

OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR

Order No 1519

Dated: 8/11/24

Smt. Rajbala Lecturer in Computer Engg. will be HSTES Portal incharge and will ensure proper co-ordination with all incharges. All HoD's/O/I's, TPO & various other incharges update the HSTES Portal on routine basis.

Principal,  
GDGP Hisar.

Dated:

Endst. No./2024

A copy of the above is forwarding to the following for information and necessary action(through WhatsApp):

1. All HoD's/O/I's/ Workshop Supdt.
2. TPO/O/I Admission/O/I Office/Node officer Guest Faculty(Cluster)
3. Smt. Rajbala Lect. Computer Engg.
4. DSO

Principal,  
GDGP Hisar.

3/11/20

**OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR**

Office Order No. GPH/ 1520

Dated:- 8/11/24

Sanction is hereby accorded to the grant of following kind of leave to Sh. Ashok Kumar, WI for 04 days with permission to prefix/ suffix the being holidays under rule 35 contain in Chapter IX of Haryana Civil Services (Leave) Rules, 2016.

Sr. No.	Leave	From	To	Days
1	Earned Leave	8-10-2024	11-10-2024	04
			<b>Total</b>	<b>04</b>

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.

Principal,  
GDGP Hisar

Dated:

Endst. No. GPH/2024

A copy of the above is forwarded to the following for information and necessary action.

1 Workshop Supdt

Principal,  
GDGP Hisar

OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR

Office Order No. GPH/ 1521

Dated:- 8/11/24

Sanction is hereby accorded to the grant of following kind of leave to Sh. Ajay Singh, Peon for 01 days with permission to prefix/ suffix the being holidays under rule 35 contain in Chapter IX of Haryana Civil Services (Leave) Rules, 2016.

Sr. No.	Leave	From	To	Days
1	Earned Leave	16-10-2024	16-10-2024	01
			<b>Total</b>	<b>01</b>

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.

Principal,  
GDGP Hisar

Dated:

Endst. No. GPH/2024

A copy of the above is forwarded to the following for information and necessary action.

1 HOD Med.Eltx.

Principal,  
GDGP Hisar

OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR

Office Order No. GPH/ 1522

Dated:- 8/11/24

Sanction is hereby accorded to the grant of following kind of leave to Sh. Krishan Kumar, Peon for 04 days with permission to prefix/ suffix the being holidays under rule 38 contain in Chapter IX of Haryana Civil Services (Leave) Rules, 2016.

Sr. No.	Leave	From	To	Days
1	Medical Leave	22-10-2024	25-10-2024	04
			<b>Total</b>	<b>04</b>

Certified the official would have continued to officiate in the post, but for is proceeding on leave. E.O.L. period will not be counted towards annual increment.

Principal,  
GDGP Hisar

Dated:

Endst. No. GPH/2024

A copy of the above is forwarded to the following for information and necessary action.

1 O/I PMS


Principal,  
GDGP Hisar

OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR.

Order No. 1523

Sh. Amit Kaushik, Clerk will proceed to Chaudhary Bansi Lal University, Bhiwani for official work on dated 11-11-2024 by bus.

Dated: 8/11/24

  
Principal,  
GDGPHisar.

Endst. No. /2024

Dated:

A copy of the above is forwarding to following for information and necessary action.

1. O/I Exam
2. Sh. Amit Kaushik, Clerk

Principal,  
GDGPHisar.



**OFFICE OF THE PRINCIPAL GURU DAKSH GOVT. POLYTECHNIC, HISAR**

**Order No:** 1524

**Dated:** 8/11/24

All HOD/O/I's are directed to properly check the HSBTE Roll No's List ( sent through WhatsApp) with Final Admission List (DET/DET-L) session 2024-25 of their concerned department.

**Note-**For any discrepancy regarding Name, Father's name, mother's name & Aadhar No, the concerned department may submit a compiled information to Admission cell upto 11.11.2024.

