

OFFICE OF THE PRINCIPAL: GURU DAKSH GOVT. POLYTECHNIC: HISAR

OFFICE ORDER NO. **523**


DATED: **4/4/24**

The sanction is hereby accorded under Rule. 12, Chapter-III of the Haryana Civil Service (T.A) rules 2016 of Sh. Rajesh Lamba, Clerk has performed the following journey (s) in the public interest.

Date	From	To	Mode of journey	Purpose of journey
01-03-24	G. P. Hisar	Treasury and back	Bike	Bill Deposit
01-03-24	G. P. Hisar	Treasury and back	-do-	EPS received
04-03-24	G. P. Hisar	SBI, Mini Sect. and Back	-do-	EPS Deposit
04-03-24	G. P. Hisar	Treasury and back	-do-	Bill Deposit
05-03-24	G. P. Hisar	ICICI Bank and back	-do-	Cheque Deposit
05-03-24	G. P. Hisar	Treasury and back	-do-	EPS received
06-03-24	G. P. Hisar	SBI, Mini Sect. and Back	-do-	EPS Deposit
06-03-24	G. P. Hisar	Treasury and back	-do-	EPS received, Bill deposit
07-03-24	G. P. Hisar	ICICI Bank and back	-do-	Cheque Deposit/Elect Bill DD
07-03-24	G. P. Hisar	SBI, Mini Sect. and Back	-do-	Challan received, DD received
11-03-24	G. P. Hisar	DHBVN hisar and back	-do-	Electricity bill deposit
11-03-24	G. P. Hisar	ICICI Bank and back	-do-	Cheque Deposit
12-03-24	G. P. Hisar	AXIS Bank and back	-do-	Bank Statement received
12-03-24	G. P. Hisar	SBI, Mini Sect. and Back	-do-	Cheque Deposit
13-03-24	G. P. Hisar	Treasury and back	-do-	Dak dispatch/EPS Deposit
13-03-24	G. P. Hisar	SBI, Mini Sect. and Back	-do-	Cheque Deposit
14-03-24	G. P. Hisar	ICICI Bank and back	-do-	Cheque Deposit
15-03-24	G. P. Hisar	SBI Main Brach, Jat College	-do-	Bank Statement received
18-03-24	G. P. Hisar	ICICI Bank and back	-do-	Cheque Deposit
19-03-24	G. P. Hisar	SBI, Mini Sect. and Back	-do-	Challan received, banker cheque received
20-03-24	G. P. Hisar	ICICI Bank and back	-do-	Cheque Deposit
21-03-24	G. P. Hisar	Treasury and back	-do-	EPS received
27-03-24	G. P. Hisar	Union Bank, Red squire market	-do-	KYC, Bank Account
28-03-24	G. P. Hisar	AXIS Bank and back	-do-	Cheque Deposit
29-03-24	G. P. Hisar	SBI, Mini Sect. and Back	-do-	Challan deposit

Note : No TA/DA is allowed beyond 120 days during the current financial year.

The expenditure involved shall be met out of the TA grant of the Institution.


Principal
G.D. Govt. Polytechnic, Hisar
Dated: **4/4/24**

Endst. No. GPH/J/2024

A Copy of the above is forwarded to the following for information and necessary action:-

1. Sh. Rajesh Lamba, Clerk
2. Pay Bill Clerk

1

Principal
G.D. Govt. Polytechnic
Hisar

OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR

Order No. 524

Dated:- 4/4/24

It has been observed that the following students of Mech Engg. 4th semester are either having zero attendance or very short attendance. So, these students are directed to attend the classes regularly otherwise they will not be allowed to appear for the sessional examination and their name will be struck off due to frequent absence in the class.

