



**OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR**

Order No.GDGPH/2024/ 249

Dated: - 19/2/24

The following officers are hereby deputed to attend course on "**Data Analysis Using Excel in Accounting and Financial Functions**" in Physical Mode on dated from 20<sup>th</sup> to 22<sup>nd</sup> Feb., 2024 at Divisional Training Centre, HIPA, Near Azad Nagar Thana, Rajgarh Road, Hisar.

1. Sh. Tarun Kumar Sharma, HOD FT
2. Sh. Sidharth Sharma, Lect.
3. Sh. Sandeep Olla, Lect.
4. Sh. Sanjay Sigger, Lect.

  
Principal  
Guru Daksh  
Govt. Polytechnic, Hisar  
Dated: - 

Endst. No./GDGPH/2024/

A copy of the above is following for your kind information and necessary action.

1. TPO
2. HOD FT/ TP/ Med. Eltx.
3. O/I HRMS
4. All concerned (through whatsapp)

Principal  
Guru Daksh  
Govt. Polytechnic, Hisar

**OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR**

Order No. GDGPH/2024/ 250

Dated:- 19/2/24

The committee of the following officers was constituted to publish the placement brochure of Technical Education Department: -

1. Sh. Rakesh Jindal, ATPO TT
2. Sandeep Olla, ATPO FT
3. Ajay Jangra, ATPO IC

All the committee members will submit the report of the draft design regarding the placement brochure of daily basis to undersigned and directed to complete the draft proposal upto 22<sup>nd</sup> Feb., 2024 so that the draft may be approved from the Higher Authority before publishing the same.

Principal,  
Guru Daksh  
Govt. Polytechnic, Hisar  
Dated:- 19/2/24

Endst. No. GDGPH/2024/

A copy of the above is forwarded to the following for information and necessary action:-

1. TPO
2. Sh. Rakesh Jindal, ATPO TT
3. Sh. Sandeep Olla, ATPO FT
4. Sh. Ajay Jangra, ATPO IC

Principal,  
Guru Daksh  
Govt. Polytechnic, Hisar



**OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR**

Order No. 251

Dated: 19/2/24

The expert lectures will be conducted for students of electrical engineering department as per schedule given below by Ms. Kritika

Date	Day	Time	Se m	Subject	Name of Article
19-02-2024	Mon	09:00 to 01:00	4 <sup>th</sup>	EM-11(P)/G2	To Plot relationship between no load terminal voltage and excitation current in a synchronous generator at constant speed.
19-02-2024	Mon	02:00-05:00	6 <sup>th</sup>	EP-11(P)/G2	Testing of the dielectric strength of transformer oil and air
20-02-2024	Tue	10:00-11:00	4 <sup>th</sup>	EM-11	Main constructional features of synchronous machine including commutator
20-02-2024	Tue	12:00-01:00	4 <sup>th</sup>	EM-11	Generation of three phase emf
20-02-2024	Tue	02:00-03:00	6 <sup>th</sup>	EECM	Basic definitions- Lux, lumen and illumination
20-02-2024	Tue	04:00-05:00	6 <sup>th</sup>	EECM	space to height ratio
21-02-2024	Wed	09:00 to 10:00	6 <sup>th</sup>	EECM	Types of different lamps and their features
21-02-2024	Wed	11:00-12:00	6 <sup>th</sup>	EECM	Energy efficient practices in lighting
22-02-2024	Thu	10:00-11:00	6 <sup>th</sup>	EECM	Tips for energy saving in building - New Building
22-02-2024	Thu	02:00-03:00	4 <sup>th</sup>	EM-11	Production of rotating magnetic field in a three phase winding
23-02-2024	Fri	09:00 to 01:00	4 <sup>th</sup>	EM-11(P)/G1	Determination of the relationship between the terminal voltage and load current of an alternator, keeping excitation and speed constant.
23-02-2024	Fri	02:00-05:00	6 <sup>th</sup>	EP-11(P)/G1	Study of different types of circuit breakers by visiting power station.
26-02-2024	Mon	09:00 to 01:00	4 <sup>th</sup>	EM-11(P)/G2	Determination of the efficiency of alternator from the open circuit and short circuit test
26-02-2024	Mon	02:00-05:00	6 <sup>th</sup>	EP-11(P)/G2	Study of different types of isolators by visiting power station
27-02-2024	Tue	10:00-11:00	4 <sup>th</sup>	EM-11	E.M.F. Equation
27-02-2024	Tue	12:00-01:00	4 <sup>th</sup>	EM-11	Concept of distribution factor
27-02-2024	Tue	02:00-03:00	6 <sup>th</sup>	EECM	Laws of Illumination
27-02-2024	Tue	04:00-05:00	6 <sup>th</sup>	EECM	Calculation of illumination at different points
28-02-2024	Wed	09:00 - 10:00	6 <sup>th</sup>	EECM	Main requirements for light
28-02-2024	Wed	11:00-12:00	6 <sup>th</sup>	EECM	Macro level approach at design stage
29-02-2024	Thu	10:00-11:00	6 <sup>th</sup>	EECM	Introduction to energy management, energy conservation
29-02-2024	Thu	02:00-03:00	4 <sup>th</sup>	EM-11	coil span factor

