## **MEETING**

A Meeting of IQAC was held on 03.02.2025 in TPO office, the following members were present

- 1. Dr. Mukesh Bansal, HOD CE
- 2. Sh. Rajat Thakral, HOD IC
- 3. Sh. Mandeep Nagapl, HOD TP
- 4. Sh. Sanjay Kumar, HOD ME
- 5. Sh. Tarun Kumar Sharma, HOD FT
- 6. Sh Jaibir Dhull , Workshop Supdt
- 7. Sh. Nitin Arora, Lect. CE

And the alumini of FT branch is also present.

The following recommendations are presented to Worthy Principal after deliberations by IQAC Cell: -

- 1. Education Tour: F.D., T. D., I.C., T. P., Civil & Mech. Engg. has planned Education tours successfully but other branches have not taken it seriously. As it is already mentioned in academic calendar.
- 2. **Result**: The committee found that there are some subjects in different branches where result is less than 50%. The committee suggests that an appropriate action may be taken to all concerned
- Placement/ Higher Studies: Overall placement of the institute is 87.16% for 2021-24 batch, however more emphasis should be given to Computer Engg. & FAA branch to achieve 100% target.
- 4. Admission: The admission of the institute in session 2024 is 100%.
- 5. **Extra Curriculum Activities**: Computer, Med. Eltx. ECE, T. T. branches are requested to improve on extra curriculum activities.
- 6. Machinery & Equipment: All HOD's/ O/I's are requested to procure the latest M&E as per HSBTE curriculum 2022 which is under competency of Head of Institute and further forward the list beyond competency to higher authorities.
- 7. **Library**: The journals/ e-journals are still in less quantity so O/I Library is directed to subscribe the journals as per AICTE norms.
- 8. **Cultural Activity**: The committee has observed that no cultural activity has been organized during review year so it is requested to organize at least one cultural activity at institute level for coming academic year.

- 9. Atamnirbhar Cell: There is no activity found by committee under Atamnirbhar cell. The coordinator of the cell is directed to conduct the activities.
  - 10. Conference Room/ Class room/ Labs/Workshops: The physical survey should be carried out twice a year. The main stress should be focused on conference room & class rooms which need urgent attention for maintenance.
  - 11. SCA Lecture: The other activities should be scheduled during SCA lecture for proper utilization of SCA lectures.

[Sh. Rajat Thakral]

HOD IC

Nucle O [Dr. Mukesh Bansal] HOD CE

[Sh. Sanjay Kumar] HOD ME

[Sh. Nitin Arora]

Lect. CE

[Sh. Tarun Kumar Sharma HOD FT

[Sh. Mandcep Nagapl] HOD TP

[Sh. Jaibir Dhull] Workshop Supdt.

GOGP HUSH

Dated: -Endst. No./GDGPH/2025/ 950 A copy of the above is forwarded to following (through whatsapp) for kind information and hecessary action.

- 1. TPO (IQAC Co-ordinator)
- 2. All HOD's
- 3. All 0/ l's
- 4. W/s Supdt.
- 5. 0/l Website

Principal Guru Daksh

Govt. Polytechnic, Hisar