Sr. No.	Roll No.	Name	Sr. No.	Roll No.	Name
1	220041700069	PRASHANT	16	220041700119	VAGISH
2	220041700072	PUSP	17	220041700124	VIKASH KUMAR
3	220041700073	RAHUL	18	220041700130	VIVEK KOHAR
4	220041700082	RAVINDER	19	220041700131	YASH
5	220041700085	ROBIN	20	220041700132	YOGESH
6	220041700087	ROHIT KUMAR	21	220041700134	YOGESH
7	220041700088	ROHIT KUMAR	22	220041723018	NAVEEN
8	220041700097	SAHIL	23	220041723023	RAMAN
9	220041700104	SHASHI	24	220041723028	SANJAY
10	220041700105	SHIVAM	25	220041723034	VIKASH
11	220041700108	SHUBHAM			
12	220041700110	SONU			
13	220041700113	SUKHBACHAN			
14	220041700115	SUMIT KUMAR			
15	220041700116	SUSHIL SHARMA			

Principal
GDGP Hisar

Dated :-

Endst. No./GPH/2024

A Copy of the above is forwarded to the following for information & necessary action.

1. O/I Mech. Engg.
2. Jitender Sheoran /Tutor In-Charge, 4th sem, Mech Engg.
3. Notice Board Block C

Principal
GDGP Hisar

Office of the Principal, Guru Daksh Govt. Polytechnic, Hisar

Order No./GDGPH/2024/ 525

Dated: 4/4/24

Expert Lectures for students of Textile Technology will be conducted as per schedule mentioned below by Baljeet (M.Tech. Textile Technology) S/O Sh. Mahavir.

Date	Time	Class	Venue	Subject	Topic
05-04-2024	09.00-11.00 am	TT 6th	B 202(A)	AYM (T)	Introduction to Friction Spinning and different parts of friction spinning.
05-04-2024	2.00 – 3.00 pm	TT 6th	B 202(A)	AYM (T)	Principle and working of Friction yarn formation.

Principal
G.D.G.P Hisar

Dated:

Endst. No./GDGPH/2024/

A copy of the above is forwarded to the following for information and necessary action.

1. HOD TT
2. TPO
3. Sh. Atul Kumar
4. Copy to concerned (Sh. Baljeet)

Principal
G.D.G.P Hisar

Office of Principal, Govt. Polytechnic, Hisar

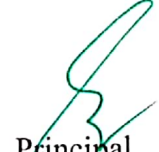
Office Order No. 526

Dated 4/4/24

In the Compliance of DGTE, Haryana Panchkula Memo no. E-11(34)92/2024/369/Admn. Dated 27.03.2024 and in continuation order Endst. No. GPMA/PF/3251 Dated 01.04.2024 the pay of Sh. Joginder Singh, As Assistant Now Dy. Supdt.) is hereby fixed and annual increment given as under:-

Date	Pay already drawn in FPL-06	Pay to be fixed in FPL-06	Remarks
01.07.2021	52000/-	60400/-	Annual Increment
01.07.2022	53600/-	60400/-	-do-
01.07.2023	55200/-	64100/-	-do-

Note:- Date of next increment will be 01.07.2024 (if otherwise admissible).


Principal
G.D. Govt. Polytechnic
Hisar

Endst No. GDGPH/2024/

Dated:

A copy is forward to the following for information and necessary action please.

1. Principal, Govt. Polytechnic, Panchkula
2. Pay-Bill Assistant
3. EA-II

Principal
G.D. Govt. Polytechnic
Hisar

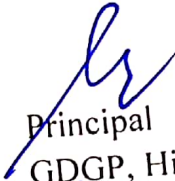

OFFICE OF THE PRINCIPAL GURU DAKSH GOVT. POLYTECHNIC HISAR

Dated : 4/4/24

Office order No. 527

A committee of following members is hereby constituted to check the quality of the food in Girls and Boys Hostel periodically in order to maintain hygiene and quality of the food.

1. Sh. Jaibir Dull, W/Supdt.
2. Sh. Sewa Singh, SL
3. Smt. Garima Ahlawat, SL
4. Sh. Raj Kumar, FMI


Principal
GDGP, Hisar


Dated :

Endst No. :

A Copy of the above is forwarded to the following for information & necessary action please.