**Endst No: GDGPH/2024/**

**Principal**  
**GD Govt. Polytechnic, Hisar**  
**Dated-**

A Copy of the above is forwarded to the following for the information & necessary action:

- 1) All HOD/O/I's (Through whatsapp)
- 2) O/I Admission

**Principal**  
**GD Govt. Polytechnic, Hisar**

कार्यालय प्रधानाचार्य गुरु दक्ष राजकीय बहुतकनीकी, हिसार

कार्यालय आदेश नं०: 1525

दिनांक: 8/11/24

संस्थान के सभी छात्र छात्राओं को निर्देश दिया जाता है कि जिन भी विधयाथियों को बस पास बनवाना है वह अपने क्लास इंचार्ज से संपर्क करके पूर्ण रूप से बस पास फार्म भरकर दिनांक 13/11/2024 तक अवश्य जमा करवा दें फार्म के साथ एक फोटो निश्चित जगह पर चिपकाना अनिवार्य है। कोई भी स्थाई पते का सबूत भी जैसे परिवार पहचान पत्र व दाखिला स्लिप भी फार्म के साथ सलग्न करना अनिवार्य है।

  
प्रधानाचार्य

गुरु दक्ष राजकीय बहुतकनीकी  
हिसार 8/11/24

क्रमांक नंबर: जीडीजीपीएच/2024

दिनांक:

उपरोक्त की प्रति निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है।

1. सभी प्रभारी अधिकारी / Class Tutor (Through Whatsapp)
2. प्रभारी बस पास

//  
प्रधानाचार्य

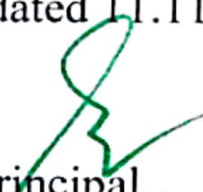
गुरु दक्ष राजकीय बहुतकनीकी  
हिसार

OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR.

Order No. 1526

Dated: 8/11/24

Sh. Jogender Pal, Library Assistant will proceed to Board of School Education, Bhiwani regarding verification of documents of Sh. Jogender Pal and Miss Pooja on dated 11.11.2024 by bus.

  
Principal,  
GDGPHisar.

Endst. No. /2024

Dated:

A copy of the above is forwarding to following for information and necessary action.

1. O/I Library
2. Sh. Jogender Pal, Library Assistant

  
Principal,  
GDGPHisar.



OFFICE OF THE PRINCIPAL, GURU DAKSH GOVT. POLYTECHNIC, HISAR.

Order No. 1527

Dated: 8/11/24  
verification

Sh. Jogender Pal, Library Assistant is hereby authorized to collect documents  
report of Sh. Jogender Pal, Library Assistant and Miss Pooja, Clerk/Clerk-Cum-Typist from Board of  
School Education, Bhiwani.

Principal,  
GDGPHisar.

Endst. No. /2024

Dated:

A copy of the above is forwarding to Secretary, Board of School Education, Bhiwani for  
information and necessary action.

Principal,  
GDGPHisar.

Endst. No. /2024

Dated:

A copy of the above is forwarding to following for information and necessary action.

1. O/I Library
2. Sh. Jogender Pal, Library Assistant

Principal,  
GDGPHisar.

**Minutes of the meeting held on 23.10.2024 at 10:45 AM**

Office Order No. 1528

Dated- 8/11/24

A meeting was held on 23.10.2024 at 10:45 AM with the O/I Horticulture, O/I Cleanliness and O/I Security under the chairmanship of the undersigned. O/I Horticulture, O/I Cleanliness and O/I Security are attended the meeting. The following items are discussed and approved in the meeting.

