
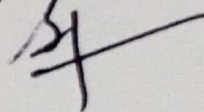


OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Office order no.:- 1721

Date:- 14/12/23

Sh. Sachin Yadav and Sh. Sonu Singh Lecturer in Mech. Engg. will work as ATPO (Mech.) in place of Sh. Satinder Sr. Lecturer in Mech.

  
Principal  
Govt. Polytechnic,  
Hisar 

Date:-

Endst No./GPH/2023/

A copy of the above is forwarded to the following for information and necessary action.

1. TPO
2. O/I Mech.
3. Sh. Sachin Yadav ( Through Whats App)
4. Sh. Sonu Singh ( Through Whats App)
5. Sh. Satinder ( Through Whats App)

Principal  
Govt. Polytechnic,  
Hisar


OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Office order no.:- 1722

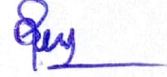
Date:- 12/12/23

In supersession of office order no. 570 dated 26.04.2023 the following changes are made in the duty assigned in Institution Innovation Council (IIC) as mentioned against names

Sr. No.	Name of faculty	Duty assigned	Remarks
1	Vivek Jangid , Lect. FAA	IPR activity coordinator	In place of Vikash Lect. ME
2	Sandeep, GF Electrical	Member	-----
3	Sh. Deepak Lect. Mech.	Internship coordinator	In place of Sonu Singh Lect. ME

  
Principal  
Govt. Polytechnic,  
Hisar

Date:-



Endst No./GPH/2023/

A copy of the above is forwarded to the following for information and necessary action.

1. Sh. Satinder, President IIC
2. Sh. Vivek Jangid
3. Sh. Sandeep
4. Sh. Sonu Singh
5. Sh. Deepak

Principal  
Govt. Polytechnic,  
Hisar

कार्यालय: प्राचार्य, राजकीय बहुतकनीकी हिसार

दिनांक: 14/12/23

आदेश क्रमांक 178/23

सभी स्टाफ सदस्यों (कक्षा I/II/III/IV) को निर्देश दिया जाता है कि वे प्रशिक्षण रिकॉर्ड के लिए अपने इंटरहोरियाणा पोर्टल की जांच करें, क्योंकि एचआरएमएस प्रभारी को दिया गया प्रशिक्षण रिकॉर्ड अपडेट कर दिया गया है। यदि 01.01.2023 से आज तक की अवधि का कोई प्रशिक्षण अभी भी लंबित है तो उच्च अधिकारियों द्वारा निर्धारित कट-ऑफ तिथि 31.12.2023 से पहले अपडेट करने के लिए अधोहस्ताक्षरी को लिखित रूप से सूचित करें।

प्रत्येक सदस्य को यह भी निर्देशित किया जाता है कि भविष्य में किसी भी प्रशिक्षण को पूरा करने के बाद कार्यालय आदेश विवरण के साथ प्रशिक्षण विवरण एचआरएमएस प्रभारी को देना सुनिश्चित करें ताकि भविष्य में इसे नियमित आधार पर उनके एचआरएमएस पोर्टल पर अपडेट किया जा सके।

  
प्राचार्य,

राजकीय बहुतकनीकी हिसार

दिनांक:

पृष्ठांकन संख्या/2023/

उपरोक्त की एक प्रति निम्नलिखित को व्हाट्सएप के माध्यम से सूचना एवं आवश्यक कार्रवाई हेतु भेजी जाती है:

सभी विभागाध्यक्ष/ प्रशिक्षण एवं प्लेसमेंट अधिकारी/ कार्यालयाध्यक्ष/ कार्यशाला अधीक्षक/ डीएसओ/ एचआरएमएस प्रभारी / श्री राजेश लांबा, एचआरएमएस क्लर्क

  
प्राचार्य,

राजकीय बहुतकनीकी हिसार

**Office of the Principal Govt. Polytechnic Hisar**

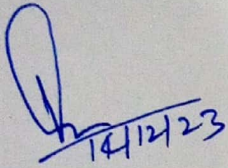
Office order No. GPH/2023 1724

Dated 14/12/23

The following items handed over to Sh. Sandeep Biban, Lect. Civil Engg. Govt. Polytechnic Hisar by Sh. Vijay Pal Astdt. Hostel Warden old Hostel Boys

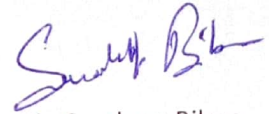
Sr. No.	Item Name	Qty
1	HITACHI 02 TON SPLIT AC RMZ324HCDOW	02 No.
2	STABLIZER 5 KVA V-GUARD	02 No.
3	CURTAINS	18 No.
4	Ceiling Fan	02 No.

