

Office of Principal, G.D. Govt. Polytechnic, Hisar

Office Order No. 980

Dated 24/6/24

Under Rule-10 of chapter-2 of Haryana Civil Services (Travelling Allowance Rules-2016, Sanction is hereby accorded to Sh. Sunil Dutt, Lect. performed by him the following journey in the public interest.

Date	From	To	Mode of journey	Purpose
06.06.2024	GDGP Hisar	SIC Office Sector 8C Chandigarh	By Own Car	To attend hearing of RTI

Note: 1. No TA/DA is allowed beyond 120 days during the current financial year.
2. The expenditure involved shall be met out of the TA grant of the Institution.

Principal
G.D. Govt. Polytechnic
Hisar

Dated:

Endst No. GDGPH/2024/

A copy is forward to the following for information and necessary action please.

1. Sh. Sunil Dutt, Lecturer in TD

Principal
G. D. Govt. Polytechnic
Hisar

OFFICE OF THE PRINCIPAL GURU DAKSH GOVT. POLYTECHNIC HISAR

Officer order No **979**

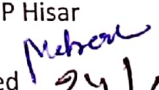
Dated **24/6/24**

The HOD/O/Is/incharges are directed to submit academic summary data for the period from 24/06/2023 to 23/06/2024 of their respective branch as mentioned below in the office of TPO latest by 03/07/2024 for review in IQAC meeting as mandatory for AICTE/ NBA.

Sr. no	Incharge	Data Required
1	All HOD/O/Is /W/Supdt	List of expert lecturers List of quiz/seminar List of activity under content beyond curriculum List of Educational tours List of new machine/equipment procured New lab/Workshop Established Any other Activity
2	O/I Library	List of journals/e-journals subscribed during the period No of books inducted during the period
3	O/I NCC	List of Activity / Events
	O/I NSS	
	O/I Yoga	
	O/I Cultural	
	O/I Scholarship	
	O/I Sports	
	O/I ISS	
	O/I Atamnirbhar Cell	
	O/I PMS	
4	TPO cell	Staff training during this period Placement Record
5	O/I Exam	Exam result summary branch wise/subject wise of June 23 and Jan 24 exam


Principal
GDGP Hisar

Endst. No **4514**

Dated **24/6/24**


A copy of the above is forwarded to the following for information and necessary action please

1. TPO
2. All HOD/O/Is/W/Supdt (through whatsapp)
3. O/I Library, Ms Bharti, Lecturer ECE
4. O/I NCC, Sh. Sandeep Ola, Lect. FT
5. O/I NSS, Sh. Tarun Kumar Sharma, HOD FT
6. O/I Yoga, Sh. Rajesh Gautam, Lect. ECE
7. O/I Cultural Smt. Garima Ahlawat, Sr. Lect. FD
8. O/I Sports, Sh. Arvind Kumar, Sr. Lect. Physics
9. O/I IIC, Sh. Satinder Rohilla, Sr. Lect. ME
10. O/I Atamnirbhar Cell, Sh. Naveen Arora, Sr. Lect. CE
11. O/I PMS, Sh. Anil Nain, Sr. Lect. Physics
12. O/I Exam, Sh. Sanjeev Kumar, Sr. Lect. EE

Principal
GDGP Hisar

OFFICE OF THE PRINCIPAL GURU DAKSH GOVT. POLYTECHNIC HISAR

Officer order No 978

Dated 24/6/24

All ATPO's are directed to attend a meeting on 27.06.2024 in TPO Office at 10:00 am to discuss various issues related to training & placement of students.


Principal
GDGP Hisar

Dated 

Endst. No

A copy of the above is forwarded to the following for information and necessary action please

1. TPO
2. All ATPO's (through whatsapp)

Principal
GDGP Hisar

Office of Principal, GD Govt. Polytechnic, Hisar

Office Order No. GDGPH/ 977

Dated 24/6/24

Sanction is hereby accorded to the grant of following kind of leave to Sh. Rajeev Sardana, HOD. for following days with permission to prefix/ suffix the being holidays under rule 35 Haryana Civil Service-2016 (Leave Rule).

Sr. No.	Leave	From	To	Days
01	Earned Leave	04.06.2024	06.06.2024	03
Total				03

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L period will not count towards annual increment.

Principal
G. D. Govt. Polytechnic
Hisar

Endst No. GDGPH/2024/

Dated:

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1. HOD Comp.

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Hisar

Office of Principal, GD Govt. Polytechnic, Hisar

Office Order No. GDGPH/ 976

Dated 24/6/24

Sanction is hereby accorded to the grant of following kind of leave to Sh. Rajesh Kadian, HOD. for following days with permission to prefix/ suffix the being holidays under rule 35 Haryana Civil Service-2016 (Leave Rule).

Sr. No.	Leave	From	To	Days
01	Earned Leave	03.06.2024	05.06.2024	03
02		19.06.2024	21.06.2024	03
		Total		06

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L period will not count towards annual increment.

