

OFFICE OF THE PRINCIPAL: GURU DAKSH GOVT POLYTECHNIC HISAR

Order No. 306

Date 28/2/24

An expert lecture will be held as following in dept of Fashion Technology:

S No.	Name of Expert	Topic	Branch	Date & Time	Venue
1	Ms. Diksha	Advance Pattern Making in Industry	F.T. VI SEM	28.02.2024 02:00 PM- 4:00 PM	PM Lab B – Block
2	Ms Anju	Shop Floor Techniques in Industry	F.T. II SEM	28.02.2024 10:00 AM- 12:00 PM	B-305

Ms.Urmila Lab Instructor will coordinate the event.

Endst No.

Copy To –TPO/HoD FT /Ms.Urmila

Principal
GDGP Hisar
Date

Principal
GDGP Hisar

From

Director General, Higher Education, Haryana.
Shiksha Sadan, Sector-5, Panchkula

To

✓ The Director General,
Technical Education, Haryana,
Bays No. 7-12, Sector-4, Panchkula

Memo No. 9/196-2023 Coord. (I)
Dated, Panchkula the 21-2-2024

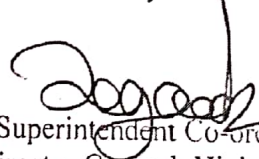
Subject: Integration of skill enhancement online training programme in UG/PG curriculum.

Kindly refer to the subject cited above.

In the subject matter, I am directed to inform you that the department is going to

start skill enhancement online training programme in Govt. Colleges and Polytechnics of the State. Therefore, you are requested to take consents of the students of the polytechnic (list attached) who wanted to enroll themselves in the said online training course, subject to bear 50% cost of the course by the student and provide to this office within four days.

Encl: As above.

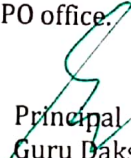

Superintendent Co-ordination
for Director General, Higher Education,
Haryana, Panchkula

OFFICE OF THE PRINCIPAL GOVT POLYTECHNIC HISAR

Office order No 307

Dated 28/2/24

All HOD's/ O/I's are requested to provide the list of five students who are interested to pursue the online training program as per list attached by 01/03/2024 in TPO office.


Principal
Guru Daksh
Govt. Polytechnic, Hisar

Endst. No./GDGPH/2024/

A copy of the above is forwarded though WhatsApp for information and necessary action

1. TPO
2. All HODs
3. All O/Is

Principal
Guru Daksh
Govt. Polytechnic, Hisar

Skill course name with fee detail.

Sector/Sub-Sector	NSQF aligned Qualification/NOS/MC	Type of Job Role	NQR Code	NSQF Level	Notional Hours	Type	Min. Qualification	Common Cost	Price per Course	Assessment Fees/Candidate
Professional Skills	GST Executive	National Occupational Standards (NOS)	Aligned to NOS MEP/N1217		30	Online	As desired may be noted that the online courses may be administered to candidates with class 12th pass or equivalent/ pursuing graduation	35.1	1053	400
Professional Skills	Statutory Executive	National Occupational Standards (NOS)	Aligned to MEP/N1215, MEP/N1219, MEP/N1220, MEP/N1221		60	Online	As desired may be noted that the online courses may be administered to candidates with class 12th pass or equivalent/ pursuing graduation	35.1	2106	400
Professional Skills	Finance Executive	National Occupational Standards (NOS)	Aligned to MEP/N1214, MEP/N1215, MEP/N1217, MEP/N1221		90	Online	As desired may be noted that the online courses may be administered to candidates with class 12th pass or equivalent/ pursuing graduation	35.1	3159	400
Professional Skills	Use Basic English for Employability – Variant III	National Occupational Standards (NOS)	MEP/N9993		60	Online	This unit is about following and using simple English language sentences, expressions and text to meet communication needs, including direct customer interface	35.1	2106	400
Professional Skills	Use Generic Skills for Employability – Variant II	National Occupational Standards (NOS)	MEP/N9995		75	Online	This unit is about using effectively using and displaying skills for employability during recruitment, selection processes and on the job for improved work performance.	35.1	2632.5	400
Professional Skills	Plan for basic entrepreneurial activity	National Occupational Standards (NOS)	MEP/N9996		20	Online	This unit is about developing plans for basic entrepreneurial activity	35.1	702	400

Office of the Guru Daksh Govt. Polytechnic Hisar

Memo No. GPH/2024 308.....

Dated: 28/2/24

In reference to the Email received from Sh. Ashok Kumar regarding TDS Deduction for F.Y. 2010-11, a committee of the following Members has been constituted to look into the matter and give recommendations within one week (March 04, 2024) to O/I Income Tax:

1. Sh. Tarun Kumar Sharma, HOD, F.T.
2. Sh. Sanjeev Kumar, Sr. Lecturer, Electrical Engineering
3. Sh. Arshad Jamal, Lecturer, ECE

Principal
Guru Daksh Govt. Polytechnic,
Hisar

Endst: GPH/2024/

Dated:

A copy of the above is forwarded to the following for information and necessary action.