1. Sh. Jaibir Dull, W/Supdt.
2. Sh. Sewa Singh, SL
3. Smt. Garima Ahlawat, SL
4. Sh. Raj Kumar, FMI

|
Principal
GDGP, Hisar

Office of the Principal Guru Daksh Govt. Polytechnic Hisar

Office order No. / GDGPH/ 2024 528

Dated: 4/4/24

The following faculties are hereby assigned the duties of Mentors in Textile Technology department.

Name	Roll No.
Dr. Rajesh Kadian	230042700001, 02, 03, 04, 05, 06, 07, 08, 09. 21-43, 22-01, 02, 03, 04, 05, 06, 07, 08. 190042700006, 200042721004, 21-02, 03, 05, 09, 12,
Sh. Tejendra Singh	230042700054, 55, 56, 57, 58, 59, 60, 61, 62. 22-09, 10, 11, 13, 14, 15, 16, 18. 21-14, 15, 17, 18, 19, 20, 21,
Sh. Rakesh Jindal	230042700034, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45. 22-20, 23, 24, 25, 27, 28, 29, 30. 21-25, 27, 30, 31, 33, 35, 37,
Sh. Atul Kumar	230042700010, 11, 12, 13, 14, 15, 16, 17, 18. 22-32, 35, 36, 37, 38, 39, 41, 42. 21-39, 41, 42, 45, 47, 51, 53,
Dr. Sushma	230042700026, 27, 28, 29, 30, 31, 32, 33. 22-44, 46, 48, 49, 51, 52, 53, 54. 21-54, 56, 57, 60, 61, 210042722001, 02
Sh. Jitender Bajia	230042700019, 20, 21, 22, 23, 24, 25. 220042723003, 04, 05, 06, 07, 08, 09, 10. 210042722003, 05, 06, 08, 09, 10, 11
Ms. Mausam	230042700046, 47, 48, 49, 50, 51, 52, 53. 22-55, 56, 57, 58, 59, 62, 220042723001, 02. 210042722012, 13, 14, 15, 16, 17, 18

Mentors should look for proper implementation of Academic Calender, Student Counseling, Display Board Updation, Mentor-Mentee Meeting, Classes of Weak Students, Grievance Redressal etc.

Principal
GDGP, Hisar

Dated:

Endst. No.: / GDGPH/ 2024

A copy of the above is forwarded to the following for information & necessary action please.

1. Dr. Rajesh Kadian
2. Sh. Tejendra Singh
3. Sh. Rakesh Jindal
4. Sh. Atul Kumar
5. Dr. Sushma
6. Sh. Jitender Bajia
7. Ms. Mausam

Principal
GDGP, Hisar

OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR

Office Order No. 529

Dated: 04.04.2024

Sh. Jayant Kumar, SL, Sh. Ajay Kumar, Lect., Sh. Nitin Verma, Lect. will proceed to Ambala and nereby regions for finding out the opportunities for setting up the new labs of I&C Engg. on 08.04.2024 by Bus.

Principal
GDGP
Hisar

Endst. No.

Date: 04.04.2024

A copy of the above is forwarded to the following for information & necessary action:-

1. HOD I&C
2. Sh. Jayant Kumar, SL
3. Sh. Ajay Kumar, Lect.
4. Sh. Nitin Verma, Lect.


Principal
GDGP
Hisar

OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR.

Order No. 530

Dated: 4/4/24

Sh. Sidharth Sharma, O/I Court Case and Sh. Ravinder Punia Assistant are authorized to attend the Hon'ble Labour Court, Hisar in case of Bhwani Singh v/s Principal Govt. Polytechnic Hisar on 05.04.2024. They will assist the Public Prosecutor in the case.

Principal,
GDGPHisar.


Dated:

Endst. No./2024

A copy of the above is forwarding to the following for information and necessary action

1. Labour Court, Hisar
2. HOD Med. Eletx.
3. Sh. Sidharth Sharma, Sr Lecture Medical Eletx
4. DSO
5. Sh. Ravinder Punia Assistant

Principal,
GDGPHisar.

OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR.