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G. D. Govt. Polytechnic
Hisar

Endst No. GDGPH/2024/

Dated:

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1. HOD TT

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Hisar

Office of Principal, GD Govt. Polytechnic, Hisar

Office Order No. GDGPH/ 975-

Dated 24/6/24

Sanction is hereby accorded to the grant of following kind of leave to Sh. Satinder, Sr, Lect. for following days with permission to prefix/ suffix the being holidays under rule 35 Haryana Civil Service-2016 (Leave Rule).

Sr. No.	Leave	From	To	Days
01	Earned Leave	10.06.2024	14.06.2024	05
Total				05

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L period will not count towards annual increment.

Principal
G. D. Govt. Polytechnic
Hisar

Endst No. GDGPH/2024/

Dated:

A copy is forward to the following for information and necessary action please.

1. HOD Mech.

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Hisar

Office of Principal, GD Govt. Polytechnic, Hisar

Office Order No. GDGPH/ 974

Dated 24/6/24

Sanction is hereby accorded to the grant of following kind of leave to Sh. Mohit Juneja, Lecturer for following days with permission to prefix/ suffix the being holidays under rule 35 Haryana Civil Service-2016 (Leave Rule).

Sr. No.	Leave	From	To	Days
01	Earned Leave	03.06.2024	04.06.2024	02
Total				02

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L period will not count towards annual increment.

Principal
G. D. Govt. Polytechnic
Hisar

Dated:

Endst No. GDGPH/2024/

A copy is forward to the following for information and necessary action please.

1. HOD FT

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OFFICE OF THE PRINCIPAL, GURU DAKSHI GOVT. POLYTECHNIC, HISAR

Office Order No. GPH/ 973

Dated:- 24/6/24

Sanction is hereby accorded to the grant of following kind of leave to Sh. Ashok Kumar, WI for 09 days with permission to prefix/ suffix the being holidays under rule 35 contain in Chapter IX of Haryana Civil Services (Leave) Rules ,2016.

Sr. No.	Leave	From	To	Days
1	Earned Leave	03-06-2024	07-06-2024	05
		18-06-2024	21-06-2024	04
			Total	09

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.


Principal,
GDGP Hisar


Endst. No. GPH/2024

Dated:

A copy of the above is forwarded to the following for information and necessary action.

1 Workshop Supdt.


Principal,
GDGP Hisar

OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR

Office Order No. 972

Dated:- 24/6/24

Sanction is hereby accorded to the grant of following kind of leave to Sh. Krishan Kumar, Peon for 23 days with permission to prefix/ suffix the being holidays under rule 38 contain in Chapter IX of Haryana Civil Services (Leave) Rules ,2016.

Sr. No.	Leave	From	To	Days
1	Medical Leave	08-05-2024	30-05-2024	23
			Total	23

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.


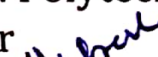
Principal,
GDGPHisar

OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR

Order No. GDGPH/2024/ 971

Dated 24/6/24

Sh. Surender Soni, ATPO Med. Eltx. will proceed to Delhi NCR to arrange the training of 2nd & 4th sem. Medical Electronics students on 27.06.2024 by roadways bus.


Principal,
Guru Daksh
Govt. Polytechnic,
Hisar 

Endst. No. GDGPH/2024/

Dated:-

A copy of the above is forwarded to the following for information and necessary action:-

1. TPO
2. HOD Med. Eltx.
3. Sh. Surender Soni, ATPO Med. Eltx.

Principal,
Guru Daksh
Govt. Polytechnic,
Hisar


OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR

Office Order No. 970

Dated: 24/6/24

In view of the upcoming HSBTE exam July-2024 commencing from 28.06.2024 the following duties are assigned for the smooth conduct of exam:

1. Furniture arrangement as per capacity of rooms, labs & workshops: Sh. Ashok Saini, W/I, Sh. Jaibir Singh, W/I and Sh. Azad Hooda, W/I. They are directed to provide the room wise strength to Sh. Karan Doda, Lecturer within 3 days.
2. O/I Cleanliness to arrange for Sanitizer, Mask etc. to prevailing the COVID conditions during exam following SOP as per govt. guidelines and to ensure proper cleaning of class rooms, labs, workshops.
3. O/I Generator or generator incharge to do the needful to arrange the power supply for the smooth working of exam.
4. O/I Electrical Engineering, to ensure proper lighting in all class rooms, labs and workshops.
5. O/I CCTV to ensure that all CCTV cameras are installed in all class rooms & labs and are in working conditions, as per the guidelines of HSBTE with screen in the room of exam Supdt.
6. All the lab incharges/W/I's are hereby directed to ensure cleanliness and manage the seating arrangement in multiple of 20 students for huge strength in exam centre. They are further directed to handover the key of their lab/workshops to their O/I whenever they are on leave during exam or are deputed at any other exam center.



Principal
GD Govt. Polytechnic
Hisar

Endst. No. GDGPH/2024/

Dated:

A Copy of the above is forwarded (through Whatsapp) to the following for information and necessary action: -

1. All HOD's and O/I's
2. O/I Generator
3. O/I Exam
4. O/I CCTV
5. O/I Electrical
6. Sh. Karan Doda, Lecturer
7. Sh. Azad Hooda, W/I
8. Sh. Jaibir Singh, W/I
9. Sh. Ashok Saini, W/I


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