1. Sh. Tarun Kumar Sharma, HOD, F.T.
2. Sh. Sanjeev Kumar, Sr. Lecturer, Electrical Engineering
3. Sh. Sh. Arshad Jamal, Lecturer, ECE
4. Sh. Tushar Jain, O/I Income Tax

Principal
Guru Daksh Govt. Polytechnic,
Hisar

OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR

Office Order No. 309

Dated:- 28/2/24

Sanction is hereby accorded to the grant of following kind of leave to Sh. . Sube Singh Peon for 07 days with permission to prefix/ suffix the being holidays under rule 38 contain in Chapter IX of Haryana Civil Services (Leave) Rules ,2016.

Sr. No.	Leave	From	To	Days
1	Medical Leave	07-02-2024	09-02-2024	03
		20-02-2024	23-02-2024	04
			Total	07

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.

Principal,
G.D.Govt. Polytechnic, Hisar

Endst. No.

Dated:

A copy of the above is forwarded to the following for information and necessary action.

1. HOD FT
2. EA-II


Principal,
G.D.Govt. Polytechnic, Hisar

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, HISAR.

Order No. 310

Dated :- 28/2/24

The name of Ankur Roll No. 190040900006 6th Semester (E.E.) is here by re-admitted on 26 Feb. 2024, due to deposit of re-admission fees.


Principal,
Govt. Polytechnic,
Hisar.
Dated: -

Endst. No.GPH/2024/

A Copy of the above is forwarded to the following for your information and necessary action:-

1. HOD/ O/I- E.E.
2. Class Tutor/Admission Br./ Exam Br.
3. Demand Clerk

1
Principal,
Govt. Polytechnic,
Hisar.

OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR

Order No. 311

Dated: - 28/2/24

Sona BLW Precision Forgings Ltd. Gurugram is coming to institute for campus drive for 2021-24 Batch for **Mechanical Engg. and Electrical Engg.** students on 01-03-2024 in the institute at 10:00 AM and **GN Medical System, New Delhi** is also coming for final year Med. Eltx. students. All the students are directed to present in the TPO Cell (CDTP Block) of the institute at the given time in proper uniform and with all necessary credentials.


Interview Venue: - TPO Cell (CDTP Block)

Overall Coordinator: - Dr. Mukesh Bansal, TPO

Sr. No.	Nature of Work	Name of Staff Member (Sh./Smt.)
1	Flex/ Bouquet and Stationary Arrangement	Deepak, Lect., Vikas, Lect., Ghanshyam Mahiya, GF and Jitender Sheoran, GF ME and Surender Soni, GF Med. Eltx.
2	Refreshment Arrangement	Satish Kumar, Lect. Med. Eltx. and Sachin Yadav, Lect. ME
3	Lunch Arrangement	Sonu Singh, Lect., Amit Jangra, Lect. ME and Jagdish Chander, GF EE
4	Arrangement of Online Test in CAD Lab	Rohit Malik, GF and Vikas Modi, GF ME
5	Discipline Maintenance/ Sitting Arrangement	Satinder Rohilla, Sr. Lect., Sonu Singh, Lect., Vikas Modi, GF, Rohit, GF ME, Jagdish Chander, GF EE and Sweety, GF Med. Eltx.

ATPO's of concerned branch will ensure that the students will bring all documents including mark sheets, Aadhar card, a copy of resume, two photographs and a set of photocopies of all original documents and will reach in time in proper college uniform with I-card.

Mr. Satish Kumar, DEO, Mr. Naveen Kumar, Peon, Mr. Ajay Kumar, Peon and Mr. Mandeep, Attendant will perform the duty in TPO Office during the event.


Principal
Guru Daksh
Govt. Polytechnic,
Hisar

Endst. No./GDGPH/2024/

Dated: -

A copy of the above is following for your kind information and necessary action.

1. TPO
2. HOD Med. Eltx. (to noted from all concern of their Deptt.)
3. O/ I Mech. Engg./ EE (to noted from all concern of their Deptt.)


Principal
Guru Daksh
Govt. Polytechnic,
Hisar

OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR

Order No. **312**

Dated:- **28/2/24**

Sh. Sandeep Biban, Lect. Civil Engg. is hereby assigned the duty of Nodal Officer of
“ Reimbursement of Tuition Fee & Transport Facility to Schedule Castes” with immediate effect,
till Smt. Teena, Senior Lect. FT is on CCL.



Principal,
GDGP, Hisar

Dated: -

Endst. No./GDGPH/2024/

A copy of the above is forwarded to the following for information and necessary action.

1. H.O.D FT
2. O/I Scholarship/ Civil Engg.,
3. Smt. Teena, Senior Lect. FT
4. Sh. Sandeep Biban, Lect. Civil. Engg


Principal,
GDGP, Hisar