#### OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR

Order No. 7 4

Dated: 15 1 24

All HoDs/O/Is are requested to furnish the details latest by 16.01.2024 of publication (any technical article or paper) and workshops/ seminars/ conferences attended by their respective staff or students from 1<sup>st</sup> January 2023 till 14<sup>th</sup> January 2024 which is required for the newsletter of the Technical Education Department. The sought information can be shared at <a href="mailto:dineshnaino@gmail.com">dineshnaino@gmail.com</a>.

Principal

Govt. Polytechnic,

Hisar

Endst No. GPH/2024/.....

Dated:

A copy of the above is forwarded to the following for information and necessary action please.

- 1. All HoDs/O/Is (Whatsapp)
- 2. Chief Editor, Abhiyantriki

Principal
Govt. Polytechnic,
Hisar

Office Order No. 75

Dated: 15/1/24

All HOD's /O/I's and Workshop Supdt. Of the institute are requested to provide faculty wise teaching load to O/I time table as per latest study scheme (new revised curriculum) for the students of even semesters of academic session 2023-24. Further they are requested to mail a copy of the finalized time table and faculty wise teaching load (Sem/ Branch / Subject/ Theory/ Practical's) to O/I time table for centralized compilation of the same.

Further it is directed that at least one theory subject will be taken by All HODs/Ols/TPO and at least one SCA lecture

must be given to tutor incharge.

Principal

GD Govt. Polytechnic

Hisar

Dated:

Endst. No. GPH/2024/

A copy of the above is forwarded to the following for information & necessary action:

- 1. All HOD's, O/I's and Workshop Supdt. (through whatsapp)
- 2. O/I Time Table (Sh. Arvind Kumar)

Principal GD Govt. Polytechnic Hisar

### Office of the Principal, Guru Daksh Govt. Polytechnic, Hisar

Order No. GPH/2024/ 7 6

Dated 15/1/24

Sanction is hereby granted for book adjustment of Amount Rs. 450/- (Four hundred Fifty only) Out of Major Head 2235 for the Class IV employees as per details below.

Sr.No.	Month/Year	Total No. of Govt.	Total amount of book	Remarks
		Class IV employees	transfer per month	Remarks
		(H.Q. & Field	(under major Head	
		consolidated)	2235 of GIS)	
01	01-10-2023 to 31-12-2023	Dharambir	30/-	
02	01-10-2023 to 31-12-2023	Veerbhan	30/-	
03	01-10-2023 to 31-12-2023	Joginder	30/-	
04	01-10-2023 to 31-12-2023	Krishna	30/-	
05	01-10-2023 to 31-12-2023	Lakhpati	30/-	
06	01-10-2023 to 31-12-2023	Balraj Singh	30/-	
07	01-10-2023 to 31-12-2023	Ajay Singh	30/-	
08	01-10-2023 to 31-12-2023	Chanan Das	30/-	
09	01-10-2023 to 31-12-2023	Karan Singh	30/-	
10	01-10-2023 to 31-12-2023	Sube Singh	30/-	
11	01-10-2023 to 31-12-2023	Krishan Kumar	30/-	
12	01-10-2023 to 31-12-2023	Puneet Kumar	30/-	
13	01-10-2023 to 31-12-2023	Naveen Kumar	30/-	
14	01-10-2023 to 31-12-2023	Sushama	30/-	
15	01-10-2023 to 31-12-2023	Sunil	30/-	
Total			450/-	

Principal

Guru Daksh Govt Polytechnic

Hisar

Endst No.

Dated

A copy is forwarded to the following for information and necessary action please.

- 1. The Treasury Officer, Hisar
- 2. Pay Bill clerk, along with spare copy

Principal

Guru Daksh Govt Polytechnic

Hisar

#### OFFICE OF THE PRINCIPAL: GURU DAKSH GOVT POLYTECHNIC HISAR

Order No 77

Dated: 15/1/24

List of items handed over to Sh Vikash, Lecturer in Mechanical Engg by Sh Sube Singh, Peon

S.NO.	NAME OF ITEM	QTY	
1	Dell Computer System Intel Core i5, 4GB RAM, 1TB HDD,	01	
	19.5" LED Monitor, Keyboard Mouse , UPS		i

Items at Sr. No. 1 only

Handed over by:

Taken over by:

Sube Singh, Peon

Vikash, Lecturer in M.E.

(O/I Mechanical Engg)

Principal
GDGP Hisar

Dated:

Endst No/ GDGPH/2024/

A copy of the above is forwarded to following for information and necessary action:

- 1. O/I Mechanical Engg
- 2. Sh Vikash, Lect Mechanical Engg
- 3. Sh Sube Singh, Peon
- 4. Storekeeper

Principal GDGP Hisar

Order No. 78

Dated: 15/1/24

A Committee of the following staff members is hereby constituted for the retirement party of Sh. Balbir Singh, FMI scheduled on 31.01.2024 in CDTP Block at 1:20 PM.

- 1. Sh. Jaibir Singh, Workshop Supdt.
- 2. Smt. Teena, SL FT
- 3. Smt. Garima Ahlawat, SL FD
- 4. Sh. Raj Kumar, FMI
- 5. Sh. Raghubir Singh, FMI
- 6. Sh. Raj Kumar, DSO

Principal

Guru Daksh Govt. Polytechnic

Hisar.