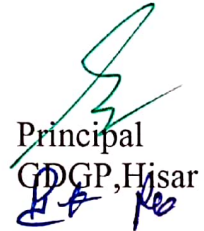
Order No. 531

Dated: 4/4/24

Sanction is hereby accorded for the withdrawal of Rs. 1,60,000/- (One Lakh Sixty Thousand only) under **Rule 46** of Haryana General Provident Fund Rules, 2016 to **Sh. Balraj Singh, Peon** from his General Provident Fund account number **HR/Edu/159907** as an withdrawal for Marriage of his Son.

1. The withdrawal will be accorded under **Rule 46**.
2. The balance at the credit of **Sh. Balraj Singh, Peon.** as on the date of sanction is detailed below:-

(i)	Balance as per General Provident Fund statement for the year Jan.2024.	1,98,566-00
(ii)	Subsequent deposits (Feb. March.2024)	18000-00
(iii)	Total of column (i) and (ii) Rs.	2,16,566-00
(iv)	Subsequent advance/withdrawals, if any Rs.	1,60,000-00
(v)	Balance as on date of sanction {column (iii) minus (iv)}	56,566-00


Principal
GDGP, Hisar

Endst. NoGDGPH/PF/2024/

Dated:

Copy forwarded to:--

1. The Principal Accountant General (A&E), Haryana, Chandigarh for information and to make a note in the ledger account of the subscriber.
2. Sh. Balraj Singh, Peon. with the direction to furnish a certificate to the effect that the amount of Advance obtained from GPF account has been utilized for the purpose for which it was sanctioned within one month from the date of drawl.
3. Treasury Officer, Hisar
4. Pay Bill Asstt.

Principal
GDGP, Hisar

कार्यालय प्रधानाचार्य गुरु दक्ष राजकीय बहुतकनीकी हिसार।

दिनांक: 4/4/24

आदेश न० 532

इस संस्था में कार्यरत सभी अधिकारियों व कर्मचारियों को सूचित किया जाता है कि

1. अगर कोई अधिकारी/कर्मचारी निदेशालय के पत्र क्रमांक 454-94/प्रशा0-1 दिनांक 19.03.2024 की पालना नहीं कर रहे हों तो उन अधिकारियों और कर्मचारियों की रोजाना Biometric की Report निदेशालय के आदेशानुसार dte.itcell@gamil.com पर भेजी जानी है। अतः उन अधिकारियों व कर्मचारियों की रोजाना Biometric की Report D.S.O को भेजना सुनिश्चित करें।
2. जिस भी अधिकारी या कर्मचारी की Thumb Impression नहीं लग रहा है वह प्रभारी Biometric के कार्यालय में Eye Sensor पर लगाना सुनिश्चित करें।
3. सभी अधिकारी व कर्मचारी अपने विभागाध्यक्ष व प्रभारी के कार्यालय में ही Biometric लगाना सुनिश्चित करें।
4. सभी विभागाध्यक्ष/प्रभारी अपना हाजरी रजिस्टर पूर्ण करके ही प्रातः प्रधानाचार्य के कार्यालय में भेजना सुनिश्चित करें।

प्रधानाचार्य

गुरु दक्ष राजकीय बहुतकनीकी,
हिसार।

दिनांक:

पृ० क्रमांक

उपरोक्त की एक प्रति निम्नलिखित के सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है। (Through whatsapp)

1. All HOD/ O/I's
2. W/Supdt.
3. DSO

प्रधानाचार्य

गुरु दक्ष राजकीय बहुतकनीकी,
हिसार।


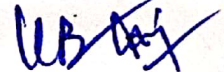
OFFICE OF THE PRINCIPAL GURU DAKSH GOVT. POLYTECHNIC, HISAR

Office order No. **533**

Dated: **4/4/24**

The names of following students of 4th semester computer Engineering Sec B are hereby struck off the rolls due to continuous absence from class for more than 15 days:

S.No	Roll No	Name
1	220040800110	Satnam
2	220040823015	Nishu
3	220040823016	Parveen
4	220040823018	Ravi
5	220040823022	Sudhanshu Singh


Principal
GDGP Hisar


Endst. No.