Sr. No.	Items	
1.	O/I cleanliness will ensure all cleanliness activates in the institute carried out properly and adjustment will be made in case of leave of any kind to be taken by any sweeper so that proper cleanliness may occur in all corner of the institute. After cross checking of bio-matric attendance of all sweeper's the attendance report will be sent to O/I HKRNL every month on last working day.	Discussed and approved
2.	O/I Horticulture will ensure proper maintenance of the campus and adjustment of Mali in case any Mali is on leave. After cross checking of bio-matric attendance of all mali's the attendance report will be sent to O/I HKRNL every month on last working day.	Discussed and approved
3.	Hostel Supdt.-	
A	Will ensure proper discipline in the Hostel.	Discussed and approved
B	Proper maintenance of lawns& rear area of the Hostel Buildings in Co-ordination with O/I Horticulture.	Discussed and approved
C	Proper cleanliness of Hostel and weed out unnecessary/ unwanted items/material from the Hostel.	Discussed and approved
D	Periodic cleanliness of Hostels.	Discussed and approved
E	All water cooler& Bathrooms are in proper working orders.	Discussed and approved
F	Proper hygienic condition in the Hostels.	Discussed and approved
4.	O/I Security-	
A	O/I Security will ensure proper duty performed by chowkidar/security guard.	Discussed and approved
B	After cross checking of bio-matric attendance of all chowkidar's/security guard's the attendance report will be sent to O/I HKRNL every month on last working day. The attendance will be checked by Sh. Vijay Pal Assistant Security & countersigned by O/I Security.	Discussed and approved

Meeting ended with vote of thanks to chairs.

All concerned to ensure implementation of these instructions in letter and spirit.


  
Principal  
GDGP, Hisar.

Endst. No. /2024

Dated:

A copy of the above is forwarding to the following for information and strict compliance.

1. O/I Horticulture
2. O/I Cleanliness
3. O/I Security
4. DSO
5. P.A.Principal

  
Principal  
GDGP, Hisar.

Minutes of the meeting held on 05.11.2024 at 11:00 AM

Office Order No. 1529

Dated- 8/11/24

A meeting was held on 05.11.2024 at 11:00AM with the class representatives under the chairmanship of the undersigned. 58 class representatives and faculty members attended the meeting.

Sr. No.	Items	
1.	Final-year students requested to arrange special classes focused on personality development and interview skills.	Discussed and approved
2.	Students are facing following issues:-	
A	There is an issue with the lights and fans in Room 305, Block B.	Discussed and O/I Electricity is directed to do the needful on urgent basis. <i>main house</i>
B	There are issues with the projector and Wi-Fi in Rooms 201 and 301 Block C.	Discussed and HOD Medi. Eltx. is directed to do the needful on urgent basis.
C	The boards in, Rooms 302& 309, Block C and Room 306 Block B, need to be replaced or repaired.	Discussed and O/I Building is directed to do the needful on urgent basis.
D	Stools are needed for the seating arrangement in Room 306 Block B,.	Discussed and approved
E	Less syllabus has been covered for the subjects communication skills, fundamentals of information technology (Comp.Engg.Branch) and spinning technology (TT Branch).	Discussed and all HOD's/O/I's are directed to monitor and ensure the syllabus covered under their control on regular basis and hold one meeting with Tutor's/CR's for their respective branch to resolve/address the issues related to academics <i>in a month.</i>

*[Signature]*  
Principal  
GDGP, Hisar.

Dated:

Endst. No. /2024

A copy of the above is forwarding to the following for information and strict compliance.

1. All HOD's/O/I's/TPO
2. Smt. Garima Ahalawat, SF President
3. O/INBA
4. O/I Horticulture
5. O/I Cleanliness
6. Sh. Rakesh Jindal, SF Secretry
7. Hostel Supdt. (Boys/Girls)
8. O/I Electricity/Building *Maintenance*
9. DSO
10. P.A.Principal

Principal  
GDGP, Hisar.



To be substituted bearing same number & date.

**OFFICE OF THE PRINCIPAL G D GOVT. POLYTECHNIC,**  
**HISAR**


Order No: GDGPH/2024/ 1530

Dated: 8/11/24

Expert lectures will be delivered by Sh. Deepak Sharma as per schedule given below:

Date	Time	Branch	Sem.	Topic	Venue
12.11.2024	10:00AM-11:00AM	ECE	5 <sup>th</sup> sem.	SCADA(Theory)	Digital Lab
12.11.2024	12:00PM-01:00PM	ECE	1 <sup>st</sup> Sem	On line and off line solar panels (Theory)	Digital Lab
14.11.2024	10:00AM-12:00AM	ECE	1 <sup>st</sup> Sem	DC Theorems(Lab)	Digital Lab
14.11.2024	12:00AM-01:00AM	ECE	1 <sup>st</sup> Sem	Electromagnet Induction	Digital Lab

Smt. Bharti and Sh. Ajay Kumar will coordinate the Expert.

