15.1 of the Punjab civil services rule Vol.I part-I of Sh. Amit Kaushik, Clerk performed the following journey in the public interest.

Date	From	To	Mode of journey	Purpose
20.04.2023	G.P. Hisar	Treasury, mini secretariat, Hisar & Back	By personal Vahical (Local)	Official Work
30.06.2023	G.P. Hisar	Treasury, mini secretariat, Hisar & Back	By personal Vahical (Local)	Official Work
22.09.2023	G.P. Hisar	DTE Panchkula and Stay at Panchkula	By Bus	In the case of CWP 9651 of 2023(08M) Sh. Raghubir Singh Vs State..
23.09.2023	Panchkula	Hisar	By Bus	
19.10.2023	G.P. Hisar	DTE Panchkula and Stay at Panchkula	By Bus	to submit the ACR of teaching Staff
20.10.2023	Panchkula	Hisar	By Bus	
27.10.2023	G.P. Hisar	Treasury, mini secretariat, Hisar & Back	By personal Vahical (Local)	Official Work
03.11.2023	G.P. Hisar	Treasury, mini secretariat, Hisar & Back	By personal Vahical (Local)	Official Work
17.11.2023	G.P. Hisar	Treasury, mini secretariat, Hisar & Back	By personal Vahical (Local)	Official Work

- Note: 1. No TA/DA is allowed beyond 120 days during the current financial year.
2. The expenditure involved shall be met out of the TA grant of the Institution.

Principal
Govt. Polytechnic
Hisar

Dated:

Endst No. GPH/2023/

A copy is forward to the following for information and necessary action please.

1. Sh. Amit Kaushik, Clerk

Principal
Govt. Polytechnic
Hisar

OFFICE OF THE PRINCIPAL GOVT. POLYTECHNIC HISAR

O/O GPH/2023/ 1582 A

Dated: 21/11/23

Consequently upon the transfer of Sh. Naresh Kumar, Head of Department in Instrumentation and Control from Govt. Polytechnic, Hisar to Government Polytechnic, Mandi Adampur against Sh. Rajat Thakral, Head of Department in Instrumentation and Control and Vice-versa vide Order Endst. No. 55/92/2023-1TE, Dated, Chandigarh the 17.11.2023 of Government of Haryana, Higher Education Department and Endst. No. E-30-2023/4975-77/Admn.1, Dated: 20.11.2023 of Directorate of Technical Education Haryana, He is hereby relived under charge On 21.11.2023 (FN). Further, He is directed to report to the Principal, Govt. Polytechnic, Mandi Adampur immediately.

Principal,
Govt. Polytechnic, Hisar

Dated:

Endst. No.GPH/2023/

A copy of the above is forwarded to the Director General Technical Education, Haryana, Panchkula for information please.

Principal,
Govt. Polytechnic, Hisar

Dated:

Endst. No. GPH/2023/

A copy of the above is forwarded to the Principal, Govt. Polytechnic, Mandi Adampur for information and necessary action:

Principal,
Govt. Polytechnic, Hisar

Dated:

Endst. No. GPH/2023/

A copy of the above is forwarded to the following for information and necessary action:

1. HOD Instrumentation and Control
2. O/I HRMS
3. Pay Bill Assistant
4. DSO
5. EA-I
6. Sh. Naresh Kumar, HOD, I&C

Principal,
Govt. Polytechnic, Hisar