1. O/I (Admission)/O/I (Exam)/ O/I Computer Engg./ Class Tutor
2. DSO

Dated:

Principal
GDGP Hisar

Office of the Principal Guru Daksh Govt. Polytechnic Hisar

O/Order No: GDGPH/2024/ 534

Date: 4/4/24

It is for the information of 2nd sem. Textile technology students that Expert lectures will be conducted for them by Ms Sweety Asija as per the following schedule. All students must ensure to attend the same:

Date	Day	Time	Subject/Topic	Semester
08.04.2024	Monday	1.00 – 3:00 pm	Ornamentation of plain weave. Rib and cord effect and its prominence	2 nd Sem
09.04.2024	Tuesday	01:00 – 03:00 pm	Introduction characteristics and end use of twill weave.	2 nd Sem
10.04.2024	Wednesday	01:00 – 03:00 pm	Warp faced twill, weft face twill weaves.	2 nd Sem
12.04.2024	Friday	10.00 – 12.00 noon	Advantages of Email and Various email service providers.	2 nd Sem

Principal
G.D.G.P Hisar

Date:

Endst. No:

Copy of the same is forwarded to

1. HOD (TT) 2. TPO

3. Ms. Sweety Asija

4. Atul Kumar Lecturer

Principal
G.D.G.P Hisar

OFFICE OF THE PRINCIPAL GURU DAKSH GOVT. POLYTECHNIC HISAR


O/Order No: GDGPH/2024/ 535

Date: 4/4/24

Following staff members will be processed to NITTTR Chandigarh to attend the workshop on curriculum designing (5th & 6th Semester) for Textile Processing for Haryana State scheduled on 5-4-2024

1. Sh. Mandeep Nagpal HOD Textile Processing
2. Smt. Kanak Parbha Lecturer Textile Processing
3. Sh. Sanjay Sigger Lecturer Textile Processing

They will travel by own car of Sh. Mandeep Nagpal and will claim from NITTTR Chandigarh



Principal
GD Govt. Polytechnic
Hisar

Date:

Endst. No.:

Copy of the same is forwarded to the following for information & necessary action

1. HOD Textile Processing
2. To all concerned


Principal,
GD Govt. Polytechnic
Hisar

Office of the Principal Guru Daksh Government Polytechnic Hisar

Office Order No. 576

Dated: 4/4/24

The work of the scholarship branch is hereby redistributed with immediate effect as detailed below:

O/I PMS and Scholarship

Sh. Anil Kumar, Sr. Lect. Applied Science

Sr. N.	Designated Sceme/Work	Incharge/ Nodal Officer	Subordinate Staff & Custodian of the Records/Portals
1	SC Students Scholaship(PMS) Scheme (Institute and Processing Center)	Sh. Vikash (Lect. Mechanical Engg.)	Sh. Satish Kumar, Assistant
2	BC Students Scholaship(PMS) Scheme (Institute and Processing Center)	Sh. Amit (Lect. Mechanical Engg.)	Sh. Gajender Sharma, Gfc Lect.
3	Merit cum Means Scholarship (Top Ten/Top Rank) Scheme (Institute, Nodal and DBT Overall)	Smt. Kanak Parbha (Lect. Text. Processing)	Sh. Rajbir Kundu, LA
4	Reimbursement of Tuition Fee & Transport Facility (Bus/Train Pass) of SC Students Scheme (Institute, Nodal, Processing Center, DBT and Disbursement of All Institutes)	Sh. Sandeep Biban (Lect. Civil Engg.)	Sh. Rajbir Kundu, LA
5	Pragati /Saksham /Minority/Swarnarth Scheme or any other scholarship scheme or any work of scholarship branch not mentioned above.	Smt. Sonika Singh (Lect. in App. Science)	Sh. Gajender Sharma, Gfc Lect.