  
Principal  
GDGovt. Polytechnic,  
Hisar

Endst: GDGPH/2024/

Dated:

A Copy of the above is forwarded to the following for information & necessary action:

1. H.O.D. ECE
2. Smt. Bharti, Lect.
3. Sh. Ajay kumar, Lect.
4. Notice Board

Principal  
GDGovt. Polytechnic,  
Hisar

OFFICE OF THE PRINCIPAL GURU DAKSH GOVT. POLYTECHNIC, HISAR

Order No. 1531

Date: 8/11/24

As per the direction of Higher authority the website should be up to date. All concerned are instructed to provide the required updates for the website. The details are as follow:

1. **HOD/O/Is:** You are directed to provide E-contents and lesson plans for all subject in soft copy for the odd semester.
2. **O/I Time Table:** Provide the current time table.
3. **O/I Result:** Submit the results of the previous semester as per the prescribed proforma.
4. **O/I Admission:** Submit admission data, branch-wise for the years 2024, 2023 and 2022.
5. **TPO:** Provide the branch-wise placement data for the last three years.

All the information must be sent to bansalkul1979@gmail.com within 7 days, i.e. by 15/11/2024. Treat it most urgent & time bound.

Principal  
GDGovt. Polytechnic  
Hisar  
Date:

Endst No. /GDGPH/2024

A copy of the above is forwarded to the following for information and necessary action.

1. HOD(ECE/IC/TP/TP/FT/M.Eltx), TPO, DSO
2. O/I(CL/CE/EE/ME/TT/FD/FAA/App. Sc.), workshop Supdt.
3. O/I Exam/Time Tabel/Admission

Principal  
GDGovt. Polytechnic  
Hisar



**OFFICE OF THE PRINCIPAL G.D. GOVT. POLYTECHNIC HISAR**

Office order no. **1532**

Dated: **8/11/24**

The Names of the following students of ME (A&B) 1<sup>st</sup> year are hereby struck off due to continuous absence for more than 14 days with immediate effect:

Sr. no.	Name	Roll no.
1	Ajay	DE103538
2	Amit Kumar	DE120377
3	Ankur	C0051701
4	Ankus Anil Kumar Dulgach	C0051708
5	Ekta Beniwal	DE110854
6	Gurdeep	DE106078
7	Kavita	DE113116
8	Navdeep	DE111594
9	Rajeev	DE110218
10	Shiv Kumar	C0051707

Principal  
G.D. Govt. Polytechnic,  
Hisar

*Ravi Kumar*  
**08/11/24**

Dated :

**EndstNo. :**

A Copy of the above is forwarded to the following for information & necessary action please.

1. O/I Applied Science
2. H.O.D. Mechanical Engg.
3. Exam Branch/ Class Tutors/Admission Cell
4. Demand Clerk

Principal  
G.D. Govt. Polytechnic,  
Hisar

## OFFICE OF THE PRINCIPAL G.D. GOVT. POLYTECHNIC HISAR

Office order no. 1533

Dated: 8/11/24

The Names of the following students of CE (B) 1<sup>st</sup> year are hereby struck off due to continuous absence for more than 14 days with immediate effect:

Sr. no.	Name	Father Name	Roll no.
1	Ritik Boora	Devraj	DE113040
2	Sahil	Dharambir	DE110139
3	Saniya	Hardev Singh	C0050804
4	Priyam	Devender 眞hurana	C0052719

Principal  
G.D. Govt. Polytechnic,  
Hisar

**EndstNo. :**

**Dated :**

A Copy of the above is forwarded to the following for information & necessary action please.

1. O/I Applied Science
2. H.O.D. Computer Engg.
3. Exam Branch/Class Tutors/Admission Cell
4. Demand Clerk

Principal  
G.D. Govt. Polytechnic,  
Hisar