Endst. No./GPH/2024/

Dated-

A Copy of the above is forwarded to following for information and necessary action. (Through Whatsaap)

- 1. Sh. Jaibir Singh, Workshop Supdt.
- 2. Smt. Teena, SL FT
- 3. Smt. Garima Ahlawat, SL FD
- 4. Sh. Raj Kumar, FMI
- 5. Sh. Raghubir Singh, FMI
- 6. Sh. Raj Kumar, DSO

Principal Guru Daksh Govt. Polytechnic Hisar.

### कार्यालय प्रधानाचार्य राजकीय बहुतकनीकी, हिसार

कार्यालय आदेश नं0: 79

दिनांकः १८- । १ १ ५

विषय: दिनांक 31 दिसंबर 2023 को बस पास कि अविध पूरी होने पर बस पास बनाने बारे।

उन सभी छात्रों को सूचित किया जाता है जिन छात्रों के बस पास की अविध दिनांक 31 दिसंबर 2023 को पूरी हो चुकी है। केवल वही छात्र स्कॉलरिशप कार्यालय में निम्न दस्तावेजों के साथ नई फोटो लगाकर फार्म दिनांक 20/01/2024 तक जमा करवाएं बाद में फार्म स्वीकार्य नहीं होगा। 1.icici Bank sector 14 hisar अकाउंट नंबर. 337701000037 में नगद रू जमा ओरिजनल रसीद । 2.पुराने बस पास की फोटो कॉपी हस्ताक्षर सिहत । 3.आधार कार्ड की फोटो कॉपी हस्ताक्षर सिहत ।

प्रधीनाचार्य राजकीय बहुतकनीकी ट्रीहसार

क्रमांक नंबर: जीपीएच/2024/पीएमएस/ दिनांक: उपरोक्तकी प्रति निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है।

- 1. सभी विभागाध्यक्ष / प्रभारी अधिकारी। (Through Whatsapp)
- 2. प्रभारी छात्रवृति। (Through Whatsapp)
- 3. नोटिसबोर्ड (स्कालरशिप)।

प्रधानाचार्य राजकीय बहुतकनीकी हिसार

Order No. 80

Dated:- 15- 11/24

All HOD's/ O/I's are directed to inform the following students that the last opportunity is hereby given upto 19/01/2024. to clear the Pendency as mention against their names. If there is any discrepancy then inform in scholarship branch up to 19/01/2024 (List attached).

Principal, Guru Daksh Polytechnic, Hisar

Endst. No./GPH/2024/

Dated: -

A copy of the above is forwarded to the following for information and necessary action.

- 1. All HOD's/ 0/I's (Through Whatsapp)
- 2. Scholarship Branch

Principal, Guru Daksh Polytechnic, Hisar



Order No.GPH/2024/ 8

Dated: - 15/1/24

Sh. Tushar Jain, Lect. FAA is hereby deputed to attend Course on "Income Tax Matters - e - TDS Return" on 16<sup>th</sup> Jan., 2024 in Physical Mode at Divisional Training Centre, HIPA, Near Azad Nagar Thana Rajgarh Road, Hisar.

Principal

Guru Daksh

Govt. Polytechnic,

Hisar

Endst. No./GPH/2024/

Dated: -

A copy of the above is following for your kind information and necessary action.

- 1. TPO/Exam Supdt.
- 2. O/I FAA
- 3. Sh. Tushar Jain, Lect. FAA

Principal
Guru Daksh
Govt. Polytechnic,
Hisar

Order No. GPH/2024/82

Dated 15/1/24

Sh. Rohit Malik, GF Mech. Engg. will proceed to Aisin Automotive Pvt. Ltd. Rohtak on 16.01.2024 for training and placement work for final year Mech. Engg. students by roadways bus.

Principal, Guru Daksh Govt. Polytechnic,

Hisar 🛶

Endst. No. GPH/2024/

Dated:-

A copy of the above is forwarded to the following for information and necessary action:-

- 1. TPO/ Exam Supar
- 2. O/I ME
- 3. Sh. Rohit Malik, GF Mech. Engg

Principal, Guru Daksh Govt. Polytechnic, Hisar

Order No. GPH/2024/ 3

Ms. Yogita, Lect. FAA is hereby deputed is organizing 03 days Face to Face Orientation Programme on "Child Protection & Child Rights in Disasters and Emergencies" at NITTTR Chandigarh from 16th to 18th Jan. 2024 by roadways bus.

> Principal, Guru Daksh Govt. Polytechnic, Hisar

Endst. No. GPH/2024/

Dated:

A copy of the above is forwarded to the following for information and necessary action:-

- 1. TPO/ Exam Supdt.
- 2. O/IFAA
- 3. Ms. Yogita, Lect. FAA

Principal, Guru Daksh Govt. Polytechnic, Hisar

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### OFFICE OF THE PRINCIPAL GOVT. POLYTECHNIC, HISAR

Order No: 84

Dated: 15/1/24

Sh. Surender Soni (Guest Faculty) (ATPO) will proceed to Mohali & nearby surroundings on dated 18.01.2024 regarding Training and Placement work of Medical Electronics students by roadways bus.

Govt. Polytechnic, Hisar

Dated:

Endst No: GPH/2024/

A Copy of the above is forwarded to the following for the information & necessary action:

TPO

**HOD Medical Electronics** 

3) Epay Spott.
4) Surender Com, (ATPD)

Principal Govt. Polytechnic, Hisar