Handed over by



Sh. Vijay Pal  
Astdt. Warden Old Hostel Boys  
GP Hisar

Taken over by



Sh. Sandeep Biban  
Lect. Civil Engg.  
GP Hisar



Principal  
Govt. Polytechnic Hisar

Endst. No. GPH/2023/

Dated:

A copy of the above is forwarded to the following for information and necessary action please

1. HOD Mech./Civil Engg.
2. Hostel President
3. Hostel Supdt.
4. Sh. Sandeep Biban Lect. Civil Engg.
5. Asst. Warden

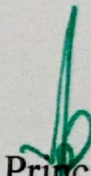

Principal  
Govt. Polytechnic Hisar

# Office of the Principal, Govt. Polytechnic Hisar

Office order No. 1725

Dated: - 14/12/23

Sh. Nitin Lecturer in Comp. Engg. will proceed to Chandigarh and nearby areas on dated 15/12/23 by bus for training and placement work.

  
Principal  
Govt. polytechnic  
Hisar 

Endst. No.: -

Dated: -

A copy of the above is forwarded to the following for information and necessary action.

1. TPO
2. O/I Comp. Engg.
3. Sh. Nitin, Lect. Comp. Engg

Principal  
Govt. polytechnic  
Hisar

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Office Order No. GPH/ 1726

Dated:- 14/12/23

Sanction is hereby accorded to the grant of following kind of leave to Sh. Punit Kumar Peon for 02 days with permission to prefix/ suffix the being holidays under rules 35, 38 contain in Chapter IX of Haryana Civil Services (Leave ) Rules ,2016.

Sr. No.	Leave	From	To	Days
1	Medical Leave	26-10-2023	27-10-2023	02
			<b>Total</b>	<b>02</b>

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.

Principal,  
Govt. Polytechnic, Hisar

Dated:

Endst. No. GPH/2023

A copy of the above is forwarded to the following for information and necessary action.

- 1 Workshop Supdt.
- 2 EA-II

Principal,  
Govt. Polytechnic, Hisar.

**OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR**

Office Order No. GPH/ 1727

Dated:- 14/12/23

Sanction is hereby accorded to the grant of following kind of leave to Sh. Ajay Singh Peon for 02 days with permission to prefix/ suffix the being holidays under rules 35, 38 contain in Chapter IX of Haryana Civil Services (Leave ) Rules ,2016.

Sr. No.	Leave	From	To	Days
1	Earned Leave	07-12-2023	08-12-2023	02
			<b>Total</b>	<b>02</b>

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.

Principal,  
Govt. Polytechnic, Hisar

Dated:

Endst. No. GPH/2023

A copy of the above is forwarded to the following for information and necessary action.

- 1 HOD Medical Elect.
2. EA-II

Principal,  
Govt. Polytechnic, Hisar.

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

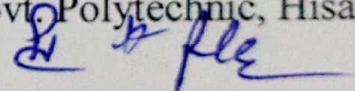
Office Order No. GPH/ 1728

Dated:- 14/12/23

Sanction is hereby accorded to the grant of following kind of leave to Sh Veerbhan Daftari Peon for 02 days with permission to prefix/ suffix the being holidays under rules 35, 38 contain in Chapter IX of Haryana Civil Services (Leave ) Rules ,2016.

Sr. No.	Leave	From	To	Days
1	Earned Leave	07-12--2023	08-12-2023	02
			<b>Total</b>	<b>02</b>

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.

Principal,  
Govt. Polytechnic, Hisar  


Endst. No. GPH/2023

A copy of the above is forwarded to the following for information and necessary action.

- 1 DSO
2. EA-II

Dated:

Principal,  
Govt. Polytechnic, Hisar.



**OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC HISAR**

Order No. 1729

Date:- 14/12/23

Sanction for Rs. 18000/- (in words, Rupees Eighteen Thousand only) is hereby accorded to make payment to the student under PWD scheme on account of scholarship & Travelling allowance as per details given below:-

**Name of student:-** Nisha Devi

**Roll Number:-** 210040900070

**Branch:-** Electrical Engg. (3<sup>rd</sup> Year)

Sr. No.	Particulars	Amount for 1 month	Amount for 12 months	Remarks
1.	Scholarship	250	3000	<b>Teaching Period:-</b> <b>15-09-22 to 16-01-23= 4 Months</b> <b>06-03-23 to 23-06-23= 4 Months</b> <b>01-09-23 to 31-12-23= 4 Months</b>
2.	Travelling allowance	00	00	
3.	Books & Uniforms	250	3000	
4.	Boarding	1000	12000	
<b>Total</b>		1500	18000	

Amount verified for Rs. 18000/- (in words, Rupees Eighteen Thousand only)

  
Project Champion

Bill passed for Rs. 18000/- (in words, Rupees Eighteen Thousand only)

  
Principal  
Govt. Polytechnic  
Hisar

**Endst. No. GPH/2023/**

A copy of the above is forwarded to Sh. Jaibir Dhull, Project Champion for the information and necessary action.

Date:-

Principal  
Govt. Polytechnic  
Hisar

# OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Office Order No. 1730

Date: 14/12/23

In suppression of all previous orders, the duties of following DEO's & attendant will be as below with immediate effect.

S.N.	Employee Name	Assigned Work of DEO's/Attendants	Reporting Officer	Shared with Officers		
1	SHYOKIN SINGH, DEO	Exam Branch	Sh. Sanjeev Kumar, Sr. Lecturer			
2	ANIL KUMAR, DEO	Exam Branch & HKRNL	Sh. Sanjeev Kumar, Sr. Lecturer	Sh. Rajat Thakral, HOD		
3	SITA BHANDARI, DEO	Main Office & RTI Work	Sh. Raj Kumar, DSO	Sh. Desh Deepak, HOD		
4	YASH, DEO	Mech./Civil/Comp./FAA	Sh. Sanjay Kumar, Sr. Lecturer	Sh. Naveen Arora, SL		
5	SANDEEP KUMAR, DEO	TT/TP/FD/TD	Sh. Rajesh Kadian, HOD	Sh. Mandeep Nagpal, HOD	Sh. Desh Deepak, HOD	Smt. Garima, SL
6	VINOD KUMAR, DEO	App. Science/IC/Med. Eltx./Admission Cell	Sh. Sunil Kumar, HOD	Sh. Rajat Thakral, HOD	Sh. Naresh Kumar, HOD	
7	SATISH KUMAR, DEO	TPO and HSTES Portal	Dr. Mukesh Bansal, HOD	Sh. Naresh Kumar, HOD		
8	SANDEEP, Attendant	ECE/FT & Scholarship	Sh. Tarun Kumar Sharma, HOD	Sh. Ashok Choudhary, Sr. Lecturer		
9	AJAY, Attendant	ECE Department	Sh. Ashok Kumar, Sr. Lecturer			
10	RAKESH KUMAR, Attendant	Computer Engg. Department	Sh. Naveen Arora, SL			
11	JOGINDER SINGH, Attendant	Exam Branch	Sh. Sanjeev Kumar, Sr. Lecturer			
12	MAMTA RANI, Attendant	Library	Smt. Pardeep Kumari			
13	PRIALAAD SINGH, Attendant	I&C Department	Sh. Rajat Thakral, HOD			
14	BHAGIRATH, Attendant	Store	Sh. Ravinder Punia, Assistant			
15	MANDEEP, Attendant	TPO Office	Sh. Mukesh Bansal, HOD			
16	SONU, Attendant	Main Office	Sh. Raj Kumar, DSO			
17	RAVI PASSWAN, Attendant cum-Chowkidar	Principal Office/ FT Department	Sh. Tarun Sharma, HOD			
18	RAJESH, Attendant - cum-Chowkidar	TT Department	Sh. Rajesh Kadian, HOD			
19	LILA WATI, Attendant -cum-Chowkidar	FAA Department	Sh. Naveen Arora, SL			

**Note:-**

1. Attendance of all DEO's/Attendants will be marked in the attendance register of Reporting Officer.
2. DEO's will perform the work of data entry only.
3. Reporting Officer will maintain the leave record of all DEO's and Attendant mentioned above.
4. All DEO's and attendants are directed to perform their duty diligently without any laxity.

Principal  
Govt. Polytechnic,  
Hisar

Dated:

**Endst. No.:GPH/2023/**

A copy of the above is forwarded to the following for information and necessary action :

1. HOD's/O/I's-App. Sci./Civil/CE/EE/ECE/IC/ME/TD/TP/TT/FT/FD/Med. Eltx./FAA (Through Whatsapp)
2. TPO (Through Whatsapp)
3. O/I HKRNL

Principal  
Govt. Polytechnic  
Hisar