Principal  
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Hisar

Endst.No. GDGPH/2024/

A copy of the above is forwarded to the following for information and necessary action.

1. TPO
2. O/I Electrical

Dated:

Principal

GD Govt. Polytechnic  
Hisar

**OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR**

Order No. 252

Dated: 19/2/24

The expert lectures will be conducted for students of electrical engineering department as per schedule given below by Mr. Vikas.

Date	Day	Time	Sem	Subject	Name of Article
19-02-2024	Mon	09:00 to 01:00	4 <sup>th</sup>	PLCM(P)/G1	Demonstration of various components/sub-components of a PLC
19-02-2024	Mon	03:00-04:00	4 <sup>th</sup>	PLCM	Introduction, Definition about PLC
20-02-2024	Tue	09:00-10:00	6 <sup>th</sup>	EP-11	Common type of faults in both overhead and underground systems
20-02-2024	Tue	11:00-01:00	2 <sup>nd</sup>	EN(P)	Mesh analysis
20-02-2024	Tue	03:00-04:00	6 <sup>th</sup>	EP-11	symmetrical/unsymmetrical faults
20-02-2024	Tue	04:00-05:00	2 <sup>nd</sup>	EN	Nodal analysis using voltage source.
21-02-2024	Wed	10:00-11:00	4 <sup>th</sup>	PLCM	Building blocks of PLC
21-02-2024	Wed	02:00-03:00	2 <sup>nd</sup>	EN	Nodal analysis using current sources
22-02-2024	Thu	09:00-010:00	6 <sup>th</sup>	EP-11	Single line to ground fault
22-02-2024	Thu	10:00-11:00	4 <sup>th</sup>	PLCM	CPU, Memory organization
22-02-2024	Thu	11:00-012:00	2 <sup>nd</sup>	EN	Superposition theorem
22-02-2024	Thu	12:00-01:00	6 <sup>th</sup>	EP-11	double line to ground fault
23-02-2024	Fri	09:00 to 01:00	4 <sup>th</sup>	PLCM(P)/G2	Learning functions of different modules of a PLC system.
23-02-2024	Fri	03:00-04:00	2 <sup>nd</sup>	EN(P)	Thevenin theorem
26-02-2024	Mon	09:00 to 01:00	4 <sup>th</sup>	PLCM(P)/G1	Programming of PLC
26-02-2024	Mon	03:00-04:00	4 <sup>th</sup>	PLCM	Input- output modules (discrete and analog)
27-02-2024	Tue	09:00-10:00	6 <sup>th</sup>	EP-11	3-phase to ground fault open circuit
27-02-2024	Tue	11:00-01:00	2 <sup>nd</sup>	EN(P)	Norton theorem
27-02-2024	Tue	03:00-04:00	6 <sup>th</sup>	EP-11	simple problems relating to fault finding
27-02-2024	Tue	04:00-05:00	2 <sup>nd</sup>	EN	Maximum power transfer theorem
28-02-2024	Wed	10:00-11:00	4 <sup>th</sup>	PLCM	Specialty I/O Modules
28-02-2024	Wed	02:00-03:00	2 <sup>nd</sup>	EN	Active network,
29-02-2024	Thu	09:00-010:00	6 <sup>th</sup>	EP-11	Purpose of protective gear
29-02-2024	Thu	10:00-11:00	4 <sup>th</sup>	PLCM	Power supply; I/O module
29-02-2024	Thu	11:00-012:00	2 <sup>nd</sup>	EN	Passive network,
29-02-2024	Thu	12:00-01:00	6 <sup>th</sup>	EP-11	Difference between switch and isolator

Principal  
GD Govt. Polytechnic  
Hisar

Dated:

Endst.No. GDGPH/2024/

A copy of the above is forwarded to the following for information and necessary action.

