

OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR

Order NO. 1115

Dated: - 29/7/24

A campus placement drive for **Punch Ratna Fasteners Pvt. Ltd. Rohtak** is coming to institute for campus drive for 2021-24 Batch & passout batch for **Mechanical Engg. and Electrical Engg.** students on 30-07-2024 in the institute at 10:00 AM. All the students are directed to present in the TPO Cell of the institute at the given time in proper uniform and with all necessary credentials.



Interview Venue: - TPO Cell

Overall Coordinator: - Dr. Mukesh Bansal, TPO

Sr. No.	Nature of Work	Name of Staff Member (Sh./Smt.)
1	Flex Arrangement	Deepak, Lect. and Jitender Sheoran, GF
2	Bouque Arrangement	Sachin Yadav, Lect. ME
3	Refreshment Arrangement	Sachin Yadav, Lect. ME and Amit Jangra, Lect. ME and Deepak, Lect., ME
4	Lunch Arrangement	Satinder Rohilla, Sr. Lect. ME, Sachin Yadav, Lect. ME, Deepak, Lect. and Amit Jangra, Lect. ME
5	Discipline Maintenance/ Sitting Arrangement	Vikas Modi, GF, Rohit, GF ME and Jagdish Chander, GF EE

ATPO's of concerned branch will ensure that the students will bring all documents including mark sheets, Aadhar card, a copy of resume, two photographs and a set of photocopies of all original documents and will reach in time in proper college uniform with I-card.

Mr. Satish Kumar, DEO and Mr. Mandeep, Attendant will perform the duty in TPO Office during the event.


Principal
Guru Daksh
Govt. Polytechnic,
Hisar 

Endst. No./GDGPH/2024/

Dated: -

A copy of the above is following for your kind information and necessary action.

1. TPO
2. O/I ME (to get noted from all concerned)
3. O/I EE (to get noted from all concerned)

Principal
Guru Daksh
Govt. Polytechnic,
Hisar

OFFICE OF THE PRINCIPAL GD GOVT. POLYTECHNIC, HISAR

Dated: 29/7/24

Order No: 1114

For admission against few Vacant/left-over seats after completion of centralized online counselling, an Institute level manual counseling will be held on 05.08.2024 & 06.08.2024. In this regard, the following staff are hereby assigned below mentioned admission duties for Admission session 2024-25: -

S. N	Nature of Duty	Staff Members	Venue
1	Receiving of Diploma (Engg.) Application Form (From 29.07.24 to 01.08.24 (4:00 PM))	1) Sh. Dinesh Nain , Lect. 2) Sh. Vikas Modi , GF	O/I AICTE Office
2	Receiving of Diploma (Engg.)-Lateral Entry Application Form (From 29.07.24 to 01.08.24 (4:00 PM))	1) Sh. Ravi Kumar, Lect 2) Sh. Amit Jangra , Lect ME	
3	Documents Verification & Rank /Merit Preparation For Diploma (Engg.)	1) Sh. Naresh Suthar, HOD 2) Sh. Vikas Jangra, Lect. 3) Sh. Jagdish Chander, GF 4) Sh. Rohit Malik , GF 5) Sh. Yash, DEO 6) Sh. Sandeep , DEO (TT)	Admission Cell
4	Documents Verification & Rank/Merit Preparation Diploma (Engg.)-Lateral Entry	1) Sh. Satinder Rohilla , SL 2) Sh. Rajkumar , FMI 3) Sh. Sahil , Lect 4) Sh. Jitender Bajia , GF 5) Sh. Sandeep , DEO(PMS)	Scholarship office
5	Seat Chart Preparation for Diploma- Engg	1) Ms. Parul Gupta , GF 2) Ms. Urmila, GF	-
6	Seat Chart Preparation for Diploma Engg - Lateral Entry	1) Ms. Meenu Bamal , GF 2) Ms. Ritu lochab , GF	-

- Last date to receive application for Institute level Manual counseling is 01.08.2024 (04:00 PM)
- Form Receiving Team will hand over the received application on daily basis to concerned Rank/Merit Preparation Team for further necessary action.
- Merit Preparation committee will provide the Final Merit List (Soft Copy & Signed Hard copy) in Admission cell before so that necessary arrangement may be done timely.

Principal
GD Govt. Polytechnic, Hisar
Dated:

Endst No: GPH/2024/

A Copy of the above is forwarded to the following for the information & necessary action:

1. All HOD/O/I (Through Whatsapp)
2. O/I Admission
3. O/I PMS