Subordinate Staff must ensure that the applicant/student is eligible as per latest guidelines and policy of the concerned scheme for which he/she has applied and if not eligible or have not attached the required documents then sent back the said application for necessary correction to concerned student/tutor/institute. After ensuring the eligibility by the subordinate staff, the concerned Incharge/NO of the scheme will verify the applications and forward/process online the same to next authority for disbursement of the payment and also reply all queries/complaints received from students/institutes through mail/Whatsapp etc. Further concerned subordinate staff in coordination with the concerned Incharge/NO will notify/inform the students/institutes for concerned scheme like eligibility, last date etc. and also keep all records from all stake holders like AICTE approval, affiliation, fees record, physical forms etc. as per requirement/eligibility.

Mail checking/ forwarding to concerned Incharge/NO and data entry work on concerned Portals (with concerned Subordinate Staff) for all above schemes will be carried by Sh Sandeep Kumar, DEO and he will also maintain the secrecy of Portals/mails etc.


Principal
GDGP Hisar
Dated

Endst. No. GPH/

A copy of above is forwarded to the following for information and further necessary action please:

- 1) All Concerned
- 2) O/I PMS and Scholarship

1
Principal
GDGP Hisar

कार्यालय प्रधानाचार्य गुरु दक्ष राजकीय बहुतकनीकी हिसार।

आदेश न० 537

दिनांक: 4/4/24

इस संस्था में कार्यरत सभी अधिकारियों, कर्मचारियों और विद्यार्थियों को सूचित किया जाता है कि इस संस्थान की ब्लॉक बी और सी की बिल्डिंग के साथ साथ न चले और वहां रखे बेंच पर भी ना बैठे क्योंकि ब्लॉक बी और सी की बिल्डिंग के शीशे टूटे हुए है। आपको सख्त निर्देश दिए जाते है कि जब तक खिडकियां ठीक ना हो तब तक उस बिल्डिंग के आस-पास न घुमे वरना कोई भी दुर्घटना घट सकती है।

प्रधानाचार्य

गुरु दक्ष राजकीय बहुतकनीकी,

हिसार।

पृ० क्रमांक

दिनांक:

उपरोक्त की एक प्रति निम्नलिखित के सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है। (Through whatsapp)

1. All HOD/ O/I's
2. W/Supdt.
3. DSO
4. O/I Security
5. O/I Cleanliness
6. O/I Building
7. Notice Boards

प्रधानाचार्य

गुरु दक्ष राजकीय बहुतकनीकी,
हिसार।

OFFICE OF THE PRINCIPAL GURU DAKSH GOVT. POLYTECHNIC HISAR

Office order No. 538

Dated : 4/4/24

In Continuation office order No. 520 dated 3-04-2024 Sh.Deepak Lecturer in Mechanical Engg is hereby assigned the duty of Mentor in Mech. Engg-B in place of Sh. Anil Nain.

Principal
GDGP, Hisar

Endst No. :

Dated :

A Copy of the above is forwarded to the following for information & necessary action please.

1. O/I Applied Science & O/I Mechanical Engg
2. Deepak Lecturer In Mech.Engg

Principal
GDGP, Hisar

OFFICE OF THE PRINCIPAL GURU DAKSH GOVT. POLYTECHNIC HISAR

Office order No. 539

Dated: 4/4/24

EXPERIENCE CERTIFICATE

This is certify that Mrs. Sweety is working in this Institute as Guest Lecturer in Medical Electronics since 16th July, 2018 under Department of Technical Education, Haryana.

Session	Semester	From	To	Total Days	Remarks
2018-19	Odd	16.07.2018	24.12.2018	162	On hourly basis
	Even	09.01.2019	30.04.2019	112	
2019-20 Before 11.09.2019	Odd	22.07.2019	10.09.2019	51	
From 11.09.2019 to 31.03.2024		11.09.2019	31.03.2024	1664	On fix basis
Total Experience in Days				1989 Days	

This certificate is being issued to her for applying for the post of Assistant Professor (Guru Jambheshwar University, Hisar).

Principal
GDGP, Hisar