1. TPO
2. O/I Electrical

Principal  
GD Govt. Polytechnic  
Hisar

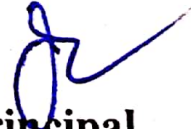


# OFFICE OF THE PRINCIPAL GURU DAKSH GOVT. POLYTECHNIC, HISAR

Order No: 253

Dated: 19/2/24

It is informed that an Education Visit is to be scheduled in our institute on 20.02.2024 by students from Govt. Sr. Sec. School, Durjanpur (Hisar). In this regard, Sh. Satish Kumar, Lect , Sh. Surender Soni , Guest faculty & Ms. Sweety Singh, Guest faculty in Medical Electronics will interact with students in their labs. Sh. Satish Kumar, Lect in Medical Electronics will also make refreshment arrangements for students & staff.

  
Principal  
GDGP, Hisar

Endst No: GPH/2024/

Dated-

A Copy of the above is forwarded to the following for the information & necessary action:

- 1) HOD Medical Electronics
- 2) Sh. Sweety Singh, Guest faculty in Medical Electronics

|  
Principal  
GDGP, Hisar

**OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR**

Order No. GDGPH/2024/ 254

Dated 19/2/24

Sh. Jagdish Chander, ATPO EE will proceed to Local Market Hisar for publishing the training & placement brochure of the institute and submit the draft on daily basis to undersigned and further directed to finalize the draft upto 22<sup>nd</sup> Feb. 2024.

Principal,  
Guru Daksh  
Govt. Polytechnic,  
Hisar

Endst. No. GDGPH/2024/

Dated:-

A copy of the above is forwarded to the following for information and necessary action:-

1. TPO
2. O/ I EE
3. Sh. Jagdish Chander, ATPO EE

Principal,  
Guru Daksh  
Govt. Polytechnic,  
Hisar

**OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR**

Office Order No. GPH/255

Dated:- 19/2/24

Sanction is hereby accorded to the grant of following kind of leave to Sh. Karan Singh, Peon for 08 days with permission to prefix/ suffix the being holidays under rules 38 contain in Chapter IX of Haryana Civil Services (Leave ) Rules ,2016.

Sr. No.	Leave	From	To	Days
1	Medical Leave	19-12-2023	22-12-2023	04
		29-01-2024	01-02-2024	04
			<b>Total</b>	<b>08</b>

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.

Principal,  
G. D. Govt. Polytechnic

Hisar



**OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR**

Dated:- 19/2/24

Office Order No. GPH/256

Sanction is hereby accorded to the grant of following kind of leave to Sh. Veerbhan, Daftari for 03 days with permission to prefix/ suffix the being holidays under rules 35 contain in Chapter IX of Haryana Civil Services (Leave ) Rules ,2016.

Sr. No.	Leave	From	To	Days
1	Earned Leave	07-02-2024	09-02-2024	03
			<b>Total</b>	<b>03</b>

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.

Principal,  
G. D. Govt. Polytechnic  
Hisar

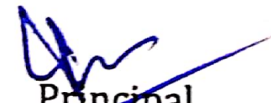


**OFFICE OF THE PRINCIPAL: GURU DAKSH GOVT. POLYTECHNIC, HISAR**

Office Order No. 257

Dated: 19/2/24

Sh. Satish Kumar, Lecturer & Sh. Azad Singh, W/I will proceed to HSBTE, Panchkula on dated 20.02.2024 to submit the UMC Packets by own car as the institute jeep is engaged at election office.

  
Principal  
GD Govt. Polytechnic  
Hisar

**Endst. No.GPH/2024/**

**Dated:**

A copy of the above is forwarded to the following for information and necessary action: -

1. HOD-M.Eltx
2. Workshop Supdt.
3. Sh. Satish Kumar Lecturer
4. Sh. Azad Singh, W/I


Principal  
GD Govt. Polytechnic  
Hisar

OFFICE OF THE PRINCIPAL: GURU DAKSH GOVT. POLYTECHNIC: HISAR

OFFICE ORDER NO. 258

DATED: 19/2/24

Sh Sidharth Sharma, Sr Lect, and Sh Ravinder Punia, Asstt, is authorized to attend the Hon'ble Civil Court, Hisar in case of Kulbhushan v/s State of Haryana on 20.02.2024.

  
Principal,  
GDGP, Hisar.

Endst. No.GPH/2024/

Dated: -

Copy of the above is forwarded to for information and necessary action:-

1. Civil Court- Hisar
2. HOD Med. Eletx.
3. Sh. Sidharth Sharma, SL
4. DSO
5. Sh. Ravinder Punia, Asstt.

Principal,  
GDGP, Hisar.



OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR


Office Order No. 259

Dated:- 19/2/24

Sanction is hereby accorded to the grant of following kind of leave to Sh. Kuldeep W/I for 04 days with permission to prefix/ suffix the being holidays under rules 38 contain in Chapter IX of Haryana Civil Services (Leave ) Rules ,2016.

Sr. No.	Leave	From	To	Days
1	Medical Leave	06-02-2024	09-02-2024	04
			<b>Total</b>	<b>04</b>

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.


  
Principal,  
G.D.Govt. Polytechnic,  
Hisar

Endst. No.2024

Dated:

A copy of the above is forwarded to the following for information and necessary action.

1. Workshop Supdt
2. EA-II

  
Principal,  
G.D.Govt. Polytechnic,  
Hisar

**OFFICE OF THE PRINCIPAL GURU DAKSH GOVT. POLYTECHNIC, HISAR**

**Order No: 260**

**Dated: 19/2/24**

It is informed that an Educational Visit is to be scheduled in our institute on 23.02.2024 by students from Govt. Sr. Sec. School, Tigdana . In this regard, HOD Textile Design is directed to make necessary arrangements for interaction with students in their department labs. Sh. Sunil Bhutani , Lect will also make refreshment arrangements for students & staff.

  
**Principal  
GDGP, Hisar**

**Dated-**

**Endst No: GPH/2024/**

A Copy of the above is forwarded to the following for the information & necessary action:

- 1) HOD Textile Design
- 2) O/I Admission
- 3) Sh. Sunil Bhutani (Lect)

  
**Principal  
GDGP, Hisar**



OFFICE OF THE PRICIPAL GURU DAKSH GOVT. POLYTECHNIC HISAR

O/Order No: GDGPH/2024/ 261

Date: 19/2/24

All HODs /OIs are hereby requested to inform the students of concerned branch that they can submit the applications for hostel allotment through their HODs /OIs to respective hostel wardens up to 29/02/2024.

  
Principal

GD Govt. Polytechnic  
Hisar



Date:

Endst. No.:

Copy of the same is forwarded to

1. HODs /OIs (Through Whatsapp)
2. Chief Supdt.(Boys Hostel)
3. Notice Board

  
Principal,

GD Govt. Polytechnic  
Hisar

## Office of the Principal, Guru Daksh Govt. Polytechnic Hisar


Office Order No.: - 262

Dated: - 11/2/24

Following Faculty of Computer Engg. will work as tutor incharges with immediate effect as mentioned below.

Sr. No	Name of Faculty(S/Sh.)	Class
1.	Manish Nagar	CE 2 <sup>nd</sup> Sem(A)
2	Ravi Kumar	CE 2 <sup>nd</sup> Sem(B)
3	Sanjeev Sharma	CE 4 <sup>th</sup> Sem(A)
4	Raj Bala	CE 4 <sup>th</sup> Sem(B)
5	Sunil Soni/ Ajit Kumar	CE 6 <sup>th</sup> Sem(A)
6	Rajesh Kumar	CE 6 <sup>th</sup> Sem(B)

Tutor incharges of 2<sup>nd</sup> Semesters are directed to take the necessary sanctions for the engagement of faculties for AE and EG


  
Principal  
G.D. Govt. Polytechnic  
Hisar

Copy of the above is forwarded to the following for information and necessary action.

Endst. No: -

Dated: -

1. O/I Comp. Engg.
2. Tutor incharges (Through WhatsApp)

  
Principal  
G.D. Govt. Polytechnic  
Hisar




**OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR**

Order No.GDGPH/2024/ 263

Dated: - 19/2/24

The following officers are hereby deputed to attend course on "**Data Analysis Using Excel in Accounting and Financial Functions**" in Physical Mode on dated from 20<sup>th</sup> to 22<sup>nd</sup> Feb., 2024 at Divisional Training Centre, HIPA, Near Azad Nagar Thana, Rajgarh Road, Hisar.

1. Sh. Jitender Bajia, GF TT
2. Sh. Sandeep Bherwan, GF TD

  
Principal  
Guru Daksh  
Govt. Polytechnic, Hisar  
*meera*

Endst. No./GDGPH/2024/

Dated: -

A copy of the above is following for your kind information and necessary action.

1. TPO
2. HOD TT/ TD
3. O/I HRMS
4. All concerned (through whatsapp)

Principal  
Guru Daksh  
Govt. Polytechnic, Hisar