OFFICE OF THE PRINCIPAL GURU DAKSH GOVT. POLYTECHNIC, HISAR Dated: 8/7/24

The following staff are hereby deputed for Admission Duty mentioned against their names during reporting by seat allotted candidates in 2<sup>nd</sup> Centralized Online counseling for Diploma (Engg) -Lateral Entry (From 9th July to 11th July) for Admission session 2024-25:-

S.N	Admission Duty	Staff Members	Venue
1	Admission Helpdesk	<ol> <li>Sh. Rajesh Dhindwal, Lect.</li> <li>Sh. Raghubir Singh, FMI</li> </ol>	O/I AICTE Office
2	File Preparation Team	<ol> <li>Sh. Vikas Modi, GF</li> <li>Sh. Rohit Malik, GF</li> <li>Sh. Surender Soni, GF</li> </ol>	Language lab
3	Admission Committee	<ol> <li>Sh. Mukesh Bansal, TPO</li> <li>Sh. Naresh Suthar, HOD</li> <li>Sh. Sandeep Olla, Lect.</li> <li>Sh. Jagdish Chander, GF</li> </ol>	Language lab
4	Online Admission Updation	<ol> <li>Sh. Dinesh Nain, Lect</li> <li>Ms. Sita, Data operator</li> <li>Sh. Yash, Data operator</li> </ol>	Conference Hall
5	Online Admission Fee	<ol> <li>Sh. Satbir singh, Clerk</li> <li>Sh. Naveen Kumar</li> </ol>	Conference Hall

Class-IV/Peon - Ajay (Peon)

Dated:

Endst No: GPH/2024/

A Copy of the above is forwarded to the following for the information & necessary action:

- 1) Centre Supdtt. (Exam)
- 2) TPO
- 3) All HOD/O/I's/W/shop Supdtt (through WhatsApp)
- 4) O/I Admission
- 5) Sh. Rakesh Jindal (O/I Cashless) to ensure proper working of POS Machines during Admission.
- 6) DS (through WhatsApp)

Principal GD Govt. Polytechnic, Hisar

## Office of the Principal Guru Daksh Govt. Polytechnic Hisar

Office order 1031

Dated 8/7/27

The Following Items of News Boys Hostel have been Transfer from Sh. Satish Kumar Lect. In Medical Eltx to Sh. Amit Kumar Clerk with immediate effect. The Details of following items are given as below.

Sr. No. Name of Items

1 Voucher File

01 (Periods) 11/2022 to 9/2023 Contain page 01 to 606

02 (Periods) 10/2023 Contain 01 to 118

03 (Periods) 11/2023 to 04/2024 Contain Page 01 to 55

Taken Over by

Amit Kumar

Handed Over by

Satish Kumar

Principal

G.D. Govt. Polytechnic Hisar

Dated

Endst No. /Gph/2024

A copy of above is forwarded to following for kind information & Necessary action

1 Hostel Supdtt.

2 Asst. Warden (Satish Kumar)

3 Amit Kumar

Principal

G.D. Govt. Polytechnic Hisar

## OFFICE OF THE PRINCIPAL: GD.GOVT. POLYTECHNIC, HISAR

Order No. / GDGPH/2024 | 030

With reference to email received from Govt. Polytechnic, Mandi Adampur dated 05.07.2024 Sh. Amit Kumar, Lect in Computer Engg. is directed to report Principal, Govt. Polytechnic, Mandi Adampur, dated 09.07.2024 to 10.07.2024 for handing over pending charge.

GD Govt. Polytechnic, Hisar

Endst No. /GDGPH/2024

A copy of the above is forwarded to Govt. Polytechnic, Mandi Adampur for information and necessary action.

Principal GD Govt. Polytechnic, Hisar

Endst No. /GDGPH/2024

Date:-

A copy of the above is forwarded to the following for information and necessary action.

1. HOD Computer Engg.

Sh. Amit Kumar, Lect.

Principal GD Govt. Polytechnic, Hisar